

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, February 13, 2024, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave. The meeting room will be open to the public at 5:30 p.m.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/97352146191>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Refresher on Open Meeting Law **INFORMATION**
Christine Roberts, Cochise County Attorney, will provide a refresher on Arizona Open Meeting Laws.

1.06 Standing Reports **INFORMATION**

1.06.1 Representative to the Arizona Association of Community College Trustees (AACCT)
Mrs. Strain will provide an AACCT update to Board members.

- 1.06.2 Senate
The Governing Board will review the written Senate Report for January 2024.
- 1.06.3 Student Government Association (SGA)
The Student Government Association will provide an update to the Governing Board.
- 1.06.4 College President's Report
The College President will provide:
- *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *HLC*
 - *General Comments*
- 1.06.5 Monthly Financial Report – January 2024
The Governing Board will review the Financial Report for January 2024.
- 1.06.6 Monthly Academic Progress Report
The Governing Board will review a written Academic Progress Report regarding award completions.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

- 2.01 Consent Agenda *
- 2.01.1 * Faculty; Appointment (*Christopher Dye, Instructor of Aviation Pathways, Douglas Campus*)
- 2.01.2 * Administrative Staff; Separation *Amanda "Manda" Burkhart, Director of Housing & Residence Life, Douglas Campus*)
- 2.01.3 * Faculty; Retirement (*Dr. Eric Lodge, Instructor of Chemistry, Douglas Campus*)
- 2.01.4 * Acceptance of Minutes for January 16, 2024 – Regular Meeting
- 2.01.5 * Acceptance of Minutes for January 24, 2024 – Work Session
- 2.02 Placeholder - Professional Staff Appointment - Mechanic/Shop Specialist
Administration is requesting the Board adopt a motion to approve the hiring of the administration's recommended candidate.
- 2.03 2024-2025 Student Tuition
Administration is requesting the Board adopt a motion to approve the tuition fee schedule for FY2025, as presented.
- 2.04 2024-2025 Miscellaneous Fee Schedule and Douglas Campus Housing and Meal Plan Rates
Administration is requesting the Board adopt a motion to approve the Miscellaneous fee schedule for FY2025, as presented.

3. INFORMATION ITEMS **INFORMATION**

- 3.01 Communications
 - *The college received no new communications for the February meeting.*
- 3.02 Risk Management and Insurance Report
Dr. Wendy Davis, Vice President for Administration, will present a report on the college's comprehensive insurance and risk management.
- 3.03 Facilities Management Report
Mr. James Barrows, Director of Facilities, will share a written overview of facilities management at Cochise College. Mr. Barrows will also share photographs of projects and answer any questions from the Board.
- 3.04 Fiscal Year 2022-2023 Audit Update Report
Dr. Wendy Davis will share an update on the status of the FY23 Audit.
- 3.05 Investment Report
Dr. Wendy Davis, Vice President for Administration, will present highlights of the Cochise College annual investment report.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Board Chair will turn the time over to Board members to provide comments/share information.

5. EXECUTIVE SESSION **ACTION**

- 5.01 Executive Session – President's Annual Evaluation and Contract
The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03(A)(1) - Discussion or consideration of employment, assignment, appointment, promotion, demotion, salaries, discipline, resignation, or dismissal of a public officer, appointee, or employee of a public body.

NO BOARD ACTION WILL BE TAKEN DURING THE EXECUTIVE SESSION.

- 5.02 Contract for the College President
Each year the board considers the conditions for the continued employment of the college president, and may adopt a motion to extend the employment contract with the college president.

6. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 9th day of February 2024, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President