

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, December 8, 2015, at 6 p.m., in the Governing Board Room on the Cochise College Douglas Campus, 4190 W. Highway 80, Douglas, AZ 85607.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

## AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

**INFORMATION**

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

*Mr. Nelson will provide a report on the Arizona Association of District Governing Boards (AADGB).*

1.05.2 Representative to the Association of Community College Trustees (ACCT)

*Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).*

- 1.05.3 Senate  
*A member of the Senate will provide a report.*
- 1.05.4 Student Government Association (SGA)  
*A Douglas Campus SGA report will not be provided.*
- 1.05.5 College President  
*The President will provide:*
  - *Legislative Update*
  - *Master Facilities Plan Update*
  - *General Comments*
- 1.05.6 Monthly Financial Report – November 2015  
*The Governing Board will review the Financial Report for November 2015.*

## 2. INFORMATION ITEMS

## INFORMATION

- 2.01 Communications
  - *Dr. Beth Ann Krueger, Dean of Math, Science and Health Sciences, received a letter from Howard E. Michel, IEEE President and CEO, informing her that Joseph R. Meditz, Associate Faculty in Engineering, has been elevated to the grade of Senior Member of the IEEE.*
  - *Dr. Rottweiler received a note from Barry Midgorden, on behalf of the 2015 Empty Bowls Project Planning Committee and the Sierra Vista community, expressing their appreciation for the support of Cochise College, Virginia Pfau Thompson and her ceramic students, for helping to make this year's fund raiser such a success.*
- 2.02 Hispanic Association of Colleges and Universities (HACU) Trip Report  
*Patty Leyva (TRiO Student Support), accompanied three students to the October 2015 HACU National Convention, held in Miami, FL. A report on their experiences at the convention will be provided.*
- 2.03 External Affairs Report  
*Denise Hoyos, Director of External Affairs/Executive Director of the Cochise College Foundation, and Robyn Martin, Director of Marketing and Communications, will provide a brief overview of recent External Affairs achievements and efforts.*

## 3. NEW BUSINESS \*

## ACTION

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

- 3.01 Consent Agenda \*
  - 3.01.1 \* *Classified; Appointment (Virginia Batista, Department Assistant for Prison Education, Douglas Prison Complex)*
  - 3.01.2 \* *Classified; Appointment (Katherine Martin, Department Assistant for Disability Services, Sierra Vista Campus)*
  - 3.01.3 \* *Classified; Appointment (Miguel Ramirez, Maintenance Technician, Mechanical/Electrical, Douglas Campus)*

- 3.01.4 \* Administrative Support; Appointment (*Norma Brandenburg, Academic/ Career Advisor, TRiO/SSS, Douglas Campus*)
  - 3.01.5 \* Administrative Support; Appointment (*Mark Cline, Business Analyst, SBDC, Sierra Vista Campus*)
  - 3.01.6 \* Administrative Support; Appointment (*Jason Thompson, Academic/Career Counselor, Douglas Campus*)
  - 3.01.7 \* Faculty; Appointment (*Frank Emanuele, Instructor of Biology, Santa Cruz Center*)
  - 3.01.8 \* Faculty; Appointment (*Kristin Juarez, Instructor of Psychology, Sierra Vista Campus*)
  - 3.01.9 \* Faculty; Appointment (*Mark Mach, Instructor of Psychology, Douglas Campus*)
  - 3.01.10 \* Faculty; Appointment (*Joseph Meditz, Instructor of Engineering, District-wide*)
  - 3.01.11 \* Classified; Resignation (*Jael Calia, Executive Administrative Assistant for the Vice President of Administrative Affairs, Sierra Vista Campus*)
  - 3.01.12 \* Classified; Resignation (*Javier Madero, Aviation Mechanic, Douglas Campus*)
  - 3.01.13 \* Classified; Resignation (*Sonila Ortiz, Budgeting Technician/Financial Analyst, Sierra Vista Campus*)
  - 3.01.14 \* Administrative Support; Resignation (*Cossetti Durazo, Accountant, Sierra Vista Campus*)
  - 3.01.15 \* Curriculum Changes
  - 3.01.16 \* Acceptance of Minutes – November 10, 2015 Regular Meeting
  - 3.01.17 \* Acceptance of Minutes – November 20, 2015 Special Telephonic Meeting
- 3.02 Placeholder – Administrative Support – Aviation Programs Recruiter/Advisor  
*The administration anticipates bringing forward an applicant's name for hire and requests the Board adopt a motion to approve the hiring of the recommended candidate for Aviation Programs Recruiter/Advisor.*

#### **4. COMMENTS FROM GOVERNING BOARD MEMBERS**

Mr. DiPeso will turn the time over to Board members to provide comments/share information.

#### **5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

#### **GOVERNING BOARD OF COCHISE COLLEGE**

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 4<sup>th</sup> day of December, 2015, at 4:30 p.m. o'clock.

Loretta Mountjoy  
Loretta Mountjoy, Executive Assistant  
Office of the President