

APPROVED MINUTES

COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, May 13, 2025
Sierra Vista Campus
Governing Board Room – 301
6:00 p.m.

Members of the public who wished to attend the meeting via video conference joined at <https://cochise.zoom.us/j/98023100818>.

1. GENERAL FUNCTIONS

1.01 Call to Order

Mr. DiPeso, Acting Chair, called the meeting to order at 6:01 p.m.

Board Members Present:

Mr. David DiPeso
Ms. Stephanie Money
Mr. Steve Leeder
Mrs. Jane Strain

1.02 Pledge of Allegiance

Mrs. Strain led the Pledge of Allegiance.

1.03 Adoption of Agenda

The administration requested the agenda be approved, replacing Action Item 2.02 – Placeholder – Lease Agreement and Preconstruction Services Agreement -*The administration was working with the legal counsel on details related to a facilities lease agreement and preconstruction services agreement with Hensel Phelps.* College President also requested to move action item 3.02 Fiscal Year 2023-2024 Audit Report to the beginning of the meeting, allowing auditors to present earlier in the regular meeting. The agenda was adopted as published with no further adjustments.

Mrs. Strain moved and Ms. Money seconded a motion to adopt the meeting agenda. With no further discussions or modifications, the Governing Board adopted the meeting agenda, with members David DiPeso, Stephanie Money, and Jane Strain all voting aye. **MOTION CARRIED.**

1.04 Governing Board Organization

1.04.1 Oath of Office – Stephen (Steve) Leeder

Dr. Jacqui Clay, Cochise County Schools Superintendent, delivered the Oath of Office to Stephen (Steve) Leeder.

1.05 Citizen's In-Person Interim

There were no requests to address the board.

3.02 Fiscal Year 2023-2024 Audit Report

The item was moved to the beginning of the meeting, allowing auditors to present early in the regular meeting.

Pursuant to A.R.S. §15-1473F, the community college district board of directors requires that its auditors present audit results and any findings to the board in a regular meeting without the use of a consent agenda within 90 days of audit completion.

Taryn Stangle, CPA, Financial Audit Manager, from the Arizona Auditor General's Office, presented the FY2023-2024 Audit Report; report highlights include:

- Who We Are
 - Legislative Agency – non-partician staff
 - Provide impartial information and specific recommendations to improve operations and programs
 - Follow governmental auditing standards
- Why We Are Here
 - Statute requires Board to require its auditors to present audit results and findings in regular meeting – without use of consent agenda – within 90 days of audit's completion
- Auditor Responsibilities
 - Plan and conduct the audit
 - Obtain reasonable assurance
 - She noted there was no evidence of fraud on the audit for fiscal year 2024.
 - Consider internal controls
 - Perform tests over controls and/or compliance
 - Communicate significant matters
 - Express opinions
 - Report internal control deficiencies and instances of noncompliance
- District Responsibilities
 - Accurately prepare and fairly present the district's financial information
 - Design, implement, and maintain internal controls
 - Monitor compliance with laws, grants, and contracts
 - Make corrective actions for reported findings
 - Provide auditors with all information, timely, and by agreed-upon dates
- 3 District audit reports were issued
 - The financial statement audit report – dated December 30, 2024; no findings
 - Financial statement internal control and compliance audit report – dated June December 30, 2024; two findings
 - Single audit report – dated March 20, 2025; no findings
- Financial Statement highlights – primary revenues over the last 5 fiscal years.
 - The district's four main sources of revenue include:
 - State assistance - \$26.5M; increase \$4.8M this past year
 - Property taxes - \$25.5M; increase of \$3M over last 3 years
 - Government grants and contracts \$11.0M – has fluctuated over the years

- Tuition, fees, and the net of financial assistance \$6.9M - has remained consistent
- Financial Statement highlights – primary expenses over the last 5 fiscal years
 - The district’s four primary expense purposes are as follows:
 - Instruction - \$20M
 - Institutional Support - \$10.3M
 - Student Services - \$9M
 - Scholarships - \$6M
- Financial Statement – total revenues, expenses, and net position for the last 5 fiscal years
 - Net position increased by 23.5M in fiscal year 2024 making the total net position was \$114.8M overall; Although, not all of this revenue was spendable because \$80.7M was invested in capital assets, and \$18.4M in restricted funds, leaving the spendable funds at \$15.7M.
- Single Audit highlights – Federal expenditures for the last 5 fiscal years
 - Majority of the grants received are from the U.S. Department of Education.
 - There was a decrease in federal expenditures in fiscal year 2024, primarily due to the decrease of COVID-19 and emergency relief funds.
- Report on Internal Control and on Compliance Financial Statement Finding 2024-01
 - District did not restrict access to 2 investment accounts to only authorized employees, increasing the risk of fraud and misuse of public monies.
 - District Should:
 - Restrict investment account access to only authorized employees – terminated employee’s access
 - Develop and implement policies and procedures to:
 - Review and recertify access to investment accounts
 - Immediately remove all access for terminated employees
 - Verify terminated employees’ access was removed
- Report on Internal Control and on Compliance Financial Statement Finding 2024-02
 - District’s control procedures over IT systems and data were not sufficient, which increases the risk that the district may not adequately protect those systems and data
 - District Should:
 - Implement IT access policies and procedures and develop a process to ensure policies and procedures are followed
 - Implement processes to assign and review employee user access to IT systems and data
 - Provide employees ongoing training on IT security risks
 - Initial finding in 2017 and the college has made significant progress towards correcting the findings, and plan to be completed by June 2025
- Status of Prior Year Audit Findings
 - District corrected 2 of 3 prior year audit findings
 - Finding 2023-01, Issue financial audit timely—Fully corrected
 - Finding 2023-02, Information Technology (IT) systems and data—Partially corrected; Plan to be completed by June 2025.
 - Finding 2023-101, Issue federal compliance audit timely—Fully corrected

1.06 Standing Reports

1.06.1 Representative to the Arizona Association of Community College Trustees

Ms. Stephanie Money attended the All-Trustee meeting in Phoenix, Arizona, on April 23-24 on behalf of Jane Strain, Arizona Association of Community College Trustees (AACCT) representative. Ms. Money reported:

- Discussed the future of The Department of Education federal aid legislation
- Sandra Lasher from the Arizona Center for Community College success discussed upcoming jobs for the future network, which supports state level centers and improving community college student outcomes.
- Held discussions with the Director for Arizona State University's AI Program solutions and architecture
- Arizona Office of Economic Opportunity emphasized their expansion of apprenticeships, particularly in the construction industry.

1.06.2 Senate

A written April Senate report was submitted and accepted as published.

1.06.3 Student Government Association

The Governing Board reviewed the Student Government Association report and accepted as published.

1.06.4 College President

Dr. Perey began his report noting that it is the last week of the semester, and thanked faculty and staff for their hard work throughout the semester. He then provided updates to the Governing Board; highlights included:

Legislative Update:

- No active budget discussion at this time. There is about a 40% drop in surplus. Originally, it was expected to be around \$650M surplus, it is closer to \$260M.
- There is still no agreement on extending Prop 123, which provides approximately \$250M to public schools.
- Continue to track a number of bills, and intend to provide the board with their current status reports during the June meeting. As of last week 69, out of 240 bills were vetoed by Governor.
- On the Federal level, Dr. Perey provided the board a copy of a joint letter written by AACC and ACCT sent to Congress addressing concerns with the proposed budget. Some concerns highlighted in the letter include; federal work study; stricter Pell requirements; federal supplemental opportunity grants; Trio funding targeted for elimination; cut to research funding; cut to STEM funding, etc.
- A copy of a letter drafted to Congressman Ciscomani in response to these proposed changes was also provided to the board.

Facilities Update:

District Facility Condition Assessment (FCA)

- DC, SVC, DTC, BC & WC
- Gordian Group contracted to evaluate facilities assets for 10-year capital planning
- On-site inventory and asset inspections were performed the week of April 28
- Data Development/Asset Capture phase in-progress using Cloud based software
- Deliverables (comprehensive results of assessments) presentation currently scheduled for mid-September

DC

- Administration Building (100) Lease
 - Preparatory work planning to turn building over to Hensel Phelps
 - Occupant & furnishing relocation, and Network services and relocation
- Central Plant (900) Modernization and Optimization
 - System installation completed and operational
 - Central Plant optimization & commissioning continues
 - Project Close Out meeting scheduled for May 20
- Library (Room 307) Classroom Split
 - Center wall build scheduled to start 5/13
 - Exterior door installation scheduled for week of 19 May
 - Expected completion date mid-June
- Adult Ed (400) Classrooms
 - Scope of work increased for courtyard drainage improvements, electrical upgrades, HVAC structural support, roof, doors and window replacements
 - Architectural and Civil design drawings in progress
 - Estimated project completion early Fall
- Huachuca Hall (1200/1300/1400) Partial Abatement/Remodel
 - Abatement needed for future remodeling of unused rooms
 - Scheduled to start week of 19 May
- Truck Entrance Road Improvements
 - Grading and asphalt millings laydown
 - Scheduled to start on Tuesday, May 27
- Campus Entrance - Welcome Center Roundabout
 - Architectural and Civil design in progress
 - Asphalt laydown once construction drawings are completed and contractor selected
 - Completion date no later than mid- to end- of July

SVC

- Library Barista Café (900)
 - Counter delivery & installation scheduled for Wednesday 5/14 – Thursday 5/15
- Campus Services Building (2600)
 - Interior build-out continues
 - Painting completed
 - Ceiling and floor installation scheduled start week of 19 May
 - Interior Finishes, Furniture, Doors, Windows, Security Systems to follow

- Fire alarm system installation tentatively scheduled for the first week in June
- Project completion expected end of July

DTC

- Flight/Police Cruiser Simulators
 - Two police cruisers delivered on Thursday (5/8) and setup is completed
 - Demonstration scheduled for Wednesday 5/14 at 11 am
 - Helicopter Flight Simulator not shipped due to tariff restrictions
 - Awaiting expected ship date for flight simulator.
 - Temporary wall installed and painted to match existing colors

Initiative Update:

- Nursing Program: ACEN accreditation packet ready for submission.
- Dental Assistant Pilot Program: upskilling initiative under consideration.
- EMS Program: accreditation renewed with no deficiencies.
- Apprenticeship Program: awaiting federal funding update.
- CTE Advisory Council on Apr 25, included 20+ local businesses in attendance to discuss student readiness & workforce development.

Highlights and Kudos:

- On April 29th and 30th – 5 students attended the 30th annual HACU capitol forum in D.C. advocacy training and policy training with Ruben Giago; Mark Kelly, and Juan Ciscomani. Participated in a face-to-face meeting with Senator Mark Kelley.

General Comments:

- Community Engagements:
 - Participated in or hosted numerous events (Apr 18 – May 13), including:
 - PTK Ceremony, Red & White Awards, Workforce Forum, Teacher Celebration, Public Meetings.
 - Meetings with ABOR, U of A leadership, and DOE workforce collaboration.
- Upcoming Events:
 - May 14–16: Graduation events (Adult Ed, Nurses, Commencement).
 - May 22–27: Annual leave.
 - May 29: Police Academy Graduation, Alumni Event, and SSVEC Meeting.
 - June 4–10: Foundation Meeting, Farewell events, Board Meetings.

1.06.5 Monthly Financial Report – April 2025

The Financial Report for April 2025 was presented and accepted as submitted.

1.06.6 Monthly Academic Progress Report

The Governing Board reviewed the May Academic Progress Report regarding the Higher Learning Commission (HLC) conference.

2. NEW BUSINESS *

2.01 Consent Agenda *

The following items were approved:

- 2.01.1 * Non-Exempt Staff; Appointment (*Amanda Fitzpatrick, Accounts Payable Technician, Sierra Vista Campus*)
- 2.01.2 * Non-Exempt Staff; Appointment (*Valeria Garcia, Financial Aid Technician I, Douglas Campus*)
- 2.01.3 * Non-Exempt Staff; Appointment (*Geoffrey Moore, Electrician – Senior Technician, Douglas Campus*)
- 2.01.4 * Exempt Staff; Appointment (*Hilary Fleming, Assistant Director of Financial Aid, Sierra Vista Campus*)
- 2.01.5 * Exempt Staff; Appointment (*Dr. Donald Raley, Director of First Responders Academy, Sierra Vista Campus*)
- 2.01.6 * Exempt Staff; Appointment (*Dr. Brian Stover, Chief Information Officer, Sierra Vista Campus*)
- 2.01.7 * Faculty; Appointment (*Alexandra Ashburner, Instructor of Welding, Sierra Vista Campus*)
- 2.01.8 * Faculty; Appointment (*Gustavo Cantu, Instructor of EMT / Paramedicine, Downtown Center,*)
- 2.01.9 * Faculty; Appointment (*Kelsey Cartwright, Instructor of Nursing, Downtown Center*)
- 2.01.10 * Faculty; Appointment (*Melinda Rice, Aviation Pathway Flight Instructor, Douglas Campus*)
- 2.01.11 * Faculty; Appointment (*Larissa Runyan, Instructor of English, Douglas Campus*)
- 2.01.12 * Exempt Staff; Resignation (*Nannette Roy, Systems Analyst*)
- 2.01.13 * Administration; Resignation (*Dr. Dana Horne, Vice President for Student Services, District-wide, based on the Sierra Vista Campus*)
- 2.01.14 * Faculty; Resignation (*Lauri Ellis, Instructor of Nursing, Downtown Center*)
- 2.01.15 * Exempt Staff; Resignation (*Shelby Litwicki, Instructor of English, Sierra Vista Campus*)
- 2.01.16 * Exempt Staff; Separation (*Norma Brandenburg, Academic Career Counselor, based on the Douglas Campus*)
- 2.01.17 * Faculty; Resignation (*Stephanie Syverson, Instructor of Chemistry, District-wide based on the Douglas Campus*)
- 2.01.18 * Non-Exempt Staff; Termination (*Jose Ceja, Mechanic / Shop Specialist, Douglas Campus*)
- 2.01.19 * Non-Exempt Staff; Retirement (*Coleen Thrasher, Financial Aid – Veterans Services Specialist, Sierra Vista Campus*)
- 2.01.20 * Curriculum
- 2.01.21 * Tuition Rate Corrections
- 2.01.22 * 2025-26 Course Fee Change
- 2.01.23 * IGA Renewal – Cochise Technology District Concurrent credit classes
- 2.01.24 * IGA Renewal – County Charter and School District for dual enrollment courses
- 2.01.25 * IGA Renewal – Five School Districts for dual enrollment courses
- 2.01.26 * IGA Renewal – Six School Districts for dual enrollment courses with added language
- 2.01.27 * Acceptance of Minutes for April 15, 2025 – Regular Meeting

Mrs. Strain moved, and Ms. Money seconded a motion to approve the Consent Agenda, with no further discussion. The Governing Board unanimously approved, with members David DiPeso, Stephanie Money, Steve Leeder, and Jane Strain all voting aye. **MOTION CARRIED.**

2.02 Placeholder – Lease Agreement and Preconstruction Services Agreement – Hensel Phelps

The administration recommended the Governing Board adopt a motion approving the lease agreement and preconstruction services agreements with Hensel Phelps.

The lease agreement represents the lease of Building 100 on the Douglas Campus to Hensel Phelps for administrative purposes from July 1, 2025, through February 28, 2029. In addition to the building space, Hensel Phelps staff would have use of parking lot A and other common areas based upon availability, including the cafeteria and fitness center. The base rent for the facilities during the term of the agreement shall be \$800,000, paid in two equal installments, as described in the agreement.

The preconstruction services agreement serves as an agreement for Hensel Phelps to support the renovation of the Douglas Campus Building 100 through preconstruction and contractor services, resulting in the building being renovated to the district's specifications upon the end of the lease.

These agreements have been reviewed by legal counsel for both parties and are in process for one final review prior to signature but no substantive changes are anticipated in the agreements.

Mrs. Strain moved, and Ms. Money seconded a motion approving the lease agreement and preconstruction services agreements with Hensel Phelps. With no further discussion, the Governing Board approved, with members David DiPeso, Stephanie Money, Steve Leeder, and Jane Strain all voting aye. **MOTION CARRIED.**

2.03 Adjust FY 2023-24 Budget to Reflect Actual Expenditures – Second Amendment

The administration recommended the Governing Board approve the adjustments to the Fiscal Year 2023-24 adopted budget.

The Annual Budgeted Expenditure Limitation Report (ABELR) for fiscal year ending June 30, 2024, incorporates adjustments to reconcile the budgeted expenditures with actual expenditures for the fiscal year. The attached document reflects the original budget, the budget amendment from January 2025, revisions, and the corrected actual expenditures reported for Fiscal Year 2023-24. This document reconciles the budgeted expenditures with the actual expenditures for the fiscal year.

Ms. Money moved, and Mrs. Strain seconded a motion approving the adjustments to the Fiscal Year 2023-24 adopted budget. With no further discussion, the Governing Board approved, with members David DiPeso, Stephanie Money, Steve Leeder, and Jane Strain all voting aye. **MOTION CARRIED.**

2.04 Revised Board Policy 630 – Sabbatical Leave for Second Read and Approval

The administration requested the Governing Board adopt a motion approving revised Board Policy 630 – Sabbatical Leave.

Responding to Mrs. Strain and Mr. Leeder, Dr. Perey noted that the policy changes are more in line with other peer institutions and are part of the regular review and revision process.

Mrs. Strain moved, and Ms. Money seconded a motion approving Board Policy 630 – Sabbatical Leave. With no further discussion, the Governing Board approved, with members David DiPeso, Stephanie Money, Steve Leeder, and Jane Strain all voting aye. **MOTION CARRIED.**

2.05 Accept the Resignation of Mrs. Jane Strain from the Cochise County Community College District Governing Board, Declare an Open Seat, and Follow the Established Process for Appointment with the Cochise County Superintendent of Schools, Jacqui Clay

The administration requested the Governing Board adopt a motion to accept the resignation of Mrs. Jane Strain from the Cochise County Community College District Governing Board, effective June 11, 2025, declare the district 3 seat open, and follow the established process for appointment with the Cochise County Superintendent of Schools, Jacqui Clay.

Ms. Money moved, and Mr. Leeder seconded a motion accepting the resignation of Mrs. Jane Strain from the Cochise County Community College District Governing Board, effective June 11, 2025, declaring the district 4 seat open and follow the established process for appointment with the Cochise County Superintendent of Schools, Jacqui Clay. With no further discussion, the Governing Board approved, with members David DiPeso, Stephanie Money, and Steve Leeder all voting aye. **MOTION CARRIED.**

3. INFORMATION ITEMS INFORMATION

3.01 Communications

- No communications for the May board meeting.

3.02 Fiscal Year 2023-2024 Audit Report – Moved to the Beginning of the Meeting

3.03 Higher Learning Commission (H.L.C.)

Sheena Brown, Interim Vice President for Academics, will provide a presentation on HLC Criterion 3 & 4; highlights include:

Criterion 3: Teaching, Learning, and Student Success

- Focus Areas:
 - 3A–3D: Core Teaching & Learning Elements
 - Document program learning outcomes
 - Curriculum and program review processes
 - Continuous academic improvement cycles
 - Faculty qualifications and evaluations
 - Student and faculty support services (e.g., advising, tutoring, TRIO, wellness, orientation, faculty support center)
 - 3E–3F: Evaluation of Teaching Effectiveness
 - Use of formal assessment and program reviews
 - Emphasis on data-driven quality improvement
 - Program-level performance tracking
 - 3G: Student Success Outcomes
 - Metrics tracked: persistence, retention, graduation rates, and completions

- Benchmarked against peer institutions
- Data informs strategic improvements in academic and non-academic services

Criterion 4: Institutional Effectiveness and Resource Planning

- Focus Areas:
 - 4A: Administrative Structures
 - Evidence: organizational charts, committee minutes, partnership records
 - 4B: Resource Stability
 - Evidence: audited financials, compensation studies, staffing plans
 - 4C: Data-Informed Strategic Planning
 - Includes assessment data, enrollment plans, budget alignment with strategic goals

Key Evaluation Questions:

- Does the administrative structure support the mission?
- Can financial resources sustain operations?
- Is data effectively used for strategic planning?

Questions/Comments

Mr. DiPeso inquired about readiness for accreditation review; Dr. Brown replied stating the college is in good shape although more work remains.

Mrs. Strain raised concerns about potential impacts of federal budget cuts on student programs like TRiO. Dr. Perey stated that over 1,200 TRiO programs will be affected but specific data can be run to quantify the exact student impact.

Mrs. Strain emphasized the importance of sharing human impact stories from those who have participated in the TRiO program when advocating with lawmakers. Administration noted that they remain hopeful yet cautious when it comes to these discussions.

3.04 Student Success Report

Sheena Brown, Interim Vice President for Academics, and Dana Horne, Vice President for Student Services, provided a presentation on Driving Outcomes Through Data and Innovation; highlights include:

How are we helping every student achieve their goals?

- What are we doing?
 - High-impact support initiatives such as proactive advising, wellness programs, onboarding improvements and career-aligned support
- How do we operate?
 - Evaluate and update policies and procedures that enable student success.
- Who's involved?
 - Faculty, staff, student leadership

Defining Student Success

- Higher Learning Commission (HLC)
 - Progress toward completion or educational intent
 - First-year retention rate
 - Post-graduation outcomes
 - Graduation rate within 150% of normal time (two years)

- Completion and transfer rate at eight years after entry
- Focus
 - Retention, persistence, graduation, transfer, licensure pass rates, and job placement

Core Success Indicators

- Persistence (Fall to Spring):
 - Consistently above 50%, even though COVID
 - First-time students show stronger engagement and persistence
- Retention (Fall to Fall):
 - Above 50% for first-time students
 - Figures impacted by MOS/military schedules and one-time course takers
- Graduation & Credentials:
 - 1,301 associate degrees and 874 certificates awarded this year
 - Many students earn both degrees and certificates
 - Top programs: General Studies (AJAC), Nursing, EMT, Admin of Justice.
- Transfer Outcomes:
 - Many students transfer without completing a degree at Cochise
 - Tracking and improving university completion rates remains a priority.
- Licensure Pass Rates:
 - Strong pass rates in Nursing (NCLEX) and LPN programs
 - EMT and Paramedicine programs are improving
 - High job placement rates for completers

Federal Funding Concerns:

- Potential Pell Grant and aid restrictions could negatively affect student enrollment and program completion, especially in nursing.
- Local workforce impact: Funding cuts may lead to decreased program completion, ultimately contributing to local labor shortages in critical fields like healthcare.

Continuous Improvement & Benchmarking

- Data-Driven Decision Making:
 - Regular analysis of retention, graduation, and other student outcomes
- Programs develop action plans based on analysis
 - Internal dashboards support targeted improvements

External Comparisons:

- Benchmarked against Arizona and national peers
- Caution urged due to definitional differences between institutions

Future Focus

- Improve tracking of transfer and workforce outcomes
- Expand career-connected learning
- Strengthen advisory board engagement and alumni relations
- Use tools like Lightcast to evaluate post-graduation employment and earnings
- Enhance student onboarding to better align educational pathways from day one

Accreditation Outlook

- HLC Monitoring:
 - Student success data now directly tied to HLC annual risk monitoring - No flags for Cochise College this year

Upcoming Opportunity:

- Possible eligibility for student success initiative in Year 4 of HLC Open Pathway (pending 2026 review outcome)

Questions/Comments:

Mr. Leeder questioned if the college has consulted with other institutions that have recently underwent the HLC review process. Dr. Brown replied noting there is an ongoing collaboration with a successful partner institution to review the college's draft assurance argument and offer a deeper insight on the expectations of the visit. Dr. Perey noted that Dr. Brown and another college staff member are being trained as a HLC peer reviewer, which also offers further insight on what to expect during the visit and how to write the assurance argument.

Dr. Perey stated that the report data comes after several years of Dr. Brown's team cleaning up data and emphasized the importance of having good data for institutional progress and strategic improvement. The data dashboards have been a driving force at creating a holistic picture of the institution's performance.

Mrs. Strain recognized the Cochise College Foundation and Denise Hoyos' contribution to storytelling and public engagement. She also recognized student stories featured in the Accolade magazine and the impact it has.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. DiPeso turned the time to Governing Board members to provide comments/share information.

- Mrs. Strain
 - Plans to attend the SACA luncheon end of the month.
 - Appropriate status report given by Dr. Perey during the Good Morning Sierra, Vista event.
- Mr. Leeder
 - Great to be on the Board; excited to make a contribution.
- Mr. DiPeso
 - Mrs. Strain will be missed
 - Dr. Horne will also be missed and expressed his appreciation of her work

5. ADJOURNMENT

Mr. DiPeso adjourned the meeting at 7:28 p.m.

Respectfully Submitted:

Crystal Wheeler, Executive Assistant, Office of the President

Mr. David DiPeso, Secretary of the Governing Board