

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, May 10, 2016, immediately following the Truth in Taxation Hearing and Public Hearing that begins at 6 p.m., in the Governing Board Room on the Cochise College Douglas Campus, 4190 W. Highway 80, Douglas, AZ 85607.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)
Mrs. Strain may provide An Arizona Association of District Governing Boards (AADGB) report.

1.05.2 Representative to the Association of Community College Trustees (ACCT)
Mrs. Strain may provide a report on the Association of Community College Trustees (ACCT).

1.05.3 Senate
A member of the Senate will provide a report.

- 1.05.4 Student Government Association (SGA)
The Douglas Campus Student Government Association will provide a report.
- 1.05.5 College President
The President will provide:
- *Legislative Update*
 - *Master Facilities Plan Update*
 - *General Comments*
- 1.05.6 Monthly Financial Report – April 2016
The Governing Board will review the Financial Report for April 2016.

2. INFORMATION ITEMS

INFORMATION

- 2.01 Communications
The college received the following communications:
- *Dr. Rottweiler received a letter from Judy Tritz, President, National Alliance on Mental Illness (NAMI), thanking him for serving as honorary co-chairman of the NAMI 5th Annual March for Mental Health and for hosting the event on the Cochise College Sierra Vista Campus.*
 - *Art Instructor, Al Kogel, received a thank you card from Jacob Wolfe's fourth-grade class at Pueblo del Sol Elementary School. Since art program budget cuts, three years ago, Al has been working with Principal Thomas Yarborough, to provide student art projects.*
- 2.02 Hispanic Association of Colleges and Universities (HACU) Capitol Forum Report
Susana Greeno, Academic Advisor, accompanied two students to the March 2016 HACU Capitol Forum held in Washington, DC. A report on their experiences at the forum will be provided.
- 2.03 Information Technology Update
Carlos Cartagena, Vice President for Information Technology, will provide an update on technology-related projects and initiatives.

3. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

- 3.01 Consent Agenda *
- 3.01.1 * Classified; Appointment (*Dustin Sherman, Facilities/Customer Services Assistant, Benson*)
- 3.01.2 * Administrative Support; Appointment (*Amanda Ryan, Director of Administrative Computing, Sierra Vista Campus*)
- 3.01.3 * Faculty; Appointment (*Robert Kirk, Instructor of Professional Flight, Douglas Campus*)
- 3.01.4 * Faculty; Appointment (*Ella Melito, Instructor of English, Sierra Vista Campus*)

- 3.01.5 * Faculty; Appointment (*Susanne Trimbath, Instructor of Business, Sierra Vista Campus*)
- 3.01.6 * Administrative Support; Transfer (*Tracey Neese, Database/Systems Administrator, Sierra Vista Campus*)
- 3.01.7 * Administrative Support; Promotion (*Maria (Lupita) Morales, Procurement Services Manager, District-wide*)
- 3.01.8 * Classified; Resignation (*Michelle Richardson, Facilities Services Technician III, Sierra Vista Campus*)
- 3.01.9 * Administrative Support; Resignation (*Irene Semeniuk, Instructional Research Analyst, Sierra Vista Campus*)
- 3.01.10 * Faculty; Resignation (*Anna Benson, Instructor of Nursing, Sierra Vista Campus*)
- 3.01.11 * Faculty; Resignation (*Jason Rafferty, Instructor of Professional Flight, Douglas Campus*)
- 3.01.12 * Administrative Support; Retirement (*Rhonda Douglas, K-12 Technician Prep Specialist, Sierra Vista Campus*)
- 3.01.13 * Curriculum Changes
- 3.01.14 * Acceptance of Minutes for April 12, 2016 – Special Work Session
- 3.01.15 * Acceptance of Minutes for April 12, 2016 – Regular Meeting

**** **Introduction of New Employees** ****

- 3.02 RFP#35-01 – Security Services
Administration requests the Board adopt a motion to approve the College President, or his designee, to enter into a contract with G4S Secure Solutions to provide security services for Cochise College.
- 3.03 Proposal to Authorize the President to Approve Right-of-Way Easement
Administration requests the Board adopt a motion authorizing the College President, or his designee, to approve and sign Right-of-Way Easement for APS Douglas 69-KV Power Line Project.
- 3.04 Governing Board Policy 634 – Disability and Injury Program
Administration requests the Board adopt a motion to approve revised Governing Board Policy 634 – Disability and Injury Program.
- 3.05 Governing Board Policy 637 – Contract Renewal
Administration requests the Board adopt a motion to approve revised Governing Board Policy 637 – Contract Renewal.
- 3.06 Governing Board Policy 638 – Non-renewal Contracts
Administration requests the Board adopt a motion to approve revised Governing Board Policy 638 – Non-renewal Contracts.
- 3.07 Governing Board Policy 639 – Reduction in Force
Administration requests the Board adopt a motion to approve revised Governing Board Policy 639 – Reduction in Force.
- 3.08 Governing Board Policy 642 – Probationary Employees
Administration requests the Board adopt a motion to approve revised Governing Board Policy 642 – Probationary Employees.

3.09 Executive Session – Legal Advice

- A. The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431.03 (A) (3) - Discussion or consultation for legal advice with the attorney or attorneys of the public body.
- B. The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431.03 (A) (4) – Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body’s position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

NO ACTIONS WILL BE TAKEN DURING THE EXECUTIVE SESSION.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Nelson will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

If any disabled person needs an accommodation, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 6th day of May, 2016, at 4:30 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Administrative Assistant
Office of the Vice President for Administrative Affairs