

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, May 14, 2019, immediately following the Truth in Taxation Hearing and Public Hearing (beginning at 6 p.m.), in the Governing Board Room 301, Human Resources Building – 300, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

The AACCT report will not be presented; Mrs. Strain will not be in attendance.

1.05.2 Senate

The Governing Board will review the Senate report provided within the packet.

1.05.3 Student Government Association (SGA)

A Student Government Association report will not be provided.

- 1.05.4 College President
The President will provide:
- *Legislative Update*
 - *Master Facilities*
 - *New Initiative Updates*
 - *General Comments*
- 1.05.5 Monthly Financial Report – April 2019
The Governing Board will review the Financial Report for April 2019.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Coach; Appointment (*Jennifer Moore, Assistant Women's Soccer, Douglas Campus*)
- 2.01.2 * Faculty; Appointment (*Dr. Carlos Quijada, Instructor of Psychology, District-wide, based on the Douglas Campus*)
- 2.01.3 * Faculty; Appointment (*Hope Struse, Instructor of Welding Technology, District-wide, teaching on both the Sierra Vista and Douglas Campus*)
- 2.01.4 * Faculty; Temporary Appointment (*Randall Dorman, temporary full-time Instructor of Math, District-wide, based on the Sierra Vista Campus*)
- 2.01.5 * Classified Staff; Resignation (*William Leyland, Grounds Technician I, Sierra Vista Campus*)
- 2.01.6 * Classified Staff; Resignation (*Torin McDaniel, HVAC Technician I, District-wide, based on the Douglas Campus*)
- 2.01.7 * Administrative Support; Resignation (*Margaret Castillo, Assistant Athletic Trainer, Douglas Campus*)
- 2.01.8 * Administrative Staff; Resignation (*Jennifer Graeme, Director of Talent Management, District-wide*)
- 2.01.9 * Administrative Staff; Resignation (*Susan Morss, Director of Adult Education, District-wide, based on the Sierra Vista Campus*)
- 2.01.10 * Coach; Resignation (*Jonathan Brooks, Assistant Men's Basketball Coach, Douglas Campus*)
- 2.01.11 * Coach; Resignation (*Deja Mann, Assistant Women's Basketball Coach, Douglas Campus*)
- 2.01.12 * Faculty; Retirement (*Guillermo Retana, Instructor of Spanish, Douglas Campus*)
- 2.01.13 * Professional Staff; Termination (*Jon Scott, Data Analyst Student Services, Sierra Vista Campus*)
- 2.01.14 * Renewal of Intergovernmental Agreements (IGA's) with Cochise County School Districts for Dual Enrollment Courses
- 2.01.15 * Renewal of Programs of Study Consortium Intergovernmental Agreements (IGS's) with Cochise County Community College District and Cochise County School Districts
- 2.01.16 * Renewal of Intergovernmental Agreements (IGA's) with Cochise County Community College District and Cochise Technology District to Continue to Provide College Level Credit Classes

- 2.01.17 * Renewal of Intergovernmental Agreements (IGA's) with Cochise County Community College District and City of Douglas to operate an intercity bus route.
- 2.01.18 * Renewal of Intergovernmental Agreements (IGA's) with Cochise County Community College District, the Cochise County Sheriff's Office and the Sierra Vista Police Department for the Southeastern Arizona Law Enforcement Academy.
- 2.01.19 * Curriculum Changes
- 2.01.20 * Acceptance of Minutes for April 9, 2019 – Budget Work Session
- 2.01.21 * Acceptance of Minutes for April 9, 2019 – Regular Meeting

***** Introduction of New Employees *****

- 2.02 Re- appointment to .49 Full-Time Equivalency (FTE) Position
Administration is requesting the Board adopt a motion authorizing the re-appointment of Monte Surratt, Instructor of Art, to a .49 FTE position for academic year 2019-2020.
- 2.03 Appointment to .49 Full-Time Equivalency (FTE) Position
Administration is requesting the Board adopt a motion authorizing the appointment of Frank Dykstra, Executive Director Facilities and Maintenance, to a .49 FTE position for academic year 2019-2020.
- 2.04 RFP#19-005 – Banking Services
Administration requests the Board adopt a motion authorizing the College President, to enter into an agreement with J.P. Morgan Chase Bank to provide banking services for Cochise College beginning July 1, 2019.
- 2.05 RFP#19-002 – Bookstore Services
Administration requests the Board adopt a motion authorizing the College President, to enter into an agreement with Follett Higher Education Group, Inc. to provide bookstore services for Cochise College beginning July 1, 2019.
- 2.06 Automotive Technology Building Construction Project
Administration requests the Board adopt a motion authorizing the College President, to initiate the construction of the Automotive Technology Building on the Sierra Vista Campus under a CMAR delivery method, with an overall project cost not to exceed \$5,250,000
- 2.07 Revised Governing Board Policy 204 – Code of Ethics
Administration is requesting the Board adopt a motion approving the Revised Governing Board Policy 204 – Code of Ethics.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
The college received the following communications:
 - *The College received a letter announcing that Dr. Rottweiler would be receiving an Air Force Association (AFA) Community Partner Award on behalf of Cochise College. Dr. Rottweiler was invited to attend the “1st Annual Air Force Association Gathering” hosted by AFA’s Cochise Chapter 107 and AFA Arizona held on May 13, 2019.*

- *Cochise College Welding student, Corey Adams, won First place at the Skill USA Arizona State Welding competition. Corey will represent Arizona at the Skill USA Nation Conference in Louisville, Kentucky June 21-29.*
- *Dr. Rottweiler received a letter from Douglas Mayor Robert Uribe, thank you the college for hosting the Port of Entry Summit at the Cochise College Douglas Campus. The important event was attended by community partners showcasing for Congresswoman, Ann Kirkpatrick.*
- *Cochise College and the Sierra Vista Campus were highlighted in a recent article published in the Sierra Vista Herald, "Cochise College Campus Offers more than just classes. The article highlights the campus greens, the Student Union, clean restrooms, cafeteria, the library, and some of the events such as American Red Cross Blood Drive, Earth Day celebration, along with summer classes.*
- *Dr. Rottweiler received a letter from the Douglas Art Association Executive Board expressing their appreciation for the time, work, presentations, demonstrations, and enthusiasm of Jenni Patton and the Strong Oak Historical Studies Club. It was a three-day project for them to set up a wonderful exhibit that includes furniture, costumes, art, crafts of the time period, pictures, extensive explanatory materials and areas for demonstrations of calligraphy, sword fighting, fencing and music. The members made three trips from Sierra Vista to set up and give us a Saturday reception that everyone enjoyed.*
- *Student Success Newsletter, Volume 2, Issue 01, May 2019.*

- 3.02 ACE (Achieved Classified Excellence) Awards – 2019
Laura Lengel, Classified Association President, will recognize the four 2019 ACE Award recipients.
- 3.03 Hispanic Association of Colleges and Universities (HACU) Capitol Forum Report
Five students attended the HACU Capitol National Forum in Washington, DC from March 29 – April 3, 2019, and will present their learning outcomes and share their experiences.
- 3.04 TRiO Program Report
Gabriela Amavizca, Director of TRiO, will provide an update on the TRiO program to include updates on objectives and project highlights.
- 3.05 Adult Education Report
Susan Morss, Director of Adult Education, will provide an update on the Adult Education program.
- 3.06 Governing Board Policy 207 – Creation and Review
Governing Board Policy 208 – Institutional Governance
Governing Board Policy 209 – Administrative Policy and Creation
Provided as a first-read for review and consideration are Governing Board Policy 207 – Creation and Review, Governing Board Policy 208 – Institutional Governance, and Governing Board Policy 209 – Administrative Policy and Creation.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Quinn will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 10th day of May, 2019, at 5:00 p.m. o'clock.

Crystal Wheeler
Crystal Wheeler, Executive Assistant
Office of the President