

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, February 5, 2013, at 6 p.m., at the Cochise College Willcox Center, 470 N. Bisbee Avenue, Willcox, AZ 85643.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

### AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

#### INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

*Dr. Eaton will provide a report on the Arizona Association of District Governing Boards (AADGB).*

1.05.2 Representative to the Association of Community College Trustees (ACCT)

*Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).*

1.05.3 Senate

*A member of the Senate will provide a report.*

- 1.05.4 Student Government Association (SGA)  
*There will be no Student Government Association report.*
- 1.05.5 College President  
*The President will provide:*
- *Legislative Update*
  - *Master Facilities Plan Update*
  - *General Comments*
- 1.05.6 Monthly Financial Report – January 2013  
*The Governing Board will review the Financial Report for January 2013.*

**2. APPROVAL OF MINUTES** **INFORMATION**

- 2.01 Acceptance of Minutes, Regular Meeting – January 15, 2013

**3. INFORMATION ITEMS** **INFORMATION**

- 3.01 Communications
- *Dr. Rottweiler received email correspondence from Jim Barrows, Director, Fort Huachuca Center, recognizing the outstanding support provided by Facilities Maintenance (Byron Berry), Information Technology (Gilbert Parra), and Instructional Media Services (Alan Heidenreich) on the remodeling efforts at Old Smith Middle School, as well as financial and material support provided by Kevin Butler and Carlos Cartagena.*
  - *Dr. Rottweiler received a letter of from Amanda Baillie, Executive Director of the Sierra Vista Area Chamber of Commerce, thanking him for his participation in the 2012-2013 Leadership Sierra Vista Program, and expressing appreciation for his dedication to the program.*
- 3.02 Provost's Report  
*Verlyn Fick, Vice President for Instruction/Provost, will report on several institutional academic measures.*
- 3.03 Correctional Education Division Update  
*Dave Raber, Director of the Cochise College Correctional Education Division, will provide an update on the Correctional Education program at the Douglas State Prison Complex.*
- 3.04 K-12 Outreach Update  
*Ben Berry, Director of the Cochise College K-12 Outreach, will provide an update on the K-12 Outreach program.*
- 3.05 College Tuition and Fees  
*Kevin Butler, Vice President for Administration, will provide an overview on college Tuition and Fees.*

**4. NEW BUSINESS \*** **ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

- 4.01 Consent Agenda \*
- 4.01.1 \* Faculty; Appointment (*Donald Wirthlin, Instructor, Unmanned Aerial Systems (UAS), Douglas Campus*)
- 4.01.2 \* Curriculum Changes
- 4.02 Revised Governing Board Policy 634 – Disability and Injury Program  
*Administration is requesting the Board adopt a motion to approve the revised Governing Board Policy 634 – Disability and Injury Program, as presented.*
- 4.03 New Governing Board Policy 653 – Employee Transfer and Promotion  
*Administration is requesting the Board adopt a motion to approve the new Governing Board Policy 653 – Employee Transfer and Promotion, as presented.*
- 4.04 Request for Change in Date of the March 12, 2013 Governing Board Meeting and Request for Work Session  
*Administration is requesting the Board adopt a motion to approve the request to change the date of the Tuesday, March 12, 2013 Governing Board Meeting to Tuesday, March 19, 2013, as well as the request to hold a work session immediately preceding the meeting.*
- 4.05 Executive Session – President's Annual Evaluation

***The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03(A)(1) - Discussion or consideration of employment, assignment, appointment, promotion, demotion, salaries, discipline, resignation, or dismissal of a public officer, appointee, or employee of a public body.***

**NO ACTIONS WILL BE TAKEN DURING THE EXECUTIVE SESSION.**

## 5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Administrative Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

### GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 1<sup>st</sup> day of February, 2013, at 4:30 p.m. o'clock.

Loretta Mountjoy

Loretta Mountjoy, Executive Administrative Assistant  
Office of the President