

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, January 12, 2016, at 6 p.m., in the Horace Steele Conference Room, Andrea Cracchiolo Library, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

#### **\*\* AMENDED AGENDA \*\***

**\*\* Agenda was amended to reflect correct year in Item 1.04 - changed from 2015 to 2016 \*\***

#### **1. GENERAL FUNCTIONS**

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Governing Board Organization/Orientation for **2016**

1.04.1 Election of Board Chair

**ACTION**

1.04.2 Election of Board Secretary

**ACTION**

1.04.3 Appointment of Arizona Association of District Governing Boards (AADGB)  
Representative and Alternate Representative

**INFORMATION**

1.04.4 Refresher on Open Meeting Law

**INFORMATION**

1.05 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.06 Standing Reports

**INFORMATION**

- 1.06.1 Representative to the Arizona Association of District Governing Boards (AADGB)  
*An Arizona Association of District Governing Boards (AADGB) report will not be provided. The next meeting is scheduled to take place in March 2016.*
- 1.06.2 Representative to the Association of Community College Trustees (ACCT)  
*Mrs. Strain will provide a report on the Association of Community College Trustees (ACCT).*
- 1.06.3 Senate  
*A member of the Senate will provide a report.*
- 1.06.4 Student Government Association (SGA)  
*The Sierra Vista Campus Student Government Association will provide a report.*
- 1.06.5 College President  
*The President will provide:*
- *Legislative Update*
  - *Master Facilities Plan Update*
  - *General Comments*
- 1.06.6 Monthly Financial Report – December 2015  
*The Governing Board will review the Financial Report for December 2015.*

**2. INFORMATION ITEMS**

**INFORMATION**

- 2.01 Communications
- *Dr. Rottweiler received a letter of appreciation from Ana Urquijo, Douglas Rotary President, for the support that Cochise College, staff, and students provided during their October 3, 2015 Fly-in.*
  - *Dr. Rottweiler received a letter from Richard Stavneak, Director of the Joint Committee on Capital Review (JCCR), informing him that the Committee gave a favorable review to Cochise County Community College District's \$15,201,800 bond project.*
- 2.02 Administrative Services Report  
*LaMont Schiers, Vice President for Administrative Affairs, will provide an overview of the FY 2015 Audit, CAFR, Monthly Financial Reports, District Space Usage, and Auxiliary Services.*
- 2.03 External Affairs Report  
*Denise Hoyos, Director of External Affairs/Executive Director of the Cochise College Foundation, and Robyn Martin, Director of Marketing and Communications, will provide a brief overview of recent External Affairs achievements and efforts.*

**3. NEW BUSINESS \***

**ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

3.01 Consent Agenda \*

- 3.01.1 \* Classified; Appointment (*Ana Rivera, Department Assistant, Library Services, Douglas Campus*)
- 3.01.2 \* Classified; Appointment (*Crystal Wheeler, Executive Administrative Assistant to Vice President for Administrative Affairs*)
- 3.01.3 \* Classified; Resignation (*David Garcia, Grounds Technician II, Douglas Campus*)
- 3.01.4 \* Classified; Resignation (*Cora Kramm, Maintenance Technician II/Customer Services Assistant, Benson Center*)
- 3.01.5 \* Administrative Support; Resignation (*Shelli Echave, Director of Administrative Computing, District-wide*)
- 3.01.6 \* Administrative Support; Resignation (*Lourdes Estrada, Director of Procurement, District-wide*)
- 3.01.7 \* Curriculum Changes
- 3.01.8 \* Acceptance of Minutes for December 8, 2015 – Regular Meeting

3.02 Resolution – Authorizing the Execution and Delivery of the Sale of Revenue Bonds, Series 2016A; Approving a Continuing Disclosure Undertaking; Delegating Authority to Set Final Terms; Approving the Sale of the Obligations to RBC Capital Markets L.L.C.; and Authorizing the Taking of All Other Actions Necessary to Complete the Transaction Contemplated by this Resolution

*The administration is requesting the Board adopt a motion to approve the resolution to issue Revenue Bonds not to exceed \$8M to assist with the financing of the Downtown Center Renovation Project.*

3.03 Resolution – Authorizing the Refinancing of Existing Obligations of the District in Order to Achieve Debt Service Savings with the Issuance of Revenue Refunding Bonds, Series 2016B

*The administration is requesting the Board adopt a motion to approve the resolution to refinance existing debt service from Series 2008 Revenue Bonds and Pledged Revenue Obligations.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

Mr. DiPeso will turn the time over to Board members to provide comments/share information.

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 8<sup>th</sup> day of January, 2016, at 4:30 p.m. o'clock.

*Loretta Mountjoy*

Loretta Mountjoy, Executive Assistant  
Office of the President