

MINUTES

COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD SPECIAL TELEPHONIC MEETING

Tuesday, July 9, 2019
Sierra Vista Campus
6:00 p.m.

1. GENERAL FUNCTIONS

1.01 Call to Order

Mr. Quinn called the meeting to order at 6:00 PM

Board Members Present:

Mr. David DiPeso (telephonically)
Mr. Don Hudgins (telephonically)
Mr. Dennis Nelson
Mr. Tim Quinn (telephonically)
Mrs. Jane Strain

2. NEW BUSINESS *

ACTION

2.01 Consent Agenda *

The following items were approved:

- 2.01.1 * Classified Staff; Appointment (*Brenda "Cori" Eastman, Aviation Mechanic I, Douglas Campus*)
- 2.01.2 * Classified Staff; Appointment (*James Rodriguez, HVAC Senior Technician, District-wide, based on the Sierra Vista Campus*)
- 2.01.3 * Coach; Appointment (*Jeff Caha, Assistant Men's Basketball Coach, Douglas Campus*)
- 2.01.4 * Faculty; Appointment (*James Cruze, Instructor for Professional Flight, Douglas Campus*)
- 2.01.5 * Faculty; Appointment (*Dominic Epps, Instructor for Cyber Security, District-wide, based on the Sierra Vista Campus*)
- 2.01.6 * Faculty; Appointment (*Timothy Saska, Instructor for HVAC Technology, District-wide, based on the Sierra Vista Campus*)
- 2.01.7 * Faculty; Appointment (*Jessamyn Snider, Instructor of Spanish, District-wide, based on the Sierra Vista Campus*)
- 2.01.8 * Faculty; Appointment (*JenMarie Zeleznak, Instructor of Art, District-wide, based on the Sierra Vista Campus*)
- 2.01.9 * Administrative Staff; Transfer (*Jesus Arrieta, Help Desk Manager, District-wide, based on the Sierra Vista Campus*)
- 2.01.10 * Administrative Staff; Transfer (*Brad Dale, Director of Adult Education, District-wide, based on the Sierra Vista Campus*)
- 2.01.11 * Administrative Staff; Transfer (*Karl Griffor, Assistant Dean of Workforce Development, District-wide, based on the Sierra Vista Campus*)
- 2.01.12 * Administrative Staff; Transfer (*David Luna, Chief Technology Officer, District-wide, based on the Sierra Vista Campus*)

- 2.01.13 * Classified Staff; Resignation (*Julio Melgoza, Facility Services Technician III, Douglas Campus*)
- 2.01.14 * Administrative Support; Resignation (*Tiffany Kelsay, Academic Advisor for Military Programs, Fort Huachuca Education Center*)
- 2.01.15 * Administrative Staff; Resignation (*Bruno Talerico, Director of EMS Programs, Downtown Center*)
- 2.01.16 * Administrative Staff; Separation (*John "Mike" Kehoe, Director of Aviation Programs, Douglas Campus*)
- 2.01.17 * Faculty; Separation (*Robert Kirk, Instructor of Professional Flight, Douglas Campus*)
- 2.01.18 * Acceptance of Minutes for June 11, 2019 – Public Hearing
- 2.01.19 * Acceptance of Minutes for June 11, 2019 – Special Meeting
- 2.01.20 * Acceptance of Minutes for June 11, 2019 – Regular Meeting

Mrs. Strain moved and Mr. Nelson seconded a motion to approve the Consent Agenda. There was no further discussion by the Board. The Board unanimously approved with Board members, David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Mrs. Strain all voting aye. MOTION CARRIED.

2.02 Authority to Establish Aviation Rates Model for FY2019-2020

Dr. Verlyn Fick reported the Fiscal Year 2019-2020 Aviation fees and implementation plan approved by the Governing Board during the June 11, 2019, meeting was based on a new submission to the Federal Aviation Administration (FAA) of the Cochise College Training Course Outlines (TCOs) for professional flight courses. The TCOs included additional flight hour minimums to align with the college fee structure to meet the Veterans Administration (VA) funding requirements. The Board-approved TCOs were not approved by the FAA by the end of June due to the lack of personnel at the FAA and given the separation of the College Chief Flight Instructor, and they will not approve them until a new Chief is in place at the college. The delay means that the college will need to use the TCOs that are currently in place for the 2019-2020 academic year.

The college has also been investigating the latest interpretations by the VA of funding models. Following conversations with several VA employees and an employee at Auburn University, the college could remove the flight program from the list of VA approved programs if desired. Given that whatever the college does with VA students must be the same as any other student in the program, this might become an option if the VA requirements become too restrictive. The program currently has three VA funded students in the program; administration's recommendation is to keep the VA connection at this point and do their best to meet VA requirements to get the three students through the program, then no longer participate with the VA for the flight program.

It is likely that the model will be based on current TCO minimums, which are lower than maximums from the June model. These may be multiplied by hourly rates, aligned with the three-year progression of price increases. This should enable the creation of a flat fee per course that would have no flexibility of hours. Since the current TCO minimums are lower than the maximums, the final fees should be lower than those approved in June.

In light of the complications, the lack of finalized VA information, and the need to have the fees be in place prior to Aviation classes beginning at the end of July, the administration requested the Board approve a motion to designate Dr. J.D. Rottweiler, President, or designee to approve

the Aviation Rates Model for fiscal year 2019-2020, with the model to be presented to the Board at the August meeting for confirmation.

Mrs. Strain moved and Mr. Nelson seconded a motion authorizing Dr. J.D. Rottweiler, President, or designee to approve the Aviation Rates Model for fiscal year 2019-2020, with the model to be presented to the Board at the August meeting for confirmation. There was no further discussion by the Board. The Board unanimously approved with Board members, David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Mrs. Strain all voting aye. MOTION CARRIED.

3. ADJOURNMENT

Mr. Quinn adjourned the meeting at 6:32 PM

Respectfully Submitted:

Crystal Wheeler, Executive Assistant, Office of the President

Mrs. Jane Strain, Secretary of the Governing Board