

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, January 16, 2024, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave. The meeting room will be open to the public at 5:30 p.m.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/92352838748>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

- 1.01 Call to Order
- 1.02 Pledge of Allegiance
- 1.03 Adoption of Agenda
- 1.04 Governing Board Organization/Orientation for 2024
 - 1.04.1 Election of Board Chair **ACTION**
 - 1.04.2 Election of Board Secretary **ACTION**
 - 1.04.3 Appointment of Governing Board Representatives and Alternate Representatives to Board Committees and Associations. **INFORMATION**
- 1.05 Citizen's In-person Interim
This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

- 1.06 Standing Reports **INFORMATION**
- 1.06.1 Representative to the Arizona Association of Community College Trustees (AACCT)
No AACCT Report will be provided; no new updates.
- 1.06.2 Senate
A Senate report is not provided; last meeting report was provided in December.
- 1.06.3 Student Government Association (SGA)
A Student Government Association report is not provided as students are on winter break.
- 1.06.4 College President's Report
The College President will provide:
- *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *First Responders Academy*
 - *Baccalaureate Program*
 - *HLC*
 - *General Comments*
- 1.06.5 Monthly Financial Report – December 2023
The Governing Board will review the Financial Report for December 2023.
- 1.06.6 Monthly Academic Progress Report
The Governing Board will review the written academic progress report regarding Higher Learning Commission Updates.

2. NEW BUSINESS * ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

- 2.01 Consent Agenda *
- 2.01.1 * Faculty; Appointment (*Tamara Smejkal, Instructor of Certified Nursing Assistant, Downtown Center*)
- 2.01.2 * Faculty; Transfer (*Dr. Kristy Ritter, Instructor of Mathematics, Sierra Vista Campus*)
- 2.01.3 * Classified Staff; Resignation (*Robert Taylor, Shop Technician Mechanic, Douglas Campus*)
- 2.01.4 * Faculty; Resignation (*Dr. Khaleel Abusal, Instructor of English, Douglas Campus*)
- 2.01.5 * Faculty; Resignation (*Michael McGrath, Instructor of Professional Flight, Douglas Campus*)
- 2.01.6 * *Revised Intergovernmental Agreement with Arizona Board of Regents/Northern Arizona University*

- 2.01.7 * Revised 2024-2025 Course Fee Changes
- 2.01.8 * Curriculum
- 2.01.9 * Acceptance of Minutes for December 19, 2023 – Regular Meeting

***** Introduction of New Employees *****

- 2.02 Adjust FY2022-23 Budget to Reflect Actual Expenditures
Administration is requesting the Governing Board adopt a motion approving the adjustments to the Fiscal Year 2022-23 adopted budget.

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

- *Dr. Rottweiler received an email from Fire Chief, Brian Jones, recognizing Dr. Brooks, Executive Director of First Responders Academy, and Cochise College for assisting with the first Fire Academy recognition on December 15. Chief Jones also recognized Dr. Brooks for his attention to ensuring a successful event.*
- *Dr. Rottweiler received an email from Lynn Tincher-Ladner, Phi Theta Kappa President and CEO, recognizing Cochise College PTK advisor, Shelby Litwicki, Sierra Vista Campus for successfully completing all five levels of the Five Star Advisor Plan. Shelby will receive a certificate and pin in honor of this achievement and will be recognized at the next annual convention.*

3.02 Cochise College Foundation Report

Denise Hoyos, Executive Director of the Cochise College Foundation, will provide an update on recent Foundation activity outcomes.

3.03 Marketing Report

Robyn Martin, Assistant Dean, Marketing, Communications & Advancement, will provide an update on the department and digital marketing.

3.04 Policies 301 – Delegations to the President

Board Policy 301 – Delegations to the President, is presented as a first read. Currently, there are no changes to the policy.

3.05 Policies 302 – President's Responsibilities

Board Policy 302 – President's Responsibilities, is presented as a first read. Currently, there are no changes to the policy.

3.06 Policies 401 – General Executive Limitations

Board Policy 401 – General Executive Limitations, is presented as a first read. Currently, there are no changes to the policy.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Board Chair will turn the time over to Board members to provide comments/share information.

5. EXECUTIVE SESSION

5.01 Executive Session – Real Property Discussions

The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03(A)(7) - Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

NO BOARD ACTION WILL BE TAKEN DURING THE EXECUTIVE SESSION.

6. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 12th day of January 2024, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President