

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, August 9, 2016 at 6 p.m., at the Cochise College Benson Center, 1025 State Route 90, Benson, AZ 85602.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

## AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

#### INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

*Mrs. Strain may provide a report on the Arizona Association of District Governing Boards (AADGB).*

1.05.2 Representative to the Association of Community College Trustees (ACCT)

*Mrs. Strain may provide a report on the Association of Community College Trustees (ACCT).*

1.05.3 Senate

*A Senate report will not be provided.*

- 1.05.4 Student Government Association (SGA)  
*A Student Government Association report will not be provided.*
- 1.05.5 College President  
*The President will provide:*
- *Legislative Update*
  - *Master Facilities Plan Update*
  - *General Comments*
- 1.05.6 Monthly Financial Reports – June 2016 and July 2016  
*The Governing Board will review the Financial Reports for June 2016 and July 2016.*

## 2. INFORMATION ITEMS

## INFORMATION

- 2.01 Communications  
*The college received the following communications:*
- *Tanya Biami, Department Chair, Fine Arts and Humanities, received a letter of appreciation from Rita Hartung Cheng, President of Northern Arizona University and Arizona Women in Higher Education Presidential Sponsor, thanking Ms. Biami for serving on the Executive Board for Arizona Women in Higher Education (AWHE).*
  - *James 'Bo' Hall received a letter from Ed Yeager, President of the Arizona Community College Athletic Conference (ACCAC), informing him of his selection as a member of the 2016 class of the ACCAC Hall of Fame.*
- 2.02 Aviation Update  
*Dr. Verlyn Fick, Vice President for Instruction/Provost, and Kevin Austin, Interim Director for Aviation, will provide a progress report on activities occurring in the Aviation department.*
- 2.03 Extended Learning Report  
*George Self, Dean of Extended Learning, will report on selected activities within the Extended Learning division.*

## 3. NEW BUSINESS \*

## ACTION

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

- 3.01 Consent Agenda \*
- 3.01.1 \* Classified; Appointment (*Jason Campbell, IT User Support Technician I, Sierra Vista Campus*)
- 3.01.2 \* Classified; Appointment (*Elizabeth Ferro, Testing Services Specialist, Sierra Vista Campus*)
- 3.01.3 \* Classified; Appointment (*Daniel Gordon, Financial Aid Assistant, Sierra Vista Campus*)

- 3.01.4 \* Classified; Appointment (*Leitha Jimenez-Longo, Department Assistant, Counseling/Advising, Sierra Vista Campus*)
- 3.01.5 \* Classified; Appointment (*Emily Moxley, Testing Services Specialist, Sierra Vista Campus*)
- 3.01.6 \* Classified; Appointment (*Brittany Ortiz, Office Assistant II, VBOC, Downtown Center*)
- 3.01.7 \* Classified; Appointment (*Andrew Parra, Office Assistant I, SDC/Cashier, Douglas Campus*)
- 3.01.8 \* Classified; Appointment (*Eric Schiro, Property Control Technician, Sierra Vista Campus*)
- 3.01.9 \* Classified; Appointment (*Rebecca Westby, Testing Services Specialist, Douglas Campus*)
- 3.01.10 \* Classified; Appointment (*Ronda Yost, Office Assistant I, K-12 Outreach, Sierra Vista Campus*)
- 3.01.11 \* Administrative Support; Appointment (*Travis Ambrose, Institutional Research Analyst, Sierra Vista Campus*)
- 3.01.12 \* Administrative Support; Appointment (*Edward Molina, Director of Veteran Business Outreach Center, Downtown Center*)
- 3.01.13 \* Faculty; Appointment (*Tyler Barton, Instructor, Aviation Pathways, Douglas Campus*)
- 3.01.14 \* Faculty; Appointment (*Noelle Coats, Clinical Coordinator, Respiratory Therapy, Downtown Center*)
- 3.01.15 \* Faculty; Appointment (*James Cruze, Instructor, Aviation Pathways, Douglas Campus*)
- 3.01.16 \* Faculty; Appointment (*Camber Minor, Instructor, Aviation Pathways, Douglas Campus*)
- 3.01.17 \* Classified; Transfer (*Erin Nevarez, Department Assistant, Fort Huachuca Center, Fort Huachuca*)
- 3.01.18 \* Classified; Transfer (*Kimberly Petty, Accounting Technician II, Sierra Vista Campus*)
- 3.01.19 \* Classified; Transfer (*Iris Routhieaux, Division Assistant, Institutional Effectiveness, Sierra Vista Campus*)
- 3.01.20 \* Administrative Support; Transfer (*Oscar Ramirez, Systems Analyst, Sierra Vista Campus*)
- 3.01.21 \* Administration Staff; Transfer (*Karly Scarbrough, Librarian, Sierra Vista Campus*)
- 3.01.22 \* Faculty; Transfer (*Amy Baker, Adult Education Instructor, Bridge Program, Sierra Vista Campus*)
- 3.01.23 \* Classified; Resignation (*Adam Gonzalez, Electrical Mechanical Maintenance Technician I, District-wide*)
- 3.01.24 \* Administrative Support; Resignation (*Ana Arvizu, Testing Services Specialist, Douglas Campus*)
- 3.01.25 \* Administrative Support; Resignation (*Maria (Lupita) Morales, Procurement Services Manager, Douglas Campus*)
- 3.01.26 \* Classified; Termination of Employment (*Maria Mabante, Department Assistant, SCC, Santa Cruz Center*)
- 3.01.27 \* Classified; Termination of Employment (*Kathy Waters, Instructional Media Technician II, Sierra Vista Campus*)
- 3.01.28 \* Renewal of Intergovernmental Agreement (IGA) with the Cochise Technology District to Provide College Level Credit Classes
- 3.01.29 \* Renewal of Intergovernmental Agreement (IGA) Between Cochise College and the City of Sierra Vista to Provide Classrooms for Cochise College Emergency Medical Technician and Fire Science Programs

- 3.01.30 \* Renewal of Intergovernmental Agreement (IGA) with the New Mexico State Higher Education Department (NMHED) for Tuition Reciprocity
- 3.01.31 \* Acceptance of Minutes for June 14, 2016 – Public Hearing
- 3.01.32 \* Acceptance of Minutes for June 14, 2016 – Special Meeting
- 3.01.33 \* Acceptance of Minutes for June 14, 2016 – Regular Meeting
- 3.01.34 \* Acceptance of Minutes for July 12, 2016 – Special Telephonic Meeting

**\*\*\* Introduction of New Employees \*\*\***

- 3.02 Placeholder – Classified Appointment – Warehouse/Mailroom Technician – Sierra Vista Campus  
*Administration is requesting the Board adopt a motion to approve the hiring of the administration's recommended candidate for Warehouse/Mailroom Technician – Sierra Vista Campus.*
- 3.03 Placeholder – Administrative Support – Academic/Career Counselor – Douglas Campus  
*Administration is requesting the Board adopt a motion to approve the hiring of the administration's recommended candidate for Academic/Career Counselor – Douglas Campus.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

Mr. Nelson will turn the time over to Board members to provide comments/share information.

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

**GOVERNING BOARD OF COCHISE COLLEGE**

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 4<sup>th</sup> day of August, 2016, at 5 p.m. o'clock.

Loretta Mountjoy  
Loretta Mountjoy, Executive Assistant  
Office of the President