

## MINUTES

### COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, October 6, 2015  
Douglas Campus  
6:00 p.m.

#### 1. GENERAL FUNCTIONS

##### 1.01 Call to Order

Mr. DiPeso called the meeting to order at 6:03 p.m.

##### **Board Members Present:**

Mr. David DiPeso  
Mr. Dennis Nelson  
Mrs. Jane Strain

##### **Board Members Absent:**

Mr. Danny Ortega  
Mr. Tim Quinn

##### 1.02 Pledge of Allegiance

##### 1.03 Adoption of Agenda

Dr. Rottweiler requested that Action Item 3.03 Placeholder – Classified – Maintenance Technician, Lead Mechanical and Action Item 3.04 Placeholder – Administrative Support – Academic/Career Advisor - TRiO, be removed from the agenda as these positions were not filled. The agenda was otherwise adopted as published. Dr. Rottweiler added that he received notification from Board members Danny Ortega and Tim Quinn that they would not be able to participate in the meeting this evening; their absences are excused.

##### 1.04 Citizen's Interim

There were no requests to address the Board.

##### 1.05 Standing Reports

##### **1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)**

An Arizona Association of District Governing Boards report was not presented as the AADGB has not met since the last report was provided at the Cochise County Community College District Governing Board meeting held on August 11, 2015. The next meeting of the AADGB is scheduled to be held on November 12, 2015.

### **1.05.2 Representative to the Association of Community College Trustees (ACCT)**

Mrs. Strain stated the ACCT will be meeting in San Diego for the Leadership Congress. She will travel to San Diego on Monday, October 12<sup>th</sup> to attend pre-congress meetings; the main conference begins on Wednesday, October 14<sup>th</sup>. It will be a full week of break-out sessions and key-note speakers, one of which will be the former governor of Arizona, Janet Napolitano, who will speak on the status of the higher education system in California. The meetings will conclude with elections being held towards the end of the week. She will return on Saturday, October 17<sup>th</sup>. Mr. DiPeso, Mr. Nelson, and Dr. Rottweiler will also be attending the congress.

### **1.05.3 Senate**

Wendy Davis, Vice President for Human Resources, stated the Senate met on September 22<sup>nd</sup> and reviewed and passed an administrative policy on communicable diseases; they also reviewed the academic calendar for 2017-18.

### **1.05.4 Student Government Association (SGA)**

The SGA distributed gift bags to members of the Governing Board that contained items pertaining to events they will be holding throughout the school year. Aria Reyes, SGA President, introduced herself, along with Frederick Porter, Vice President. Gerardo Sylvia, Treasurer, Diana Medrano, Secretary, and Guadalupe Chao, Social Events Coordinator, were unable to be in attendance.

Ms. Reyes began the report by reviewing past events held - Welcome Week included a Luau Party, a 50 foot banana split, an All Clubs Fair, and What's for Dinner BEEF! Mackenzie (Mackenzie Kimbro is the Arizona Beef Ambassador). Welcome Week also included a hypnotist/magic show, provided by Derek Ostovani. She then provided slides showing students attending various events, which included alcohol/drunk driving awareness. On September 16<sup>th</sup> they held a Mexican Independence Day celebration which included a jalapeño eating contest, and on September 17<sup>th</sup> they recognized Constitution Day. The SGA gave out free County Fair tickets on September 24<sup>th</sup> and 25<sup>th</sup>. During the week of September 28<sup>th</sup>, the SGA held a Banned Books Week. This was particularly interesting because most people didn't know why the books were banned. At the end of the week, they held a Banned Books Trivia event where the person who correctly answered the trivia question was able to keep the book. Ms. Reyes then posed the following trivia question to those in attendance at the meeting – Why do you think Where the Wild Things ARE is a banned book? One person guessed, 'because it's too wild'? Ms. Reyes stated the primary reason the book was banned was because the main character was sent to bed without supper; it has since been challenged due to the fact that it promotes 'witchcraft and supernatural events'. She awarded a prize to the person who took a guess at answering the question.

The SGA held a voter registration event with two booths set up in the student union and in central housing; students 18 years of age and older were encouraged to sign up. Other activities included the Minute to Win It Challenge week, and a pool party. The SGA, along with TRiO, volunteered with Adopt a Highway, and SGA will be participating in the Trunk or Treat at the Douglas High School – Ms. Reyes shared slides from last year's Trunk or Treat event.

In the area of awareness, bulletins were displayed and activities were held for Women's Equality Day, Texting and Driving, Suicide Prevention, and Domestic Violence Awareness. Ms. Reyes stated that October is Breast Cancer Awareness Month, and the SGA will be holding sand art and Think Pink activities.

Upcoming events will include a Future Leaders Town Hall on the Douglas Campus with the theme of Keeping Arizona's Water Glass Full, Basketball Halftimes, Stand up for Others Week, the Pit Fire, Halloweek, Day of the Dead, Stress and Alcohol Awareness, Native American Heritage Month, Turkey Bowling, Card Making for Soldiers, and Finals Frenzy Week. Intramurals include dodge ball tournaments, indoor soccer, whiffle ball tournament, flag football, and outdoor kick ball.

### **1.05.5 College President**

Dr. Rottweiler commended the students and stated that, over his six years at the college, he has continued to see the students ratchet up student involvement and engagement. He added that research has shown that the more students are engaged the more likely they are to be successful. He is appreciative of the SGA for their leadership. He also thanked the Board for taking time on Saturday to attend the Board Retreat. He felt the time was well spent in planning for the future of the college.

In regards to the legislature, Dr. Rottweiler briefed the Board on a meeting of the Expenditure Limitation Study Committee, of which he is a member. They met on September 9<sup>th</sup> and 30<sup>th</sup>, where presentations were made by the community colleges in relationship to the effects expenditure limitation is having on each of the colleges. He stated he sent the Board the report provided by ATRA. They have been asked to begin to make some recommendations for this committee's consideration. He reminded the Board that this is only about expenditures – the authority to spend money – it has nothing to do with requesting more money. At this point, the request is for some flexibility in trying to find ways that resources having already been accumulated can be spent on those things that are deemed important for the colleges.

Dr. Rottweiler also briefed the Board on a meeting he had with Governor Ducey on September 10<sup>th</sup>. The meeting was very productive, and it was a great opportunity for them to share the things the community colleges are doing. He believes there was recognition that we are part of the solution. The only discouraging aspect of the entire meeting was that, after they had developed an amazing presentation that the governor was receptive to, at the end the governor said, "You guys really need to tell somebody about this." Dr. Rottweiler stated the legislature is currently quiet, although we will see some things picking up in the near future. All budgets were supposed to be in by September 1<sup>st</sup>; we complied with that, and we should be seeing some initial questions going back and forth. He anticipates the governor's budget coming out in early January.

Regarding master facilities, Dr. Rottweiler stated work is well under way on the Downtown Center, and he shared a couple before/after pictures of the 'demolition stage'. Work will continue into November, and within the next week or so, he expects to have subcontractors come through looking at some bid work based upon the plans to provide some bids leading to the guaranteed maximum price (GMP). As he previously shared with the Board, this is slightly different than doing new

construction – we had to tear down some things to find out what the real cost will be. We are still anticipating a November 20<sup>th</sup> special meeting, most likely to be telephonically, just to allow the Board to set a GMP. We are on some fairly tight time lines if we're going to be able to move in in August 2016. As part of moving that forward, this Friday a select committee/task force will meet with the architects related to color and interior finishing.

In his general comments, Dr. Rottweiler stated the Higher Learning Commission will be at the college on October 26<sup>th</sup> and 27<sup>th</sup>. The bulk of the day on the 26<sup>th</sup> will be spent in Sierra Vista, and in Douglas on the 27<sup>th</sup>. He stated much thanks goes out to the reaccreditation committee and oversight team, which includes Jeni Patton, Stacie Munger, John Walsh, Curt Smith, Tasneem Ashraf, Mark Boggie, Sandy Bryan, David Gage, Mary King-Power, Randy Martin, Edmund Priddis, Barbara Richardson, Stephanie Williams, Jeff Sturgis, Ken Charters, Diane Nadeau, and administration support from Wendy Davis and Verlyn Fick. He thanked those people for their efforts and stated they put together a fine document. He feels we are prepared for the visit, and he thinks we'll have a real opportunity to show the things that we can be proud of – things that make Cochise College, Cochise College. It couldn't happen without these individuals who were willing to go above and beyond.

Dr. Rottweiler stated Employee Open Forums will be held Thursday, October 8<sup>th</sup>; Douglas in the morning and Sierra Vista in the afternoon. It will provide an opportunity to speak with all employees who wish to participate. He will review things that are happening, as well as prepare them for the HLC visit.

Dr. Rottweiler then referred to news reports related to the tragedy that occurred at Umpqua Community College in Oregon. He stated our students have concerns; there has been a lot of talk at the college around things we would do. Interestingly, a Tabletop activity related to an active shooter was scheduled to take place with the Sheriff's office on the Douglas campus today. However, this was cancelled a couple weeks ago. We will get this rescheduled. An article in the Sierra Vista Herald today, by Liz Manring, outlined the college's plans, and Dr. Rottweiler shared a poster that will be placed in each classroom. As mentioned in the newspaper article, Dr. Rottweiler stated we can train and discuss what to do, but that's really responding to the issue. If we need to get out in front of this we need to find ways to prevent it. He will ask the SGA to lead an initiative with the students, to be included in the student handbook. As students and members of the Cochise College community, they have a responsibility to be aware of, and report, anything they may see or hear, or read in social media that may be a potential 'clue'. It appears there were some indicators of the Oregon tragedy. He feels comfortable of things we've become aware of, issues brought to the Dean of Students. He believes we've been responsive and very effective in addressing many of those issues. However, there's a lot of stuff that happens on social media that we never see. Therefore, we'll ask our students to be much more diligent in providing insight and direction in this area. Also, many community colleges will participate in a moment of silence this Thursday at 2 p.m. in honor of the victims at Umpqua Community College – this information has been forwarded to the SGAs on both the Sierra Vista and Douglas campuses, should they wish to participate.

Dr. Rottweiler then shared with the Board, an article that appeared in the September 2015 issue of United Dairymen of Arizona. Robert Mucci, Small Business Development Center, is working with USDA in the renewable energy and energy

efficiency projects. This is a great opportunity for Cochise College to be known in areas that, many times, we've not been thought of. It is part of our initiative, and it is one of the ways we can research and look at academic programs in the area of agriculture.

Related to community events, we hosted the Arizona Town Hall on October 1<sup>st</sup>. The Future Leaders Town Hall will be coming up, and we will be participating in that, as well. "Cochise Celebrates Giving" was hosted on the Sierra Vista campus, which included the Community Foundation of Cochise, as well as the Legacy Foundation of Southeast Arizona. On Saturday, the college was a major participant in the Douglas Fly-In; we had four aircraft at the Douglas Municipal Airport participating in the Young Eagles program. We will do the same thing in Sierra Vista in early November. This is part of our community outreach, as well as our goal of getting more people interested in aviation and the programming we have going in that area.

#### **1.05.6 Monthly Financial Report – September 2015**

The Financial Report for September 2015 was presented and accepted as submitted. Mr. Nelson inquired about the amount of money involved in paying P-card payments, and if it was normal that we pay that much every month. Mr. Schiers stated the amount fluctuates month-to-month, and that we do pay quite a bit over the course of the year. However, the opportunity is the payback we get at the end of the year – we get a percentage back on our purchases using the P-card. Mr. Nelson then inquired what the payments are for. Dr. Rottweiler stated we currently use the P-card to make utility payments, and anything else we can put on the P-card in an effort to get some payback based on the utilization of that card.

## **2. INFORMATION ITEMS**

### **2.01 Communications**

- *Ms. Andi De Bellis, SGA Activities Manager/Recruiter, received a letter from Katie A. Howard, Director, Cochise County Elections & Special Districts, thanking her for making arrangements for them to give a presentation to the political science students at Cochise College.*

### **2.02 Liberal Arts Report**

Chuck Hoyack, Dean of Liberal Arts, provided a "Liberal Arts Meets Student Success" PowerPoint presentation, which is an initiative this semester that he hopes will pay great dividends down the road. He began by sharing that, in 2014, only 16.6% of students who had entered Cochise College in the Fall of 2008 had successfully completed - only 16.6% had completed a college level math class, a college level writing class, and one of 99 possible classes that had reading as a prerequisite. After six years, 83.4% of our students were at the developmental level. He stated that one big barrier, not only at Cochise College, but at any community college, is the large number of students that come unprepared to take college-level courses, coupled with the long road they need to travel to get ready for college-level courses.

Mr. Hoyack provided statistics on current duplicated headcount at Cochise College: 11,264 students in 1,002 sections on our two campuses and five centers. Of that number, 524 students (4.7%) are enrolled in 34 sections of developmental English classes at three levels;

1,424 students (12.6%) are enrolled in 156 sections of developmental math classes at three levels; 426 students (3.8%) are enrolled in 27 sections of reading classes at four levels; and an additional 260 students (2.3%) are enrolled in 19 sections of English as a Second Language (ESL) classes at four levels. Overall, 2,634 (23.4%) of our students are not ready for college-level courses. Mr. Hoyack went on to say that students who place into developmental classes often demonstrate the following traits/challenges: they don't understand how to learn; they don't have realistic educational goals; they don't have certain skills – listening, speaking, note taking, how to study, how to properly take a test, and time management, and they don't understand information literacy; they lack knowledge about financial aid and scholarships; and they have a lack of knowledge about how to deal with the many challenges they face when they come to Cochise College. Mr. Hoyack then shared a quote from the book *Redesigning America's Community Colleges*, by Thomas Bailey, Shanna Jagers & Davis Jenkins: "Because of their commitment to provide open-access education to all members of their community, two-year colleges enroll a disproportionate number of students who face academic, social and economic challenges." He added that we have a lot of that. Mr. Hoyack stated that 'developmental education' is a phrase that he uses every day. Developmental education classes are also known as 'remedial' or 'college preparation' – the classes that students need to take to get ready for the college level.

Cochise College has had a Student Success Committee (SSC) for three years, with Marguerite Connors serving as the coordinator. Their mission statement reads: "The Student Success committee works to positively affect the success rate for all students to achieve their educational goals by examining policies and procedures that may pose barriers, evaluating student progress, and proposing ways that the college can help promote student success." The SSC supports areas such as tutoring, mentoring, and other student support services. They are hoping to get the First Year Experience program off the ground in the near future. This year, they are partnering with the Liberal Arts department in initiating a pilot program offering a class for students who tested into English 095 and Reading 110.

A Counseling and Personal Development (CPD 150) class is being offered for college-prep students entitled Academic Excellence Seminar. This is a three-credit course that transfers to all three state universities as an elective. Additionally, sections of CPD 150 are offered for our Running Start Academy students – those coming out of high schools or those in high schools that have STEM oriented ambitions. It provides an introduction to higher education learning, with a focus on critical thinking, reading, time management, financial literacy, how to take a test, and strategies for academic and eventually career success by setting achievable and realistic goals. Three sections are being offered; one on the Douglas campus where Marguerite Connors (Student Success Coordinator) is the instructor; one on the Sierra Vista campus where Bryan Homrighausen (Academic/Career Counselor) is the instructor, and one at the Santa Cruz Center where Jana Rivers-Norton (FT English Faculty) is the instructor. They are all doing a great job. The Douglas campus and Sierra Vista campus sections are using the textbook *Resilience Breakthrough: 27 Tools for Turning Adversity into Action*, by Christian Moore, who is also the developer of the very popular "WhyTry" curriculum. The Nogales section is using a different textbook, *Academic Transformation: The Road to College Success*, by DeSellers, Dochen & Hodges, which focuses on the concept of resilience, overcoming adversity, and overcoming life's challenges. Mr. Hoyack stated this book is inspirational, and it offers excellent advice that the students are putting to practical use. At the end of the semester, these two books will be compared to determine what was good, what was not so good, and what needs to be improved, so that a decision may be made on which textbook should be used.

All three classes are using guest presentations by faculty and staff to cover a number of topics. The focus is on the 'nuts and bolts' of college success, developing learning and life skills, and how to be resilient in the face of adversity – how to find the light at the end of the tunnel. Students are taking assessments on resiliency, and learning and personality styles. Mr. Hoyack shared a slide showing a photo of one of the classes. He stated that the Douglas campus section has 19 students, and all, except for one student, are Hispanic or African-American, almost half are student athletes, and two are ESL transitional students who now want to go on and get an Associate's degree at Cochise College, which is relatively rare for an ESL student. They have taken to the concept of resiliency and the fact that we are all faced with challenges; we all have issues we need to overcome in order to achieve our goals. One 19-year old student in this class told her teacher last week that, when she finishes reading that book, it will be the first time in her life that she has read a book from cover to cover.

The Sierra Vista campus class has only four students enrolled; two are returning students who didn't do well last year, one student is a transfer, and one student is a non-traditional student who had never attended college. Mr. Hoyack stated they approached a lot of students who tested into English 095 and Reading 100, and many of them didn't want to try something new that they didn't have to take. Also, many couldn't take the class at 1:45 in the afternoon. Therefore, they are going to review the schedule. He anticipates enrollment will increase in the future on the Sierra Vista campus. The smaller number of students has made this class more personalized, with strong student engagement and a positive response to guest presenters. The guest presenters have included Karen Emmer, Director of Financial Aid, Clyne Namuo, Department Chair for CIS, and Tanya Biemi, Department Chair for Fine Arts.

The Santa Cruz Center (SCC) class has 13 students enrolled. They began with an ambitious start the first couple weeks, focusing on diversity and change, trying to develop better self-esteem, and focusing on academic excellence. The students are engaged, and they are learning to apply the skills discussed in class.

So, where do we go from here? Mr. Hoyack stated CPD is an important piece, but it's only a piece of the puzzle. By itself, it's not going to fix the problems of all of our college prep students. He wants to take a look at the data being compiled this semester, and analyze where we're at; we'll look at the curriculum and try to track students moving forward. As part of the SCC effort, we will study the course and analyze the curriculum – maybe we need a different class, or modify or create something new to serve the needs of even more students who are not college ready. Mr. Hoyack added that he hopes CPD 150, or a modification of it, could become a co-requisite class for all students who place into college-prep courses.

In closing, Mr. Hoyack stated the college-prep 'problem' is being addressed. More instructors and more sections may be needed. Our goals are student success and completion. He believes that, in looking at our curriculum, implementing such things as a first year experience program, along with other student services and streamlining the often long and difficult road for our students, will help us achieve those goals. We are proud of what's been done so far, but we're just in the infancy stage. He believes this type of approach to addressing some of the needs of our college-prep students is going to be essential for them to achieve the academic goals they have and that we want them to achieve.

Mr. Nelson stated that he thinks what Mr. Hoyack is doing is really great! He sees the need for this and he really likes the approach being taken. On a much broader scale, this is a

problem of K-12 and the universities. What he doesn't see is our society dealing with this. We're dealing with this problem, and will continue to do so if we continue getting students from the K-12 that aren't prepared. He wishes we didn't have to do this, but he's glad to see its being done.

Mrs. Strain inquired if there is any way to drill down to find out how many of the 23% are veterans. She stated she is also curious if we know what the other community colleges in Arizona are doing. Mr. Hoyack stated he believes Ms. Connors and her colleagues are looking into what other community colleges in the country are doing. He doesn't know if there are any 'shining examples' in Arizona for us to look at.

Dr. Rottweiler stated this is a daunting task, and while he appreciates Mr. Hoyack's comments related to many of those with some type of a learning disability, in Arizona there are many who don't have a learning disability that are not prepared for college. Much of that stems from years of AIMS testing that set qualifications to graduate from high school at a sophomore high school level. Therefore, if you're graduating people at a sophomore level, they are not prepared to matriculate directly into college-level work. There is currently a move to raise those standards under AZ Merit, and we'll see where that goes. The 23% Mr. Hoyack referred to is for this given semester. Most of our research shows that about 70% of students that come into the college require some level of remediation or developmental ed. Two years ago, over 70% of all of our math enrollments in one given semester were developmental or college prep – that meant 70% of all math students we were teaching, we were teaching anywhere from 5<sup>th</sup> to 10<sup>th</sup> grade math. Less than 30% of our students were actually being taught at college level. This is an area that needs to be addressed, and under the leadership of Dr. Fick and Mr. Hoyack, the Board will see we're trying to do some things in that area. We need to find a mechanism that works better.

Mr. DiPeso inquired if there are any statistics on what drugs may play in the developmental problems we're facing, including prenatal drug use by mothers. Jennifer Lakosil, Dean of Nursing and Allied Health, stated we are just now going to start seeing all the 'crack babies' come, and the effects on development such as ADHD and learning disabilities.

### **2.03 Amendment to Contract for Insurance Coverage with Diversified Design and Construction, Inc., as Found in Exhibit B, Related to the Downtown Center Renovation Project**

LaMont Schiers, Vice President for Administrative Affairs, stated that in the communications we had with the general contractor for the Downtown Center, as we prepared to bind insurance coverage for the demolition and construction of that project, it was determined by both parties, including the brokers, that we need to make some adjustments to Exhibit B. Exhibit B is an attachment to the contract with the general contractor that pertains to insurance coverages. A section was added under Professional Liability, which the contractor asked to be added, in order for the subcontractors to be additionally insured. We also eliminated the Additionally Insured section later on in the attachment, which was also requested by the contractor. The college requested that, under the insurance claim reporting window, we extend that to eight years. Also added was a section related to certificates of insurance, in that any work performed, whether by the contractor or by a subcontractor, be covered by builder's risk insurance that we put in place. There will be no additional cost to the project.

Mr. Nelson inquired if one of the subcontractors doesn't do what they are supposed to do, will this insurance cover that. Mr. Schiers stated yes, it will give us up to eight years after



the project is completed to file a claim. Mr. Nelson then asked what determines when the project is finished. Mr. Schiers stated that would typically be when we receive our certificate of occupancy – punch list items need to be completed prior to being given that permit.

### **3. NEW BUSINESS**

#### **3.01 Consent Agenda \***

The following items were approved:

- 3.01.1 \* Classified; Appointment (*Elsa Rose, Department Assistant, Prison Education, Douglas Prison Complex*)
- 3.01.2 \* Administrative Support; Appointment (*Jordan Fischer, Institutional Research Analyst, Sierra Vista Campus*)
- 3.01.3 \* Administrative Support; Appointment (*Amanda Helt, Public Information Officer, District-wide, based on Sierra Vista Campus*)
- 3.01.4 \* Administrative Support; Appointment (*Bethany Hill, Assistant Director of Nursing, District-wide, based on Sierra Vista Campus*)
- 3.01.5 \* Administrative Support; Appointment (*William Platt, Financial Aid Veterans Services Coordinator, Sierra Vista Campus*)
- 3.01.6 \* Classified; Retirement (*Maureen Mitzner, Department Assistant, Fort Huachuca Center, Fort Huachuca*)
- 3.01.7 \* Acceptance of Minutes for September 8, 2015 – Regular Meeting

Mr. Nelson moved and Mrs. Strain seconded a motion to approve the Consent Agenda. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

Polly Gosa, Director of Nursing, introduced Bethany Hill, Jennifer Graeme, Director of Talent Management, introduced Elsa Rose, and Denise Hoyos, Director of External Affairs, introduced Amanda Helt.

#### **3.02 Placeholder – Classified – Grounds Coordinator**

The administration brought forward a recommendation to hire Robert Ruff as Grounds Coordinator, Douglas Campus. Mr. Nelson moved and Mrs. Strain seconded a motion to approve the appointment. Mr. Nelson shared that Mr. Ruff was a former superintendent at the Turquoise Valley Golf Course, who was there for many years. He did an excellent job in keeping the grounds not only in excellent condition, but also very attractive to the eye. He has a great work ethic, and Mr. Nelson believes he will be a great addition to the college. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

#### **3.03 Placeholder – Classified – Maintenance Technician, Lead Mechanical**

This placeholder was pulled from the agenda during the Adoption of the Agenda, as the position was not filled.

#### **3.04 Placeholder – Administrative Support – Academic/Career Advisor – TRiO**

This placeholder was pulled from the agenda during the Adoption of the Agenda, as the position was not filled.

### **3.05 Bond Counsel and Underwriting Services**

Dr. Rottweiler stated this is part of the ongoing Downtown Center construction project. As the Board is aware, they have taken a desire to investigate and look at potentially financing a portion of that project. It is the administration's recommendation that the Board authorize the president to enter into a contract with Gust Rosenfeld as Bond Counsel and RBC Capital for underwriting services. Both of these organizations are members of the S.A.V.E. Cooperative. Mr. Nelson moved and Mrs. Strain seconded a motion authorizing the president to enter into a contract with Gust Rosenfeld as Bond Counsel and RBC Capital for Underwriting Services through the S.A.V.E Cooperative Purchasing Group. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

### **3.06 Proposed Governing Board Meeting Schedule for 2016**

Mrs. Strain moved and Mr. Nelson seconded a motion to approve the proposed Governing Board meeting schedule for 2016. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

## **4. COMMENTS FROM GOVERNING BOARD MEMBERS**

Mr. DiPeso turned the floor over to Governing Board members for comments.

- Mr. Nelson stated he had three comments:
  - He is very impressed with the Student Government and the programs they put on and all the activities they have to get students involved. He thinks it's really important, especially for kids who've come from small schools.
  - He enjoyed the Liberal Arts presentation.
  - He thought the retreat held on Saturday was very worthwhile.
- Mrs. Strain offered the following comments:
  - She seconded Mr. Nelson's comment on the retreat. She thought it was excellent and extremely helpful, and she appreciates all the staff work that was done.
  - She provided information on upcoming ACCT programs.
  - She also thanked the Student Government, both in Douglas and in Sierra Vista.
  - She is grateful for the opportunity to serve on this Board. She feels like the state of Arizona has a supreme opportunity to learn and grow from what Cochise Community College is doing, in spite of what may not be taking place in other parts of our state.
- Mr. DiPeso stated:
  - He echoes most of what has been said.
  - The retreat was great; a lot of good information came out of it.
  - The work the college is doing on helping kids get up to speed is outstanding.

## **5. ADJOURNMENT**

Mr. DiPeso adjourned the meeting at 7:18 p.m.

Cochise College Regular Governing Board meeting  
Tuesday, October 6, 2015

Respectfully Submitted:

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Loretta Mountjoy, Executive Assistant to the President

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Mrs. Jane Strain, Secretary of the Governing Board