

MINUTES

COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, December 8, 2015
Douglas Campus
6:00 p.m.

1. GENERAL FUNCTIONS

1.01 Call to Order

Mr. DiPeso called the meeting to order at 6:01 p.m.

Board Members Present:

Mr. David DiPeso
Mr. Dennis Nelson
Mr. Danny Ortega
Mrs. Jane Strain

Board Member(s) Absent:

Mr. Tim Quinn

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

Dr. Rottweiler stated the Student Government Association (SGA) will not be presenting a report as they are in finals. He requested Agenda Item 2.03 – External Affairs Report be pulled from the agenda due to technical difficulties with audio/visual equipment. He also requested Agenda Item 3.02 - Placeholder – Administrative Support, Appointment – Aviation Programs Recruiter/Advisor be pulled, as the position was not filled. It is anticipated that both agenda items will to be placed on the January 2016 Governing Board meeting agenda.

1.04 Citizen's Interim

There were no requests to address the Board.

1.05 Standing Reports

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

Mr. Nelson stated the AADGB met on November 12, 2015, and a number of items were discussed. There was a follow-up on the GISS meeting that was held in San Diego, and there is a half-day/one day follow-up to that meeting. They expressed an interest in doing that, and it would most likely be held in Phoenix on a Saturday. He added that it may cost the colleges a few more dollars because they are running low on money and the Gates Foundation is running out of money. A date is yet to be determined.

Kristen Boilini, the lobbyist for AC4, presented a status on legislative matters, and topics such as the budget and expenditure limitations were discussed.

Mr. Nelson stated he brought up the issue of high school equivalency examinations, the state they are in in Arizona, and the need to have more competitive examinations available and what the content is, etc. He suggested to other members on the Board that they write a letter of support/interest to get something moving in this area, as it's hurting both students and the state. Members decided rather than writing a letter, they would prefer a resolution. Therefore, he'll be working with staff on a resolution and sending it forward.

Also discussed was the possibility of having a joint meeting with AC4, as well as having members of AADGB visit other community colleges. He asked Board members to let him know if any of them would be interested in participating. A couple of community colleges have expressed an interesting in hosting something like this.

The next meeting of the AADGB is scheduled for March 2016.

1.05.2 Representative to the Association of Community College Trustees (ACCT)

Mrs. Strain stated members of the ACCT will be meeting in Washington, DC in February 2016 at the National Legislative Summit, and she invited Governing Board members to attend. She added she will be going early to attend pre-meeting committee meetings in which she serves on as Pacific Region Chair.

1.05.3 Senate

Wendy Davis, Vice President for Human Resources, stated the Senate met in November. Topics of discussion were administrative policies, particularly Transfer to Cochise College and Degree Requirements. Both policies had been reviewed by Academic Council and VPI Council, have been moved on, and are on the college website. The Senate committee is also reviewing the Policy and Procedure policy, and is still in the revision process.

1.05.4 Student Government Association (SGA)

A Student Government Association report was not provided; students were taking finals.

1.05.5 College President

Dr. Rottweiler began his report by expanding a bit on Mr. Nelson's AADGB report. He stated he has been receiving emails from ACCT related to our interest in providing feedback on the GISS in relationship to our having done anything differently or if anything has changed...would we like to send additional information? He stated he'll leave it to the Board if there is something they would like him to share with them.

Related to the legislature, we are currently in a 'quiet period', waiting for the governor's budget, which should come out in January around the same time as the

State of the State. The community colleges are in the funding at statutory levels; however, it does not include funding for Pima or Maricopa. All early indications are that they will not be funded. In looking at the report from JLBC, as well as ATRA, there is a recognition that of all the state agencies that have lost the greatest percentage of funding from the state, the number one was school facilities, and the second was community colleges. Out of the education sector, we have, by far, seen the highest decrease in state funding. The Expenditure Limitations Study Committee has been working with the co-chairs of that committee, and some work has been done on drafting a bill that includes two key parts. They will endorse the recommendations that have come from ATRA, which is on how we go about reporting our FTSE number in a more accurate way than has been done in the past. With that, there is also some recommendations to increase the weighting for FTSE for those things that are out of career/technical education, as well as the entrepreneurial model. They were in hopes that they could take that bill with the support of ATRA; however, at this point, they have chosen not to support the bill.

He made the Board aware that, upon the recommendation of Kristen Boilini and in discussions with colleagues around the state, Cochise College has hired Michael Racy and Associates, to act as lobbyist for Cochise College. In the past, Ms. Boilini was the lobbyist for Cochise College, as well as Northland Pioneer. When AC4 formed, she, being the most experienced and effective lobbyist, was hired by them. At this point, she didn't feel comfortable representing all three together nor individually. It was her recommendation to hire Michael Racy, and we have done that, specifically around the one percent cap settlement. In last year's budget, there was the idea that if any county went over one percent on property tax, the other taxing entities would have to compensate for that. There was then a lawsuit issued by Pima County, as well as the City of Tucson, and the community colleges wrote a brief to the court in support of that. They are now ready to enter into settlement. Michael Racy represents the county as well, and is part of that settlement. Ms. Boilini believes it would be wise for select community colleges to get his assistance as he works through that. That settlement is moving forward, and it looks like the opportunity to write the community colleges clear out of that bill has appeared – we might come out okay. Dr. Rottweiler added that he asked Mr. Racy to look at that and to closely follow equalization, as well as overall funding for community colleges.

Dr. Rottweiler briefed the Board on master facilities. He provided them with a report from Vice President Schiers, as well as some photos on the progress of the Downtown Center. Dr. Rottweiler stated he escorted the Cochise College Foundation Board and the Legacy Foundation Board on a tour of the center. The next stage in the process deals with the requirement where the Board is seeking to do revenue bonds. We are required by Arizona state statute to appear before the Joint Committee on Capital Review (JCCR). The agenda for that has come out, and we are the first agenda item on the December 15th meeting. He and Mr. Schiers will travel to Phoenix to appear before Senator Shooter's committee on JCCR. He provided the Board with all the material submitted to the committee, and by statute, they are required to approve or disapprove our ability to leverage for bonds. Mr. Nelson inquired what happens after meeting with the committee. Dr. Rottweiler stated that, if they approve, we will bring back to the Board in January, the issuance of bonds. He added he doesn't anticipate disapproval; this is just a formality.

Dr. Rottweiler informed the Board that, after 50 years of two-way traffic around the Douglas campus, senior administration has made the decision to switch over to a

one-way traffic pattern, effective January 1, 2016. There are a number of contributing factors that went into this decision, the most important factor being safety. The road is fairly narrow, and we're at a point where we need to either widen the road or make it one way. Additionally, cameras will be installed, and a security booth will be placed at the entrance to monitor who is coming onto campus at any time of the day.

In his general comments, Dr. Rottweiler stated he received the recommendations from the Higher Learning Commission (HLC). He was not at liberty to provide details at this time, but he did touch on a few highlights. He shared that he spoke with the liaison at the HLC, and she was very congratulatory and said it was a fine report, and the college should be very proud. He noted that we will need to provide a monitoring report in February 2018. He added that they were very complimentary of the changes/initiatives that are taking place under Dr. Fick's leadership related to assessment of student learning, as well as program review. Over the course of the last three to four years, they have fundamentally changed and shifted the reporting, and because of that change we didn't have two years of data. Therefore, they are requesting we collect two years of data and then report to them on where that is. Dr. Rottweiler extended his appreciation to all those who participated in the process; it was a college-wide initiative, and we can be very proud of the work that was done. He will provide the Board with the full report once it comes out; however, in the meantime, he wanted the Board to know that the team spoke very highly of them, of the community and what our communities think of the college, and the impact we are having in Cochise County. He is extremely proud of that.

Dr. Rottweiler stated that he recently had the opportunity to meet with our partners at the University of Arizona-Sierra Vista, as well as the Mexican Consul, where the Cochise College Foundation was the recipient of \$5,000 from IMEBECAS, which are resources that come from the government of Mexico. This will be matched by the Foundation to provide \$10,000 in scholarships to students of Mexican heritage (going back through the grandparents). U of A Sierra Vista also received a check for \$5,000. This is the beginning of what he hopes will be a long lasting relationship to bring in significant resources to assist our students on both sides of the border. With the leadership of this Board around in-state tuition for Sonoran residents, along with this scholarship, we think we can impact the lives of a number of students and enhance the quality of life in our entire region.

Dr. Rottweiler informed the Board that Cochise College was recently recognized in the Sierra Vista "Best of the Vista" as the second best place to work, as voted upon by the readers of the Sierra Vista Herald. Fort Huachuca was voted first, and the City of Sierra Vista placed third.

Dr. Rottweiler made the Board aware of the retirement of Chancellor Rufus Glasper in February. He will be taking over as CEO at the League for Innovation in the Community College. The main reason he brought this to the Board's attention is because it will bring the number of new CEOs of the ten Arizona community colleges to four. AWC has announced their three finalists, CAC is really just beginning the process, Coconino has announced their new president (who will begin after the new year), and Maricopa has just begun their search. Dr. Rottweiler stated Dr. Glasper will be greatly missed.

Dr. Rottweiler stated he will meet with the Fort Huachuca Accommodation School Board. He has been invited to talk about what we plan to do at the Fort Huachuca Center, as well as address his thoughts and perspectives as a member of the State Board of Education around AZ Merit. He looks forward to this opportunity. He stated the Board should have received an invitation to attend the first Respiratory Therapy Recognition Ceremony being held on Friday, December 11, 2015 at 6 p.m., in the Sierra Vista Student Union Building Community Room.

Dr. Rottweiler concluded his report by wishing the Board a Merry Christmas and a Happy New Year.

Mrs. Strain stated she will follow-up on the ACCT-GISS. Dr. Rottweiler will forward her the email he received. There was a brief discussion around ATRA.

1.05.6 Monthly Financial Report – November 2015

The Financial Report for November 2015 was presented and accepted as submitted. Dr. Rottweiler stated we budgeted to bring in \$20,000 in Miscellaneous Revenue; to-date, we've brought in \$176,000. This increase in revenue is from the sale of five planes.

2. INFORMATION ITEMS

2.01 Communications

- Dr. Beth Ann Krueger, Dean of Math, Science and Health Sciences, received a letter from Howard E. Michel, IEEE President and CEO, informing her that Joseph R. Meditz, Associate Faculty in Engineering, has been elevated to the grade of Senior Member of the IEEE.
- Dr. Rottweiler received a note from Barry Midgorden, on behalf of the 2015 Empty Bowls Project Planning Committee and the Sierra Vista community, expressing their appreciation for the support of Cochise College, Virginia Pfau Thompson and her ceramic students, for helping to make this year's fund raiser such a success.

2.02 Hispanic Association of Colleges and Universities (HACU) Trip Report

Becky Orozco stated that the college sent a group to the Hispanic Association of Colleges and Universities (HACU) Annual Meeting in Miami, FL. This year, three students attended, Mayra Moreno from the Sierra Vista campus, and Jacqueline Lafon and Gabriela Arellano, both from the Douglas campus. She added that, at the end of the interview process, these three students were excellent. Ms. Orozco turned the time over to Patty Leyva, who is on the Hispanic Service Institution committee, and who escorted the students to Miami and participated in the events.

Ms. Leyva stated the meeting was a great experience for her and the three students she escorted. She provided a PowerPoint presentation, which included slides of the Cochise College representatives arriving at the hotel and, being on Arizona time, they were the first to arrive. Additional slides showed students listening attentively to presenters and taking notes, and well as a slide of them taken with one of the presenters. There were numerous agencies presenting that were also offering internships. They included the CIA, the Coast Guard, the Army, and the Department

of Agriculture. Google was also among the many companies at HACU. Ms. Leyva attended a presentation pertaining to opportunities, requirements, and challenges associated with both corporate and federal internships.

The students also had the opportunity to meet with other student representatives from California and Washington State. In addition, they had an opportunity to see some of the sights that Miami has to offer, including their own private beach at the hotel, the Miami skyline, the Port of Miami, and an east coast sunrise and sunset. In closing, on behalf of herself and the students, Ms. Leyva thanked the Board, Dr. Fick, Ms. Orozco, Dean Hoyack, Ms. Conners, and the HSI Committee for providing them the opportunity to attend this event.

Each student offered thanks and appreciation for the opportunity to attend the meeting and shared comments and experiences about the trip. They stated they learned leadership skills, learned about internship opportunities that pay and don't pay, and met a lot of new people from different cultures and views on life. It meant a lot to them to not only represent Hispanics, but also Cochise College. It is something that will be with them forever. It was a great experience!

2.03 External Affairs Report

This item was pulled from the agenda during the Adoption of the Agenda due to technical difficulties with audio/visual equipment. It is anticipated that this item will be on the January 2016 Governing Board meeting agenda.

3. NEW BUSINESS

3.01 Consent Agenda *

The following items were approved:

- 3.01.1 * Classified; Appointment (*Virginia Batista, Department Assistant for Prison Education, Douglas Prison Complex*)
- 3.01.2 * Classified; Appointment (*Katherine Martin, Department Assistant for Disability Services, Sierra Vista Campus*)
- 3.01.3 * Classified; Appointment (*Miguel Ramirez, Maintenance Technician, Mechanical/Electrical, Douglas Campus*)
- 3.01.4 * Administrative Support; Appointment (*Norma Brandenburg, Academic/ Career Advisor, TRiO/SSS, Douglas Campus*)
- 3.01.5 * Administrative Support; Appointment (*Mark Cline, Business Analyst, SBDC, Sierra Vista Campus*)
- 3.01.6 * Administrative Support; Appointment (*Jason Thompson, Academic/Career Counselor, Douglas Campus*)
- 3.01.7 * Faculty; Appointment (*Frank Emanuele, Instructor of Biology, Santa Cruz Center*)
- 3.01.8 * Faculty; Appointment (*Kristin Juarez, Instructor of Psychology, Sierra Vista Campus*)
- 3.01.9 * Faculty; Appointment (*Mark Mach, Instructor of Psychology, Douglas Campus*)
- 3.01.10 * Faculty; Appointment (*Joseph Meditz, Instructor of Engineering, District-wide*)
- 3.01.11 * Classified; Resignation (*Jael Calia, Executive Administrative Assistant for the Vice President of Administrative Affairs, Sierra Vista Campus*)
- 3.01.12 * Classified; Resignation (*Javier Madero, Aviation Mechanic, Douglas Campus*)
- 3.01.13 * Classified; Resignation (*Sonila Ortiz, Budgeting Technician/Financial Analyst, Sierra Vista Campus*)

- 3.01.14 * Administrative Support; Resignation (*Cossetti Durazo, Accountant, Sierra Vista Campus*)
- 3.01.15 * Curriculum Changes
- 3.01.16 * Acceptance of Minutes – November 10, 2015 Regular Meeting
- 3.01.17 * Acceptance of Minutes – November 20, 2015 Special Telephonic Meeting

Mr. Nelson moved and Mr. Ortega seconded a motion to approve the Consent Agenda. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

Mark Schmitt, Director, Small Business Development Center, introduced Mark Cline; LaMont Schiers, Vice President for Administrative Affairs, introduced Bill Howard; Marisela Nunez, Director of Correctional Education, introduced Virginia Batista; Frank Dykstra, Executive Director of Facilities and Planning, introduced Miguel Ramirez; and Wendy Davis, Vice President for Human Resources, introduced Katherine Martin and Jason Thompson.

3.02 Placeholder – Classified Appointment – Aviation Programs Recruiter/Advisor

This item was pulled from the agenda during the Adoption of the Agenda as the position was not filled. It is anticipated that this item will be on the January 2016 Governing Board meeting agenda.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. DiPeso turned the floor over to Governing Board members for comments.

- Mr. Ortega wished everyone a Merry Christmas. He is pleased that the college is working with the Mexican Consulate; it will put a positive image on a sometime negative image that the border has.
- Mrs. Strain stated she needs to get up to speed on Service Learning, as she has heard some disturbing comments from the community. (Dr. Fick stated this has transitioned – under the completion agenda we were doing a lot of service learning courses that were generating credits that didn't necessary apply in transferring. They have been trying to imbed service learning within courses that would normally transfer on and actually count towards a degree. Dr. Fick added that COOKIES is an acronym for a program associated with service learning that pertains to our students going into the K-12 system and working with students.) Dr. Rottweiler stated he is scheduled to speak at an upcoming Rotary meeting, and he would be happy to address service learning if this is an area of concern.
- Mrs. Strain stated that, in November, she attended a southern region gathering for ABEC, which was a wonderful conference. They have totally changed their organizational culture and goals. They have a new executive director, and they are doing things much differently. A topic of discussion was Prop 123 and the growing support for that driven almost totally by the governor, and the concerns around the impact on Prop 301.
- Mr. Nelson stated he is very fortunate to be sitting on the Board of a college that is so well run, efficiently administered, and that has great students. It is wonderful to hear how trips such as the HACU annual meeting may have changed and/or made such an impact on student lives. He added that, in speaking with other Board members in other places, they don't have such a comfortable position as he does. He thanked the

- students and the administration for the job they do. He wished everyone Happy Holidays.
- Mr. DiPeso wished everyone Happy Holidays and a Merry Christmas. He also thinks the coordination with Mexico is super! That's one of the things he's always thought this college was uniquely positioned to exploit. He's glad to see it's starting to pay off.

5. ADJOURNMENT

Mr. DiPeso adjourned the meeting at 6:52 p.m.

Respectfully Submitted:

Loretta Mountjoy, Executive Assistant to the President

Mrs. Jane Strain, Secretary of the Governing Board