

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, November 12, 2013, at 6 p.m., in the Horace Steele Conference Room, Andrea Cracchiolo Library, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

## AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

**INFORMATION**

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

*Dr. Eaton will provide a report on the Arizona Association of District Governing Boards (AADGB).*

1.05.2 Representative to the Association of Community College Trustees (ACCT)

*Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).*

1.05.3 Senate

*A Senate report will not be provided as the Senate did not meet in October.*

- 1.05.4 Student Government Association (SGA)  
*A Student Government Association Report will be provided.*
- 1.05.5 College President  
*The President will provide:*
  - *Legislative Update*
  - *Master Facilities Plan Update*
  - *General Comments*
- 1.05.6 Monthly Financial Report – October 2013  
*The Governing Board will review the Financial Report for October 2013.*

## 2. INFORMATION ITEMS

## INFORMATION

### 2.01 Communications

- *Dr. Rottweiler received a letter from Gary Farmer, Principal of Buena High School, commending Cochise College security for their unselfish, professional support provided at the Homecoming Parade on October 11<sup>th</sup>.*
- *Jennifer Lakosil, Director, Nursing/Allied Health, received a letter from Stephanie Peavey, Secretary, Bisbee Vogue, Inc., on behalf of the Board of Bisbee Vogue, Inc., thanking Ms. Lakosil, her student nursing team, and Margaret Reilly, for their help with the 23<sup>rd</sup> Bisbee 1000 – The Great Stair Climb.*

### 2.02 I.T. Update

*Mr. Carlos Cartagena, Vice President for Information Technology, will provide an update on expanded bandwidth across the district, I.T. assessment, and other related information.*

### 2.03 Math, Science, and Health Sciences Report

*Dr. Bubba Hall, Dean of Math, Science and Health Sciences, will present an overview of academic initiatives in the math, science, engineering and health sciences departments, and will specifically talk about the new efforts taken by each department to increase access, completion, and quality.*

## 3. NEW BUSINESS \*

## ACTION

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

### 3.01 Consent Agenda \*

- 3.01.1 \* *Administrative Support; Appointment (Ambar Huish, Academic/Career Advisor, TRiO Student Support Services, Douglas Campus)*
- 3.01.2 \* *Administrative Support; Appointment (Matthew Miles, MOS Credentialing Coordinator, Ft. Huachuca)*
- 3.01.3 \* *Faculty; Appointment (Peter Pototsky, Instructor of Aviation Programs, Douglas Campus)*
- 3.01.4 \* *Executive; Appointment (LaMont Schiers, Vice President Administrative Affairs, District-wide)*

- 3.01.5 \* Classified; Transfers (*David Garcia, Grounds Technician I/Inmate Supervisor, Douglas Campus*) **and** *Mario Ibarra, Grounds Technician I/Inmate Supervisor, Sierra Vista Campus*)
  - 3.01.6 \* Classified; Transfer (*Amanda Kelly, Payroll Data Technician, Sierra Vista Campus*)
  - 3.01.7 \* Classified; Transfer (*Peter Molina, Facility Services Supervisor, Douglas Campus*)
  - 3.01.8 \* Administrative Support; Transfer (*Byron Berry, Associate Director of Facilities and Maintenance, Douglas Campus*)
  - 3.01.9 \* Administrative Support; Transfer (*Ron Hyde, Technology Support Coordinator, Sierra Vista Campus*)
  - 3.01.10 \* Administrative Support; Promotion (*Frank Dykstra, Executive Director of Facilities and Planning, District-wide*)
  - 3.01.11 \* Classified; Resignation (*David Jones, Assistant Director, Maintenance, Douglas Campus*)
  - 3.01.12 \* Administrative Support; Resignation (*Cecilia Rivas de Schuermann, Business Analyst, International Trade, Douglas Campus*)
  - 3.01.13 \* Classified; Retirement (*Michael Louviere, Grounds Tech I, Douglas Campus*)
  - 3.01.14 \* Curriculum Changes
  - 3.01.15 \* Approval of Minutes – Regular Meeting – October 8, 2013
- 3.02 Intergovernmental Agreement (IGA) with the Cochise Technology District to Provide Certified Nursing Assistant Instruction  
*Administration requests the Governing Board's approval to authorize the college president to execute an Intergovernmental Agreement with the Cochise Technology District to provide Certified Nursing Assistant instruction to their students.*
- 3.03 First Amendment to the Intergovernmental Agreement (IGA) with the Sierra Vista Fire Department (SVFD) to Provide Tuition Remission to the SVFD Employees Taking Paramedicine Courses  
*Administration requests the Governing Board's approval to authorize the college president to execute an Amendment to the Intergovernmental Agreement with the Sierra Vista Fire Department to provide tuition remission to SVFD personnel.*
- 3.04 New Governing Board Policy 303 – President Succession  
*Administration is requesting the Board adopt a motion to approve the new Governing Board Policy 303 – President Succession, as presented.*
- 3.05 Academic Calendar for 2014-2015  
*Administration is requesting the Board adopt a motion to approve the proposed 2014-2015 Academic Calendar.*

#### **4. COMMENTS FROM GOVERNING BOARD MEMBERS**

Mrs. Strain will turn the time over to Board members to provide comments/share information.

#### **5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 8<sup>th</sup> day of November, 2013, at 4:30 p.m. o'clock.

*Loretta Mountjoy*

Loretta Mountjoy, Executive Administrative Assistant  
Office of the President