

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, April 11, 2017 at 6 p.m., in the Governing Board Room 301, Human Resources Building – 300, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

Mrs. Jane Strain, representative to the AADGB, will provide a report.

1.05.2 Senate

A Senate report will not be provided, as the Senate did not meet in March.

1.05.3 Student Government Association (SGA)

A Student Government Association report will not be provided.

- 1.05.4 College President
Dr. Verlyn Fick, Vice President for Instruction/Provost, will provide a report in the President's absence.
- 1.05.5 Monthly Financial Report – March 2017
The Governing Board will review the Financial Report for March 2017.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (*Marcel Baker, Facility Services Technician III, Sierra Vista Campus*)
- 2.01.2 * Classified Staff; Appointment (*Patrick Spranger, Facility Services Technician III, Sierra Vista Campus*)
- 2.01.3 * Classified Staff; Transfer (*Crystal Wheeler, Executive Assistant to the President/Governing Board, Sierra Vista Campus*)
- 2.01.4 * Administrative Support; Transfer (*Kathy Curtis, Benefits Manager, Sierra Vista Campus*)
- 2.01.5 * Administrative Support; Transfer (*Juan Andres Espinoza, Academic Advisor, Military Programs, Fort Huachuca Educational Center*)
- 2.01.6 * Classified Staff; Transfer/Restructure (*Melissa Cepero, Admissions and Registration Specialist, Sierra Vista Campus*)
- 2.01.7 * Classified Staff; Resignation (*Justin Allen, Financial Aid Technician II, Douglas Campus*)
- 2.01.8 * Classified Staff; Resignation (*Katherine Rousseau, Facility Services Technician III, Sierra Vista Campus*)
- 2.01.9 * Classified Staff; Retirement (*Anita Johnstun, Accounts Receivable Technician Lead, Sierra Vista Campus*)
- 2.01.10 * Administrative Staff; Retirement (*Debbie Chavez, Database Administrator, Sierra Vista Campus*)
- 2.01.11 * Santa Cruz Center – Reduction in Force
- 2.01.12 * Acceptance of Minutes for March 14, 2017 – Regular Meeting

***** Introduction of New Employees *****

- 2.02 Fiscal Year 2017 – 2018 Personnel Listing
Administration is requesting the Board adopt a motion to approve the personnel listing containing the names of employees to be issued employment contracts for the ensuing fiscal year, as presented.
- 2.03 Aviation Fee Schedule
Administration is requesting the Board adopt a motion to approve the proposed FY 2017 – 2018 Aviation fee schedule.
- 2.04 2017 – 2018 Academic Calendar Revision
Administration is requesting the Board adopt a motion to approve the revised 2017 – 2018 Academic Calendar.

- 2.05 Revised Governing Board Policy 623 – Faculty Workload
Administration is requesting the Board adopt a motion to approve revised Governing Board Policy 623 – Faculty Workload.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
The college received the following communications:
- *Dr. Rottweiler received a letter of appreciation from Barbara J. Arsenault, on behalf of the Sierra Vista Symphony Association Fundraising Committee, thanking him for being a chef at their “Men Who Cook” fundraiser.*
- 3.02 TRiO Program Update
Gabriela Amavizca, Director of TRiO, will provide a program update.
- 3.03 Administrative Computing Support Services Update
Dr. Verlyn Fick, Vice President for Instruction/Provost, will provide an update on the contracted services with CampusWorks, Inc.
- 3.04 Human Resources Annual Report
Dr. Wendy Davis, Vice President for Human Resources, will provide an update, which will include a faculty and staff profile, demographics analysis, and compensation study information.
- 3.05 NISOD Award
Dr. Fick, Vice President for Instruction/Provost, will announce the recipients of the National Institute for Staff and Organization Development (NISOD) Award.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Nelson will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Loretta Mountjoy, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 7th day of April, 2017, at 4:30 p.m. o'clock.

Loretta Mountjoy
Loretta Mountjoy, Executive Assistant
Office of the President