

# REVISED NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, January 14, 2020, beginning at 6 p.m., in the Governing Board Room 301, Human Resources Building – 300, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

## AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Governing Board Organization/Orientation for 2020

1.04.1 Election of Board Chair

**ACTION**

1.04.2 Election of Board Secretary

**ACTION**

1.04.3 Appointment of Governing Board Representatives and Alternate Representatives to Board Committees and Associations.

**INFORMATION**

1.05 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.06 Standing Reports

**INFORMATION**

1.06.1 Representative to the Arizona Association of Community College Trustees (AACCT)

*Mrs. Jane Strain, representative to the AACCT, will provide a brief report.*

- 1.06.2 Senate  
*A Senate report will not be provided as the Senate Committee did not meet in December 2019.*
- 1.06.3 Student Government Association (SGA)  
*A Student Government Association report will not be provided.*
- 1.06.4 College President  
*The President will provide:*
  - *Legislative Update*
  - *New Initiative Updates*
  - *General Comments*
- 1.06.5 Monthly Financial Report – December 2019  
*The Governing Board will review the Financial Report for December 2019.*

## 2. NEW BUSINESS \*

## ACTION

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

### 2.01 Consent Agenda \*

- 2.01.1 \* Classified Staff; Appointment (*Zsanae Bracy, Registration Technician II Military Programs, Fort Huachuca Education Center*)
- 2.01.2 \* Administrative Staff; Appointment (*Nannette Roy, Systems Analyst, telecommuting employment*)
- 2.01.3 \* Administrative Staff; Appointment (*Maria Suarez, Director of Disability Services, District-wide, based on the Sierra Vista Campus*)
- 2.01.4 \* Classified Staff; Resignation (*Jason Campbell, User Support Technician I, Sierra Vista Campus*)
- 2.01.5 \* Administrative Support; Resignation (*Breanna Watkins, College Success Navigator, Sierra Vista Campus*)
- 2.01.6 \* Administrative Staff; Resignation (*Kristy Duggan, Director of Faculty Development, Downtown Center*)
- 2.01.7 \* Classified Staff; Retirement (*Pete Molina, Facility Services Supervisor, Douglas Campus*)
- 2.01.8 \* Faculty; Retirement (*Tanya Biami, Instructor of English/Department Chair Fine Arts/Humanities, Sierra Vista Campus*)
- 2.01.9 \* Curriculum Changes
- 2.01.10 \* Acceptance of Minutes for December 10, 2019 – Regular Meeting

### \*\*\* Introduction of New Employees \*\*\*

- 2.02 Adjust FY2018-19 Budget to Reflect Actual Expenditures  
*Administration is requesting the Governing Board adopt a motion approving the adjustments to the Fiscal Year 2018-19 adopted budget.*

- 2.03 Cochise Combined Trust Membership Renewal  
*Administration is requesting the Governing Board adopt a motion approving the college's membership renewal in the Cochise Combined Trust (CCT).*
- 2.04 Arizona Development Reimbursable Grant Agreement  
*Administration is requesting the Governing Board adopt a motion approving the agreement with ADOT to complete the Airport Rehabilitation Project.*
- 2.05 Utility Easement for the Automotive Technology Building with Sulphur Springs Valley Electric Cooperative, Inc.  
*Administration is requesting the Governing Board adopt a motion authorizing the college president or designee the authority to approve and sign any, and all, legal documents pertaining to utility easements for electrical power for the Automotive Technology Building.*

### 3. INFORMATION ITEMS

### INFORMATION

- 3.01 Communications  
*The college received the following communications:*
- *Dr. Rottweiler received a note from Representative Becky Nutt thanking him for participating in the ALEC Rural Caucus; she also noted his points were relevant, insightful and informed legislators on how they can move forward with more direction for their rural communities.*
  - *Cochise College Student Success Newsletter, Issue 06, December 2019.*
- 3.02 Administrative Services Report  
*Dr. Wendy Davis, Vice President for Administration, and Debra Craig, Director of Finance/Controller, will provide the Board with a copy of the Fiscal Year 2018-2019 CAFR, and will provide an update on the status of the FY19 Audit.*

### 4. COMMENTS FROM GOVERNING BOARD MEMBERS

*The Board Chair will turn the time over to Board members to provide comments/share information.*

### 5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

### GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 10th day of January, 2020, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant  
Office of the President