

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, January 14, 2025, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave. The meeting room will be open to the public at 5:30 p.m.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/93565114177>. Individuals attending the meeting via this link will be joined as attendees and will not be seen nor heard by members of the board or the public unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

- 1.01 Call to Order
- 1.02 Pledge of Allegiance
- 1.03 Adoption of Agenda
- 1.04 Governing Board Organization/Orientation for 2025
 - 1.04.1 Oath of Office – Ms. Stephanie Money & Mrs. Jane Strain **INFORMATION**
 - 1.04.2 Election of Board Chair **ACTION**
 - 1.04.3 Election of Board Secretary **ACTION**
 - 1.04.4 Appointment of Governing Board Representatives and Alternate Representatives to Board Committees and Associations. **INFORMATION**
 - 1.04.5 Open Meeting Law
An Open Meeting Law 101 document was provided to the Governing Board for review. **INFORMATION**
- 1.05 Citizen's In-person Interim
This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In

situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

- 1.06 Standing Reports **INFORMATION**
- 1.06.1 Representative to the Arizona Association of Community College Trustees (AACCT)
Mrs. Strain may report an update on AACCT.
- 1.06.2 Senate Report
A Senate report is not provided; no meeting was held in December.
- 1.06.3 Student Government Association (SGA)
A Student Government Association report is not provided as students are on winter break.
- 1.06.4 College President's Report
The College President will provide:
- *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *General Comments*
- 1.06.5 Monthly Financial Report – December 2024
The Governing Board will review the Financial Report for December 2024.
- 1.06.6 Monthly Academic Progress Report
In lieu of an academic report this month, Dr. James Perey, EVPA, will provide a Strategic Vision report later during the meeting.

2. NEW BUSINESS * ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion, and there will be no specific discussion of these items.

- 2.01 Consent Agenda *
- 2.01.1 * Non-Exempt Staff; Appointment (*Alicia Chaouchi, Learning Management System (LMS) Technician, Downtown Center*)
- 2.01.2 * Non-Exempt Staff; Appointment (*Casey Kutzner, Credentials Evaluator, Sierra Vista Campus*)
- 2.01.3 * Adult Education Instructor; Transfer (*Dr. Lance Baxter, Adult Education Instructor, Sierra Vista Campus*)
- 2.01.4 * Faculty; Resignation (*Kurt Denney, Instructor of Fire Science, Downtown Center*)
- 2.01.5 * Faculty; Retirement (*Mary Cole, Instructor of Biology, Sierra Vista Campus*)
- 2.01.6 * Executive; Retirement (*Dr. James D. Rottweiler, President, District-wide*)
- 2.01.7 * Acceptance of Minutes for December 17, 2024 – Regular Meeting

***** Introduction of New Employees *****

- 2.02 Adjust FY2023-24 Budget to Reflect Actual Expenditures
The administration is requesting that the Governing Board adopt a motion approving the adjustments to the budget adopted for Fiscal Year 2023-24.
- 2.03 Program Approval and Program Naming Agreement
The administration is requesting that the Governing Board adopt a motion approving the viticulture program/courses and authorizing the college president to negotiate the Program Naming Agreement with the potential donor.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
- *Karly Scarbrough received notification from Brenda Hemmelman and Mary Scouci from the Mountain Plains Library Association Leadership Institute, informing her that she has been selected as the 2025 Fellow for the institute. Karly will participate in the leadership institute in May 2025.*
- 3.02 Cochise College Foundation Report
Denise Hoyos, Executive Director of the Cochise College Foundation, will provide an update on recent Foundation activity outcomes.
- 3.03 Community Engagement Report
Dr. Jenn Wantz, Executive Dean of Community Engagement, will lead an update on Centers, Library, and Community Engagement.
- 3.04 Marketing Report
Robyn Martin, Assistant Dean, Marketing, Communications & Advancement, will provide a Marketing report.
- 3.05 2024 Strategic Vision Report
Dr. James Perey, EVP for Academics, will provide a presentation to the Governing Board on the Cochise College 2024 Strategic Vision Data Report (Chiclet Chart).

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Board Chair will turn the time to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. The telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 10th day of January 2025 by 5 p.m. o'clock.

Crystal Wheeler
Crystal Wheeler, Executive Assistant
Office of the President