

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, January 9, 2018, beginning at 6 p.m., in the Governing Board Room 301, Human Resources Building – 300, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Governing Board Organization/Orientation for 2018

1.04.1 Election of Board Chair

1.04.2 Election of Board Secretary

1.04.3 Appointment of Governing Board Representatives and Alternate Representatives to Board Committees and Associations.

**ACTION
ACTION**

INFORMATION

1.05 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.06 Standing Reports

INFORMATION

1.06.1 Representative to the Arizona Association of District Governing Boards (AADGB)

Mrs. Jane Strain, representative to the AADGB, will provide a brief report.

- 1.06.2 Senate
A Senate report will not be provided as the Senate did not meet in December 2017.
- 1.06.3 Student Government Association (SGA)
A Student Government Association report will not be provided.
- 1.06.4 College President
The President will provide:
- *Legislative Update*
 - *Master Facilities Plan Update*
 - *General Comments*
- 1.06.5 Monthly Financial Report – December 2017
The Governing Board will review the Financial Report for December 2017.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (*Sandra Leverty, Accounting Technician II, Sierra Vista Campus*)
- 2.01.2 * Faculty; Resignation (*Kyle Lewallen, Instructor Professional Flight, Douglas Campus*)
- 2.01.3 * Administrative Support; Termination (*Amanda Helt, Public Information Officer, Sierra Vista Campus*)
- 2.01.4 * Acceptance of Minutes for December 12, 2017 – Regular Meeting

***** Introduction of New Employees *****

- 2.02 Adjust FY2016-17 Budget to Reflect Actual Expenditures
Administration is recommending approval of the adjustments to the Fiscal Year 2016-17 adopted budget.
- 2.03 Alcohol Restriction Waiver
Administration requests the Board consider Cochise College Foundation's request for Alcohol Restriction Waiver to serve alcohol during their "An Evening at the Races" fundraising event to be held on April 21, 2018.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
The college received the following communications:
- *Dr. Rottweiler received an email from Betsy Gray commending the college's Life Long Learning class opportunities and the Golden Apache tuition for county residents 60 and older. Ms. Gray praised the Native American Literature Class that was taught by faculty member Tanya Biami, noting Ms. Biami is an excellent instructor and her*

knowledge of Native American life and literature is comprehensive. Ms. Gray also recommended that the college consider broadening its marketing of such classes.

- *Dr. Rottweiler received letter from Gabriel Galindo, Director of the Nogales Center for Cochise College. The letter was submitted on behalf of the Cochise College Nogales students, faculty, and staff to say thank you very much for allowing them to complete the teach-out plan.*

3.02 Improving the Classroom Experience While Minimizing Student Costs

Dr. Alan Biel, Executive Dean of Academics, will brief the board on an initiative on improving the classroom experience while minimizing student costs, and provide a timeline for its implementation.

3.03 Administrative Affairs Report

LaMont Schiers, Vice President for Administrative Affairs, will provide the 2018 Administrative Affairs Overview.

3.04 Administrative Computing Report

Dr. Verlyn Fick, Executive Vice President/Provost, will provide a progress report on Administrative Computing

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Board Chair will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 5th day of January, 2018, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President