

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, September 10, 2013, at 6 p.m., in the Horace Steele Conference Room, Andrea Cracchiolo Library, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

Dr. Eaton will provide a report on the Arizona Association of District Governing Boards (AADGB).

1.05.2 Representative to the Association of Community College Trustees (ACCT)

Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).

1.05.3 Senate

There will be no Senate report as the Senate did not meet in August.

- 1.05.4 Student Government Association (SGA)
A Student Government Association Report will be provided.
- 1.05.5 College President
The President will provide:
 - *Legislative Update*
 - *Master Facilities Plan Update*
 - *General Comments*
- 1.05.6 Monthly Financial Report – August 2013
The Governing Board will review the Financial Report for August 2013.

2. INFORMATION ITEMS

INFORMATION

- 2.01 Communications
 - *Dr. Rottweiler received a letter from the State of Arizona Department of Education, confirming that Cochise College has met the requirements established by the Vocational Education Program Guideline for Eliminating Discrimination and Denial of Services on the Basis of Race,, Color, National Origin, Sex and Handicap, 1979, by the Department of Health, Education and Welfare, Office for Civil Rights*
- 2.02 Insurance Coverage Overview
Mr. John Stathis, the college's insurance consultant, will provide an overview of the college's insurance coverage. He will also address any questions and clarify any specific concerns members of the Board may have.
- 2.03 Provost's Report
The Vice President for Instruction/Provost will report on several institutional academic measures.
- 2.04 New Policy 303 – President Succession
New Governing Policy 303 – President Succession is being presented to the Governing Board as a first read.

3. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

- 3.01 Consent Agenda *
 - 3.01.1 * Classified; Appointment (*Juan Espinoza, Office Assistant II, Nogales Center*)
 - 3.01.2 * Classified; Appointment (*Ryan Reese, Maintenance/Security Technician II, Willcox Center*)
 - 3.01.3 * Classified; Appointment (*Margaret Reilly, Office Assistant I, Health Sciences, Sierra Vista Campus*)
 - 3.01.4 * Administrative Support; Appointment (*Gabriel Galindo, Academic/Career Advisor, Nogales Center*)
 - 3.01.5 * Faculty; Appointment (*Iztac Villanueva, Instructor of Professional Flight Tech, Douglas Campus*)

- 3.01.6 * Administrative Support; Resignation (*Curtis Vincent, STEM Outreach Coordinator, Sierra Vista Campus*)
 - 3.01.7 * Faculty; Resignation (*Michael McVean, Flight Instructor, Douglas Campus*)
 - 3.01.8 * Administrative Support; Retirement (*Shirley Neese, Technology Support Specialist, Sierra Vista Campus*)
 - 3.01.9 * Curriculum Changes
 - 3.01.10 * Approval of Minutes – Regular Meeting – August 13, 2013
- 3.02 Airport Development Grant to Improve the College Airport Taxiways
The administration is requesting the Board adopt a resolution approving a \$1,350,000 grant from ADOT, matched by \$135,000 from the college, for the reconstruction of the Douglas Campus Airport taxiway, 200 feet of displaced runway, taxiway lighting, and four connectors, and authorize the Interim Vice President for Administration to execute all related design and construction agreements necessary to complete the reconstruction project.
- 3.03 Intergovernmental Agreement with the City of Sierra Vista to Provide Classrooms for Cochise College Emergency Medical Technician and Fire Science Programs
The administration is requesting the Board adopt a motion authorizing the President to execute an Intergovernmental Agreement with the City of Sierra Vista that will provide instructional space within the Sierra Vista Fire Department for Cochise College Emergency Medical Technician and Fire Science Programs and require the transfer of all Fire Science course fees from the College to the City of Sierra Vista for equipment repair and replacement within the fire department.
- 3.04 Intergovernmental Agreement with the City of Douglas to Operate Transit Services to the Douglas Campus
Administration is requesting the Board adopt a motion to authorize the President to execute an Intergovernmental Agreement with the City of Douglas to provide transit services to the Douglas campus.
- 3.05 ACCT Board Committee – Continuation of Representation/Membership
Administration is requesting the Board adopt a motion in support of Mrs. Jane Strain's, Cochise College Governing Board member, application for participation on ACCT associate committee(s).
- 3.06 Executive Session
The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431.03 (A) (4) – Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

The administration is requesting the Board adopt a motion to enter into Executive Session for the purpose of a discussion on pending litigation.

NO ACTIONS WILL BE TAKEN DURING THE EXECUTIVE SESSION.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mrs. Strain will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Administrative Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone numbers are listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 6th day of September, 2013, at 4:30 p.m. o'clock.

Loretta Mountjoy

Loretta Mountjoy, Executive Administrative Assistant
Office of the President