

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, December 17, 2024, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave. The meeting location will be open to the public at 5:30 p.m.

Members of the public who wish to attend the meeting via video conference can join at <https://cochise.zoom.us/j/99313270424>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting, and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

#### INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)  
*Mrs. Strain, Arizona Association of Community College Trustees Representative, will not have an update.*

1.05.2 Senate  
*The Governing Board will review a written November Senate report, submitted in the board packet.*

1.05.3 Student Government Association (SGA)  
*The Governing Board will review the written Student Government Association Report, submitted in the board packet.*

1.05.4 College President Report

*The President will provide an update:*

- *Legislative Update*
- *Facilities Update*
- *Initiatives*
- *General Comments*

1.05.5 Monthly Financial Report

*The Governing Board will review the Financial Report for November 2024.*

1.05.6 Monthly Academic Progress Report – December 2024

*The Governing Board will review the Academic Progress Report regarding the accreditation evidence workshop.*

**2. NEW BUSINESS \***

**ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

2.01 Consent Agenda \*

- 2.01.1 \* Non-Exempt Staff; Appointment (*Alesha Mart, Academic / Career Advisor - Douglas, Douglas Campus*)
- 2.01.2 \* Non-Exempt Staff; Appointment (*Ricardo Parra, Building Maintenance Technician II, Sierra Vista Campus*)
- 2.01.3 \* Non-Exempt Staff; Appointment (*Alexandra Rivera, Division Assistant - Academics, Douglas Campus*)
- 2.01.4 \* Exempt Staff; Appointment (*Dr. Lilla DeLuca, Director of Grants Development and Management, Downtown Center*)
- 2.01.5 \* Exempt Staff; Appointment (*Ciarra Lalles, Residence Hall Director, Sierra Vista Campus*)
- 2.01.6 \* Faculty; Appointment (*Kelsey Cartwright, Instructor of Nursing – License Practical Nurse, Downtown Center*)
- 2.01.7 \* Non-Exempt Staff; Resignation (*Evan Morgan, User Support Technician, Sierra Vista Campus*)
- 2.01.8 \* Exempt; Resignation (*Dr. Lynette Bagwell, Director of Student Recruitment, Sierra Vista Campus*)
- 2.01.9 \* Exempt; Resignation (*Michael Kreitz, Director of User Support Services, District-wide, based on the Sierra Vista Campus*)
- 2.01.10 \* Faculty; Resignation (*Huemac Badilla, Instructor of Aviation Pathways, Douglas Campus*)
- 2.01.11 \* Faculty; Resignation (*Michael Bogner, Instructor of Computer Information Systems, Sierra Vista Campus*)
- 2.01.12 \* Faculty; Resignation (*Janet Jones, Instructor of Behavioral Health, Downtown Center*)
- 2.01.13 \* Amendment to IGA – Southeastern Arizona Law Enforcement Training Academy
- 2.01.14 \* Course Fee Change
- 2.01.15 \* Acceptance of Minutes for November 12, 2024 – Regular Meeting
- 2.01.16 \* Acceptance of Minutes for December 4, 2024 – Special Meeting
- 2.01.17 \* Acceptance of Minutes for December 6, 2024 – Special Meeting

- 2.02 Selection and Appointment of College President  
*The Board Chair is requesting the Governing Board adopt a motion to select and appoint the next College president.*
- 2.03 Trustee Emeritus Designation for Mr. Dennis Nelson  
*The administration is requesting the Governing Board adopt a motion to resolve the designation of Trustee Emeritus to Mr. Dennis Nelson.*
- 2.04 Cochise County Election Intergovernmental Agreement  
*The administration is requesting the Governing Board adopt a motion to authorize the college president to sign an IGA with Cochise County Election's Office.*

**3. INFORMATION ITEMS**

**INFORMATION**

- 3.01 Communications  
*The college received the following communications.*
  - *Dr. Rottweiler received an email from Higher Learning Commission (HLC), notifying the college that Angela Garcia, Dean of Liberal Arts, has been selected to serve as a peer review for the Open and Standard Pathways for the Higher Learning Commission. Peer reviewers are volunteers who generously share their time and expertise to help colleges and universities advance their quality.*
- 3.02 Business, Career, and Technical Education Division Report  
*Quintin Molina, Dean of Business, Career, and Technical Education, will provide a presentation on the Business, Career, and Technical Education Division.*
- 3.03 Workforce Development and Military Programs Report  
*Cullen Scarborough, Dean of Workforce Development and Military Programs, will provide a presentation on the Workforce Development and Military Programs Division.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*The Board Chair will turn the time over to board members to provide comments/share information.*

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

**GOVERNING BOARD OF COCHISE COLLEGE**

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 13<sup>th</sup> day of December, 2024, by 5 p.m. o'clock.

Crystal Wheeler  
Crystal Wheeler, Executive Assistant  
Office of the President