

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, August 13, 2019 at 6 p.m., at the Cochise College Benson Center, 1025 State Route 90, Benson, AZ 85602.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

## AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

**INFORMATION**

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

*Mrs. Jane Strain, representative to the AACCT, will provide a report.*

1.05.2 Senate

*A Senate report will not be provided; summer recess.*

1.05.3 Student Government Association (SGA)

*A Student Government Association report will not be provided; summer recess.*

1.05.4 College President

*The President will provide:*

- *Legislative Update*
- *Master Facilities Plan*
- *New Initiative Updates*
- *General Comments*

1.05.5 Monthly Financial Report – June 2019

*The Governing Board will review the Financial Reports for June 2019.*

1.05.6 Monthly Financial Report – July 2019

*The Governing Board will review the Financial Reports for July 2019.*

**2. NEW BUSINESS \***

**ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

2.01 Consent Agenda \*

- 2.01.1 \* Classified Staff; Appointment (*Nicholas Williams, Senior Support Technician, District-wide, based on the Sierra Vista Campus*)
- 2.01.2 \* Classified Staff; Appointment (*Andres Valenzuela, Facility Services Technician II, Douglas Campus*)
- 2.01.3 \* Administrative Staff; Appointment (*Lynda Tilley, Curriculum Development Manager, Sierra Vista Campus*)
- 2.01.4 \* Coach; Appointment (*Austin Nelson, Assistant Coach for Baseball, Douglas Campus*)
- 2.01.5 \* Faculty; Appointment (*Seth Colwell, Instructor of Business Accounting, District-wide, based on the Sierra Vista Campus*)
- 2.01.6 \* Faculty; Appointment (*Cathy Matthesen, Instructor of Reading, District-wide, based on the Sierra Vista Campus*)
- 2.01.7 \* Faculty; Appointment (*Donald Raley, Instructor of Administration of Justice, District-wide, based on the Douglas Campus*)
- 2.01.8 \* Faculty; Appointment (*Scott Thompson, Director/Instructor Unmanned Aerial Systems (UAS), District-wide, based on the Sierra Vista Campus*)
- 2.01.9 \* Faculty; Appointment (*Jeremy Wagner, Instructor of Administration of Justice, District-wide, based on the Douglas Campus*)
- 2.01.10 \* Classified Staff; Transfer (*Ernesto Alvarez, Grounds Technician I, Douglas Campus*)
- 2.01.11 \* Administrative Support; Transfer (*Mandee Clay, Academic Advisor Military Programs, Fort Huachuca Education Center*)
- 2.01.12 \* Administrative Support; Transfer (*Loren Gladwill, Academic/Career Advisor, Douglas Campus*)
- 2.01.13 \* Administrative Support; Transfer (*John Parris, Financial Aid Data Analyst, Sierra Vista Campus*)
- 2.01.14 \* Classified Staff; Resignation (*Kristen Davis, Department Assistant for Library Services, Sierra Vista Campus*)
- 2.01.15 \* Classified Staff; Resignation (*Michele Dugger, Department Assistant for Counseling and Advising, Sierra Vista Campus*)

- 2.01.16 \* Classified Staff; Resignation (*Lindsay Romo, Registration Technician II, Sierra Vista Campus*)
- 2.01.17 \* Administrative Staff; Resignation (*Lamar Innes, Director of Athletic Operations, Douglas Campus*)
- 2.01.18 \* Administrative Staff; Resignation (*Abena Purnell, Grants Accountant, Sierra Vista Campus*)
- 2.01.19 \* Administrative Staff; Resignation (*Oscar Ramirez, Systems Analyst, Sierra Vista Campus*)
- 2.01.20 \* Administrative Staff; Resignation (*Nannette Lynn Roy, Systems Analyst, Telecommuting Employment*)
- 2.01.21 \* Acceptance of Minutes for July 9, 2019 – Special Telephonic Meeting

2.02 Placeholder – Administrative Support Appointment  
*Administration is requesting the Board adopt a motion to approve the hiring of the administration's recommended candidate for Academic/Career Transfer on Sierra Vista Campus.*

**\*\*\* Introduction of New Employees \*\*\***

2.03 RFQ#19-006 – Cochise College Sierra Vista Automotive Technology Building – Diversified Design & Construction, Inc. Contract  
*Administration is requesting the Board adopt a motion authorizing the College President to sign the contract with Diversified Design & Construction, Inc. to provide Construction Manager at Risk services for the Cochise College Sierra Vista Automotive Technology Building.*

2.04 Confirmation Establishing Aviation Rates Model for FY2019-2020  
*Administration is requesting the Board adopt a motion to confirm the Aviation Rates Model for fiscal year 2019-2020.*

2.05 Revised Governing Board Policy 211 – Governing Board Emeritus Status  
*Administration is requesting the Board adopt a motion approving the Revised Governing Board Policy 211 – Governing Board Emeritus Status.*

**3. INFORMATION ITEMS**

**INFORMATION**

3.01 Communications

*The college received the following communications:*

- *Bruno Talerico, RN Program Director, received a letter from Arizona Department of Health Services congratulating the EMS Training Program on their in-person audit, noting only one minor adjustments of correction, the Bureau of Emergency Medical Services and Trauma System approved the continued instruction of the EMT Refresher, EMT Challenge Examination ALS Refresher, ALS Challenge Examination, and the Paramedic Course.*

3.02 Center for Lifelong Learning Report

*Gabriel Galindo, Director for the Center for Lifelong Learning, will provide a report on CLL activities for the FY2019-20.*

3.03 Faculty Support Center Report

*Dr. Karen Dale, Director of Faculty Support and Academic Improvement, will present an overview of the Faculty Support Center's development, activities, and successes.*

- 3.04 Exclusive Beverage Pouring Rights Agreement  
*Dr. Wendy Davis, Vice President for Administration, will inform the Board of an exclusive beverage pouring agreement the College entered into with Swire Coca-Cola, USA, for a period of three years initially.*
- 3.05 Revised Governing Board Policy 301 – Delegation to the President  
Revised Governing Board Policy 302 – President’s Responsibilities  
Revised Governing Board Policy 303 – President Succession  
*Provided as a first-read for review and consideration are Revised Governing Board Policy 301 – Delegation to the President, Revised Governing Board Policy 302 – President’s Responsibilities, and Revised Governing Board Policy 303 – President Succession.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*Mr. Quinn will turn the time over to Board members to provide comments/share information.*

**5. EXECUTIVE SESSION**

**ACTION**

- 5.01 Executive Session – Dr. J.D. Rottweiler, Dr. Verlyn Fick, and Dr. Wendy Davis Related to Aviation Complaint.

***The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03(A)(1) - Discussion or consideration of employment, assignment, appointment, promotion, demotion, salaries, discipline, resignation, or dismissal of a public officer, appointee, or employee of a public body.***

**NO BOARD ACTION WILL BE TAKEN DURING THE EXECUTIVE SESSION.**

**6. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

**GOVERNING BOARD OF COCHISE COLLEGE**

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 8th day of August, 2019, by 5:00 p.m. o'clock.

*Crystal Wheeler*  
Crystal Wheeler, Executive Assistant  
Office of the President