

MINUTES

COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, June 11, 2019
Sierra Vista Campus
6:00 p.m.

1. GENERAL FUNCTIONS

1.01 Call to Order

Mr. Quinn called the meeting to order at 6:06 p.m.

Board Members Present:

Mr. David DiPeso
Mr. Don Hudgins
Mr. Dennis Nelson
Mr. Tim Quinn
Mrs. Jane Strain

1.02 Pledge of Allegiance

Mr. Quinn led the Pledge of Allegiance.

1.03 Adoption of Agenda

The agenda was adopted as published.

Mr. Nelson moved, and Mr. DiPeso seconded a motion to adopt the Agenda. The Board unanimously approved with Board members, David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Mrs. Strain all voting aye. MOTION CARRIED.

1.04 Citizen's Interim

There were no requests to address the Board.

1.05 Standing Reports

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mrs. Strain provided a draft agenda outline for an AACCT State-wide Conference to include all 52 trustees and presidents in Prescott, Arizona September 6-8, 2019. The requested conference follows a vote during the February 28, 2019 AACCT meeting.

1.05.2 Senate

No Senate Report provided as staff are in summer session.

1.05.3 Student Government Association (SGA)

No Student Government Association report provided as students are in summer session.

1.05.4 College President

Dr. Rottweiler thanked Board members for their participation in the Public Hearing and Special Meeting, expressing his appreciation for their efforts in leading the institution.

Legislative Update:

- HB2747 FY'20 Budget Bill – Thanks to Senator David Gowan's support.
 - Cochise College
 - M&O - \$4,623,500
 - Equalization - \$6,185,100 (\$6,389,500) +\$204,400 new assess evaluations (Equalization)
 - STEM - \$996,100
 - One-time Appropriation - \$3.1M
 - Total - \$11,804,700 (\$15,149,200)
 - Pima Aviation Center (one-time) (\$15,000,000)
 - STEM - \$4,000 over the next three fiscal years
 - Maricopa Nursing Center (one-time) (\$5,800,000)
 - STEM - \$1.6M over the next three fiscal years
 - \$37M was unexpected funding to all community colleges
- AC4 Annual Report provided by Pivotal distributed to Board members
- AC4 Retreat and annual meeting on June 12 and 13 hosted at Cochise College. Major topics of discussion will be next year's legislative agenda.

Master Facilities:

- Phase I of Student Union Remodel is complete (que pas and restrooms) on Douglas Campus.
- Douglas cafeteria serving area has been demoed, and old equipment has been removed.
- Automotive Technology Building in the design phase.

New Initiatives:

- Residential Construction Trades
 - Project House is finished, inspections completed, appraisal completed June 10, waiting on the final report.
 - Accepted a \$140,000 plus closing costs; anticipated closing on or before June 21
 - The college will publicize the completion of the first project home.
- Arizona Student Success Center
 - June 10 - Ten Cochise College employees attended the Arizona Student Success Convening kick-off meeting for a statewide initiative in collaboration with all ten community colleges led by Dr. Fick and Dr. Biel.
 - Funding from the Governor's Office, Helios Foundation, and Jobs for the Future.

General Comments:

- Welding Successes:
 - Recognized Mr. Scott Brown, Welding Instructor, for his commitment to students and their success.
 - Introduced Hope Struse, new full-time welding instructor:
 - The first woman to win First Place in the 2017 State Skills USA competition, and received Ninth Place in National competition.
 - Winner of the 2019 Building Welding's Future Miller Welders competition "Who makes a difference in Welding's Future."
 - Developed first "Women in Welding" Workshop.
 - Cory Adams, First Place Skills USA Welding Competition, will travel to Louisville, Kentucky for the National competition week of June 22.
- Toured "The Shop," the Virtual Reality (VR) test and development lab on Fort Huachuca, which is operated by the Defense Intelligence Agency with Mr. Jeffery Jennings and Matt Walsh.
 - Potential partnership to become a premier program in content development for VR.
 - Hosting legislative visits from the Technology Committee on Cybersecurity and the UAS in late July early August.
- Completed the third President's Leadership Academy. Thanks given to Wendy Davis for her detailed work on the program; also to Mr. Quinn, Mr. Nelson, and Mrs. Strain for their participation.
- Commencement and the President's Reception were well attended, and the events were wonderful. Thanked Board members for their participation.
 - Student speeches (Commencement and GED) were amazing.

Upcoming Events:

- June 14 – 16 - College National Finals Rodeo
- July 9 – Board Meeting, telephonic, President's Conference Room – only Consent agenda items will be on the agenda
- July 4 through July 17 – Dr. Rottweiler on leave
- August 24 – Board Retreat

1.05.5 Monthly Financial Report – May 2019

The Financial Report for May 2019 was presented and accepted as submitted.

2. NEW BUSINESS* ACTION

2.01 Consent Agenda *

The following items were approved:

- 2.01.1 * Classified Staff; Appointment (*Ryan Harris, Building Technician I, District-wide, based on the Sierra Vista Campus*)
- 2.01.2 * Faculty; Appointment (*John "Pat" Cain, Instructor of Mathematics, District-wide, based on the Douglas Campus*)
- 2.01.3 * Classified Staff; Transfer (*Nick Louviere, Ground Technician I, Sierra Vista Campus*)

- 2.01.4 * Administrative Staff; Transfer (*James Tibbets, Payroll/Benefits Coordinator, District-wide, based on the Sierra Vista Campus*)
- 2.01.5 * Classified Staff; Resignation (*Gary Lee, Aviation Mechanic I, Douglas Campus*)
- 2.01.6 * Classified Staff; Resignation (*David Minor, Senior Support Technician, Sierra Vista Campus*)
- 2.01.7 * Classified Staff; Resignation (*Robert Ruff, Grounds Coordinator, Douglas Campus*)
- 2.01.8 * Administrative Staff; Resignation (*Marvin Alexander, Help Desk Manager, District-wide, based on the Sierra Vista Campus*)
- 2.01.9 * Faculty; Resignation (*Timothy Seguin, Instructor for Administration of Justice, Sierra Vista Campus*)
- 2.01.10 * Acceptance of Minutes for May 14, 2019 – Truth in Taxation and Public Hearing
- 2.01.11 * Acceptance of Minutes for May 14, 2019 – Regular Meeting

Mr. Nelson moved, and Mr. Hudgins seconded a motion to approve the Consent Agenda. There was no further discussion by the Board. The Board unanimously approved with Board members, David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Mrs. Strain all voting aye. MOTION CARRIED.

2.02 Placeholder – Coach Appointment

The administration requested the Board adopt a motion to approve the hiring of Shareka Maner as the Assistant Coach for Women’s Basketball on the Douglas Campus.

Mrs. Strain moved, and Mr. Nelson seconded a motion to approve the appointment of Shareka Maner. There was no further discussion by the Board. The Board unanimously approved with Board members, David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Mrs. Strain all voting aye. MOTION CARRIED.

*****Introduction of New Employees*****

Dr. Rottweiler introduced Hope Struse, Instructor of Welding during the President’s Report.

2.03 Appointment of Chief Fiscal Officer

The administration requested the Board adopt a motion to designate Dr. Wendy Davis, Vice President for Administration, as the Cochise County Community College District’s Chief Fiscal Officer as required per Arizona Revised Statutes §41-1279.07 Section E.

Mr. Hudgins moved, and Mr. Nelson seconded a motion to approve the appointment of Dr. Wendy Davis as the Cochise County Community College District’s Chief Fiscal Officer. There was no further discussion by the Board. The Board unanimously approved with Board members, David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Mrs. Strain all voting aye. MOTION CARRIED.

2.04 Fiscal Year 2019-2020 Aviation Fees and Implementation Plan

Dr. Verlyn Fick, Executive Vice President/Provost, presented a proposed the Fiscal Year 2019-2020 Aviation Course Fees Implementation Plan.

Following feedback from current aviation students and their families regarding the March 12, 2019, Board approved FY20 Aviation Fees; administration requested approval of a multi-year implementation plan that would allow the new fees to be implemented over three years. The first year is consisting of a 25 percent increase, 35 percent the second year, and 40 percent the third year. The approved implementation plan will be the locked three-year fee schedule, excluding the course fees. In February every year after that, the administration will bring the next three-year fee schedule for approval.

The college currently subsidizes approximately \$1.3M to run the program. With the approved fee increase, which was based on an extensive review, Cochise College's Aviation program costs have moved from being one of the least expensive to be in the middle compared with other comparative schools.

Mr. Quinn asked the administration to survey the implementation of the fee schedule, recording the impact it may or may not have on the aviation program. The impact will be measured by how many new students sign up for the program, how many current students re-enroll, fall 2020 enrollment, and review revenue and expense ratio for the program after a year with the fee schedule implementation.

Mrs. Strain moved, and Mr. DiPeso seconded a motion to approve the Fiscal Year 2019-2020 Aviation Course Fees and Implementation Plan. There was no further discussion by the Board. The Board unanimously approved with Board members, David DiPeso, Don Hudgins, Dennis Nelson, Tim Quinn, and Mrs. Strain all voting aye. MOTION CARRIED.

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

The college received the following communications:

- John Walsh, Director of Library Services, received a letter congratulating him on his successful election to the Amigos Library Services Board of Directors. As a Board member, John will help set the goals and objectives of the organization and establish policies to be followed in attaining the goals. John will begin his term in August 2019 to conclude in May 2022.

Mr. Walsh explained the Amigos Library Services is a national consortium for collaborative buying of library services, which is open to all libraries, not just those in education.

3.02 Governing Board Policy 210 – Interim Policies Revised Governing Board Policy 211 – Board Member Emeritus Policy Governing Board Policy 212 – Governing Board Member Insurance Benefits Governing Board Policy 213 – Conflict of Interest

Governing Board Policy 210 – Interim Policies, Revised Governing Board Policy 211 – Board Member Emeritus Policy, Governing Board Policy 212 – Governing Board Member Insurance Benefits, and Governing Board Policy 213 – Conflict of Interest were presented as a first-read for review and consideration. Members of the board expressed no changes to the presented policies. Revised Governing Board Policy 211 will be presented as a second read during the August 13, 2019, Governing Board Meeting for approval.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Quinn turned the floor over to Governing Board members for comments.

- Mrs. Strain:
 - Expressed her vote on Budget is a critical mission and is a part of her civic duty. It is critical for the college to stay viable, financially stable, and hire the best possible faculty and staff.
 - Thanked Dr. Rottweiler for his local and state leadership.
 - GED Ceremony was fabulous.
 - Thanked Dr. Hall for his assistance during the Commencement Ceremony.
- Mr. DiPeso:
 - Wished the rodeo team the best during the College National Finals Rodeo.
- Mr. Nelson:
 - The big payoff for members of the Board is seeing exemplary students like Hope succeed.
- Mr. Quinn:
 - Secretary of the Army was scheduled to visit Fort Huachuca, and Dr. Rottweiler was asked to provide a briefing regarding the linkage between Cochise College and the soldiers; the meeting was later canceled.
 - Congratulated Dr. Flanigan and his team for building more than just a house, but for building futures for students.
 - Congratulated Mr. Brown and Ms. Struse.
 - Highlighted student Katrina Smith's GED Recognition speech.

5. ADJOURNMENT

Mr. Quinn adjourned the meeting at 7:15 PM.

Respectfully Submitted:

Crystal Wheeler, Executive Assistant, Office of the President

Mrs. Jane Strain, Secretary of the Governing Board