

## MINUTES

### COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD RETREAT

**Saturday, August 2, 2014**  
**Amerind Museum**  
**Dragoon, AZ**  
**10:00 a.m.**

Mr. DiPeso called the retreat to order at 10:05 a.m.

#### **Board Members Present:**

Mr. David DiPeso  
Dr. John Eaton  
Mr. Dennis Nelson  
Mrs. Jane Strain

#### **Board Member Absent:**

Mr. Don Hudgins

#### **Other Attendees**

President, J.D. Rottweiler  
Vice President for Instruction, Verlyn Fick  
Vice President for Human Resources, Wendy Davis  
Vice President for Administrative Affairs, LaMont Schiers  
Vice President for Information Technology, Carlos Cartagena  
Executive Assistant to the President and Governing Board, Loretta Mountjoy

Dr. Rottweiler welcomed the Board to the retreat. He provided each Board member with a 50<sup>th</sup> Anniversary pin, and stated the pins would be distributed to all employees at Convocation on August 11<sup>th</sup>. He then thanked Mr. DiPeso for arranging the retreat be held at the Amerind and asked him to provide some information on the area.

Mr. DiPeso provided background information on the Fultons and their livelihood and hobbies, the land and buildings, and Mr. DiPeso's father's history with them, including archaeological research and excavation in Mexico.

Discussion and direction followed regarding:

#### **A. Master Facilities Planning**

Dr. Rottweiler reviewed plans for the new Nursing and Health Sciences building (providing an architectural drawing of the new building), for the expansion of the nursing, respiratory therapy, paramedicine, and EMT programs on the Sierra Vista campus.

Costs and funding sources, along with preferred payment options, were discussed. The Board requested the architect provide a presentation at a regular meeting so they could review the plans.

There was brief discussion regarding solar power on the campuses, as well as long-term building plans for HVAC and the building and construction trade.

## **B. Update/Discussion of Strategic Initiatives**

Douglas campus areas of remodeling and upgrades were discussed.

The aviation program was discussed. Dr. Rottweiler stated he will be meeting with American Airlines/American Eagle (at their request) to discuss partnering with the college for pilot training. Belinda Burnett has met with Asian and Mexico airlines. The Douglas campus is the perfect location for the aviation program. Other assets on the Douglas campus include housing, the art, athletics, and agriculture programs, as well as the Sonoran Initiative. Additionally, the broadband issue on the Douglas campus has been resolved.

The college has a good relationship with the city of Douglas.

Mr. DiPeso temporarily adjourned the retreat at 12:05 p.m. for lunch, and reconvened the retreat at 12:55 p.m.

Dr. Rottweiler provided an update on the Sierra Vista campus. The Data Center and Business Services have been relocated from the Douglas campus to the Sierra Vista campus for a more efficient operation. Cyber, MOS, STEM, and HVAC were discussed. Dr. Rottweiler was pleased to share that the default rate for Cochise College stands at 9%.

In the area of Extended Learning, Dr. Rottweiler stated the Benson Center is 14 years old and has been a center for growth; there are no immediate plans for renovation. There was a question about possibly extending the nursing program to the Benson Center.

The Willcox center provides service to high school classes, and there has been some growth at the center.

The Fort Huachuca Center has seen the greatest decline in enrollment, but they are strong in 8-week classes. Extended Learning and the Online Campus have been moved to the center.

The Nogales/Santa Cruz Center is a very nice facility, and provides a huge service to that area. Enrollments have skyrocketed and students are learning. Dr. Rottweiler added that provisionals are unique to Arizona. Mrs. Strain commented and there was some discussion regarding Santa Cruz joining ACCT.

Dr. Rottweiler stated that, District-wide; we continue to focus on student completion; we have redesigned our math program; Dr. Fick provided information in institutional effectiveness; and will be hiring a Director of Continuing Improvement.

## **C. Board Processes**

Each member of the Governing Board provided their 'list of priorities', some of which included, but not limited to hiring the most qualified people, offering athletic scholarships to Cochise County residents, emphasizing GED, completion, the Sonoran project, and Dr. Eaton suggested adding an 'A' (for Arts) to STEM to make it STEAM. (Dr. Eaton feels very strongly about this, especially the music aspect of the arts, as he stated music has played a major part in his life). Vice presidents also provided their list of priorities, including but not limited to, (Human Resources) training and development, compensation, and policies and

procedures; (Information Technology) new technologies, programs, moving systems to the internet cloud; (Administrative Affairs) audits, inventory control, written procedures, purchasing software; (Instruction/Provost) academic master plan, accreditation, employee growth, completion, and learning improvement.

Mrs. Strain shared two evaluation instruments that could possibly be used to self-evaluate the 'health' of the Board.

A review of policies at an annual work session was discussed.

Mr. DiPeso adjourned the retreat at 3:12 p.m.

Respectfully Submitted:

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Ms. Loretta Mountjoy, Executive Assistant, Office of the President

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Dr. John Eaton, Secretary of the Governing Board