

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, December 8, 2020, beginning at 6 p.m.**

Due to health concerns related to COVID-19, the Board has suspended public group access to conference rooms located at Cochise College Campuses and Centers. Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/98349226802>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time.

**Due to the health emergency, the CALL TO THE PUBLIC will be suspended.**

**To comment on an agenda item, email the Clerk of the Board at [wheelerc@cochise.edu](mailto:wheelerc@cochise.edu) by 9:00 a.m. the day of the meeting. Please include the date of the meeting, the agenda item number, and your full name. All comments will be read into the record.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

## AGENDA

### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Standing Reports

### INFORMATION

1.04.1 Representative to the Arizona Association of Community College Trustees (AACCT)  
*No AACCT Report will be provided; no updates since last meeting.*

1.04.2 Senate  
*A Senate report will not be provided; no November meeting.*

1.04.3 Student Government Association (SGA)  
*A written Student Government Association report is included in the board packet for review.*

- 1.04.4 College President  
*The President will provide:*
- *Legislative Update*
  - *Facilities Update*
  - *COVID-19 Updates*
  - *General Comments*
- 1.04.5 Monthly Financial Report – November 2020  
*The Governing Board will review the Financial Report for November 2020.*

**2. NEW BUSINESS \***

**ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

2.01 Consent Agenda \*

- 2.01.1 \* Classified Staff; Appointment (*Eduardo Charles, User Support Technician I, Sierra Vista Campus*)
- 2.01.2 \* Administrative Staff; Appointment (*Dr. Dale Porter, Assistant Dean of Business and Technology, Sierra Vista Campus*)
- 2.01.3 \* Coach; Appointment (*Derek Lane, Assistant Coach Men's Basketball, Douglas Campus*)
- 2.01.4 \* Faculty; Temporary Appointment (*Virginia Delear, Temporary Instructor for Mathematics, Douglas Campus*)
- 2.01.5 \* Faculty; Appointment (*Naomi James, Instructor of Nursing, Downtown Center*)
- 2.01.6 \* Faculty; Appointment (*Karen Magatagan, Instructor of Nursing, Downtown Center*)
- 2.01.7 \* Faculty; Appointment (*Dr. Duane "Eric" Malm, Instructor of Business/Economics, District-wide*)
- 2.01.8 \* Faculty; Resignation (*Mary Balderston, Instructor of Nursing, Downtown Center*)
- 2.01.9 \* Faculty; Resignation (*Mary Jenea Sanchez, Instructor of Digital Media Arts, District-wide*)
- 2.01.10 \* Faculty; Retirement (*Daniel Guilmette, Instructor of Cybersecurity, Sierra Vista Campus*)
- 2.01.11 \* Faculty; Retirement (*Pamela Thompson, Instructor of ESL, Douglas Campus*)
- 2.01.12 \* Addendum to Intergovernmental Agreement (IGA) with Cochise Technology District.
- 2.01.13 \* Curriculum Changes
- 2.01.14 \* Acceptance of Minutes for November 10, 2020 – Virtual Regular Meeting

2.02 Placeholder – Classified Staff

Adopt a motion to approve the filling of the FT Registration Technician, based on the Sierra Vista Campus.

- 2.03 Revised College Calendar for 2020-2021  
*Administration is requesting the Board adopt a motion to approve the revised college calendar for 2020-2021 to accommodate the calendar changes.*
- 2.04 Sabbatical Proposal – Denisse Canez  
*Administration is requesting the Board adopt a motion to approve the sabbatical request for leave of Denisse Canez for the 2021-2022 academic year.*
- 2.05 Sabbatical Proposal – Tate Rich  
*Administration is requesting the Board adopt a motion to approve the sabbatical request for leave of Tate Rich for the 2021-2022 academic year.*

### **3. INFORMATION ITEMS**

### **INFORMATION**

- 3.01 Communications
- *Dr. Rottweiler received a letter from Lynn Tincher-Ladner, President and CEO of Phi Theta Kappa Honor Society, honoring Jennifer Wantz for five years of service as an advisor of the Alpha Mu Zeta Chapter. Dr. Tincher-Ladner notes that advisors are truly the lifeblood of the organization, and they are delighted to recognize them for their years of service.*
- 3.02 NISOD Award  
*Dr. Rottweiler, College President, will announce the recipients of the National Institute for Staff and Organization Development (NISOD) Award.*
- 3.03 Cochise College Community Survey  
*Robyn Martin, Assistant Dean of Marketing and Enrollment Management, will provide an update on the community survey.*
- 3.04 Title IX Report  
*Drew Corbet, Director of Compliance/Title IX Coordinator, and Dr. Wendy Davis, Vice President for Administration, will provide an overview of Title IX activities at the college, including the college's processes, policies, training approaches, and case history.*
- 3.05 Higher Learning Commission (HLC) Interim Report  
*Abe Villarreal, Dean of Student Success, will present a one-page summary covering the purpose and the materials that will be submitted to the Higher Learning Commission this month.*

### **4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*Mr. Hudgins will turn the time over to Board members to provide comments/share information.*

### **5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 4<sup>th</sup> day of December, 2020, by 5 p.m. o'clock.

*Crystal Wheeler*

Crystal Wheeler, Executive Assistant  
Office of the President