

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, October 9, 2018, beginning at 6 p.m., in the Governing Board Room, on the Cochise College Douglas Campus, 4190 West Highway 80, Douglas, AZ 85607.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Governing Board Organization

INFORMATION

1.04.1 Oath of Office – Don Hudgins

Ms. Jacqui Clay, Cochise County Schools Superintendent, will deliver the Oath of Office to Don Hudgins.

1.05 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.06 Standing Reports

INFORMATION

1.06.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mrs. Jane Strain, representative to the AACCT, may provide a report.

1.06.2 Senate

The Governing Board will review the Senate report provided within the packet.

1.06.3 Student Government Association (SGA)
A member of the Student Government Association will provide a report.

1.06.4 College President
The President will provide:

- *Legislative Update*
- *Master Facilities Plan*
- *HLC Visit*
- *Strategic Vision Outcome Report*
- *New Initiative Updates*
- *General Comments*

1.06.5 Monthly Financial Report – September 2018
The Governing Board will review the Financial Report for September 2018.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (*Christine Carriero, Financial Aid Assistant, Sierra Vista Campus*)
- 2.01.2 * Classified Staff; Appointment (*Karlo Favela, User Support Technician II, Sierra Vista Campus*)
- 2.01.3 * Professional Staff; Transfer (*Sandra Leverty, Accounts Receivable Specialist, Sierra Vista Campus*)
- 2.01.4 * Administrative Support; Transfer (*Ronda Yost, Senior Accountant, Sierra Vista Campus*)
- 2.01.5 * Administrative Support; Reclassification (*Troy Lopes Sr., Building and Grounds Manager, District-Wide, based on the Douglas Campus*)
- 2.01.6 * Classified Staff; Resignation (*Frank Martinez, Maintenance Technician Lead Mechanical, Douglas Campus*)
- 2.01.7 * Classified Staff; Resignation (*Cheryl Shull, Department Assistant Finance/Human Resources, Sierra Vista Campus*)
- 2.01.8 * Administrative Support; Resignation (*Christopher Karges, Business Analyst Small Business Development Center, Downtown Center*)
- 2.01.9 * Administrative Staff; Resignation (*Maina Netterwald, Program Manager Web Solutions Developer, Sierra Vista Campus*)
- 2.01.10 * Faculty; Resignation (*Iztac Villanueva, Instructor Professional Flight, Douglas Campus*)
- 2.01.11 * Administrative Support; Retirement (*Janet Johnson, Financial Aid Operations Manager, Sierra Vista Campus*)
- 2.01.12 * Acceptance of Minutes for September 11, 2018 – Regular Meeting

2.02 Placeholder – Classified Appointment – User Support Technician II, Sierra Vista Campus
The administration is requesting the Board adopt a motion to approve the hiring of the administration's recommended candidate for User Support Technician II.

- 2.03 Placeholder – Administrative Staff Appointment – Director of Center for Lifelong Learning
The administration is requesting the Board adopt a motion to approve the hiring of the administration’s recommended candidate for Director of Center for Lifelong Learning.

***** Introduction of New Employees *****

- 2.04 Appoint a Voting Delegate for the Association of Community College Trustees (ACCT) Leadership Congress
The administration is requesting the Board adopt a motion to appoint a voting delegate for the ACCT Leadership Congress.
- 2.05 2019 Proposed Governing Board Meeting Schedule
The administration is requesting the Board adopt a motion to approve the proposed 2019 Governing Board Meeting Schedule – Option B
- 2.06 2019-2020 Proposed College Calendar
The administration is requesting the Board adopt a motion to approve the proposed 2019-2020 college calendar

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
- *Dr. Rottweiler received an email from Robin Hanson, Program Manager for Alliance of Arizona Nonprofits, complimenting the college and staff, specifically Kathy Denney, and Ana Smith for their assisted organization with the Nonprofit Impact Conference held on September 19 & 20. Ms. Hanson also noted the topics were relevant and the speakers provided new insights.*
 - *Jenn Wantz received a letter from Monica Rawlings, Substance Abuse Prevention Specialist for South Eastern Arizona Behavioral Health Services, thanking her and the college for supporting their Cochise Youth Leadership and Empowerment Conference on August 11. The letter also thanked Jenn for her participation in this and many other projects in the community.*
 - *Cochise College Student Success Newsletter, Issue 04, October 2018.*
- 3.02 Pit Fire Event Report
Tanya Biami, Fine Arts Department Chair, will provide a brief update on the Annual Pit Fire Event held on October 5, 2018.
- 3.03 Athletics Report
Dr. James ‘Bo’ Hall, Dean of Student Services and Director of Athletics, will provide a 2017-2018 end of year athletics report.
- 3.04 Enrollment Management and Marketing Report
Robyn Martin, Assistant Dean of Enrollment Management & Marketing, will present on the enrollment statistics and trends for Cochise County high school graduates attending Cochise College.
- 3.05 Executive Vice President/Provost Report – Proposed Tuition and Fees
Dr. Verlyn Fick, Executive Vice President/Provost, will provide an overview of the proposed tuition and fees for the 2019-2020 academic year.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Quinn will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 5th day of October, 2018, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President