

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, August 14, 2018 at 6 p.m., at the Cochise College Benson Center, 1025 State Route 90, Benson, AZ 85602.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mrs. Jane Strain, representative to the AACCT, will provide a report.

1.05.2 Senate

A Senate report will not be provided; summer recess.

1.05.3 Student Government Association (SGA)

A Student Government Association report will not be provided; summer recess.

1.05.4 College President

The President will provide:

- *Legislative Update*
- *Master Facilities Plan*
- *New Initiative Updates*
- *General Comments*

1.05.5 Monthly Financial Report – June 2018

The Governing Board will review the Financial Reports for June 2018.

1.05.6 Monthly Financial Report – July 2018

The Governing Board will review the Financial Reports for July 2018.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (*Erick Anderson, HVAC Senior Technician, District-wide, based on the Sierra Vista Campus*)
- 2.01.2 * Classified Staff; Appointment (*Eugene "Pat" Kelly, Building Maintenance Senior Technician, Sierra Vista Campus*)
- 2.01.3 * Classified; Appointment (*Eduardo Peralta, Grounds Maintenance Assistant, Douglas Campus*)
- 2.01.4 * Classified; Appointment (*Roman Roddey, Help Desk Technician, Sierra Vista Campus*)
- 2.01.5 * Classified; Appointment (*Shelley Ulmer, Accounts Payable Technician, Sierra Vista Campus*)
- 2.01.6 * Administrative Support; Appointment (*Tiffany Kelsay, Academic Advisor Military Programs, Education Center Fort Huachuca*)
- 2.01.7 * Administrative Support; Appointment (*Shirley Neese, Technology Licensing and Training Coordinator, Sierra Vista Campus*)
- 2.01.8 * Administrative Support; Appointment (*Christopher Sherwood, Math Tutor, Sierra Vista Campus*)
- 2.01.9 * Coach; Appointment (*Jonathan Brooks, Assistant Coach Men's Basketball, Douglas Campus*)
- 2.01.10 * Faculty; Appointment (*Tori Child, Instructor of Nursing, Downtown Center*)
- 2.01.11 * Faculty; Appointment (*Terry Crosby, Instructor Aviation Grounds, Douglas Campus*)
- 2.01.12 * Administrative Staff; Reclassification (*Carla Boyd, Director of Equity, Inclusion and Compliance/Title IX Coordinator, District-wide, based on the Sierra Vista Campus*)
- 2.01.13 * Administrative Staff; Transfer (*Marvin Alexander, Help Desk Manager, District-wide, based on the Sierra Vista Campus*)
- 2.01.14 * Classified Staff; Resignation (*Michael Grady, HVAC Senior Technician, Sierra Vista Campus*)
- 2.01.15 * Classified Staff; Resignation (*Ana Rivera, Department Assistant Library Services, Douglas Campus*)

- 2.01.16 * Administrative Staff; Resignation (*Marisol Arenivas, Director of Residential and Student Life, Douglas Campus*)
 - 2.01.17 * Administrative Staff; Resignation (*Sharon Gilman, Director of Center for Lifelong Learning, Downtown Center*)
 - 2.01.18 * Administrative Staff; Resignation (*Tabitha Hopper, Academic Career Counselor, Sierra Vista Campus*)
 - 2.01.19 * Administrative Staff; Resignation (*Lisa Werley, Systems Analyst, Sierra Vista Campus*)
 - 2.01.20 * Faculty; Resignation (*James Cruze, Instructor Aviation Pathways, Douglas Campus*)
 - 2.01.21 * Faculty; Resignation (*Jana Rivers-Norton, Instructor of English and Psychology, Nogales Center*)
 - 2.01.22 * Classified Staff; Retirement (*Sylvia Prado, Library Cataloging Technician, Douglas Campus*)
 - 2.01.23 * Administrative Staff; Retirement (*Byron Berry, Associate Director Maintenance and Operations, Douglas Campus*)
 - 2.01.24 * Administrative Staff; Termination (*Polly Gosa, Director of Nursing, Downtown Center*)
 - 2.01.25 * Renewal of Intergovernmental Agreements (IGA's) with Cochise County Community College District and Cochise Technology District to Continue to Provide College Level Credit Classes
 - 2.01.26 * Curriculum Changes
 - 2.01.27 * Acceptance of Minutes for June 12, 2018 – Public Hearing
 - 2.01.28 * Acceptance of Minutes for June 12, 2018 – Special Meeting
 - 2.01.29 * Acceptance of Minutes for June 12, 2018 – Regular Meeting
 - 2.01.30 * Acceptance of Minutes for July 10, 2018 – Special Telephonic Meeting
- 2.02 Placeholder – Administrative Support Appointment
Administration is requesting the Board adopt a motion to approve the hiring of the administration's recommended candidate for Technology Project Coordinator – District-wide based on the Sierra Vista Campus.
- *** **Introduction of New Employees** ***
- 2.03 Intergovernmental Agreement between the City of Douglas and Cochise County Community College District to Operate an Intercity Bus Route
Administration is requesting the Board adopt a motion authorizing the College President to execute the Intergovernmental Agreement (IGA) with the City of Douglas to operate an intercity bus route, originating in Douglas with stops in Bisbee and Sierra Vista during FY 2018-19.
- 2.04 Architectural Services for District Master Facilities Planning and Initial Design Work for a Proposed Transportation Center on the Sierra Vista Campus
Administration is requesting the Board adopt a motion to authorize the President to enter into a contract with DLR Group, Inc., for Architectural Consultant services.
- 2.05 Accept the Resignation of Mr. Danny Ortega from the Cochise County Community College District Governing Board, Declare an Open Seat, and Set the Date and Process by Which Interested Citizens May Submit Letters of Interest for Potential Appointment to the Cochise County Superintendent of Schools
Administration is requesting the Board adopt a motion to accept the resignation of Mr. Danny Ortega from the Cochise County Community College District Governing Board, effective August 15, 2018, declare the District 2 seat open, and direct the

Administration to establish the process for appointment with the Cochise County Superintendent of Schools, Jacqui Clay, with a submission deadline of September 21, 2018

- 2.06 Election of Board Chair
Administration is requesting the Board adopt a motion to elect a Board Chair for the remainder of 2018.

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

The college received the following communications:

- *Dr. Beth Ann Krueger, Dean of Math and Science, received a letter from the Higher Learning Commission (HLC) inviting her to become a member of the Peer Corps as a reviewer for HLC.*
- *Dr. Rottweiler received a card from the Douglas Mayor's Office personally thanking him for attending the 2nd Annual State of the City Address; noting his presence helped make the event a great success and his enthusiasm and positive spirit helped make the time together both productive and fun.*
- *Dr. Rottweiler received a card from Vada Phelps thanking him for presenting at the Arizona@Works Board Retreat; noting the Board very much enjoyed the presentation and found it very informative.*

3.02 Executive Dean of Academic Report

Dr. Alan Biel, Executive Dean of Academic will update the Board on the dissolution of Virtual Campus, the formation of the Faculty Support Center, and the role the Faculty Support Center will have in curriculum development, instructional design, and program assessment.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Ortega will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 9th day of August, 2018, by 5:00 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President