

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, March 10, 2020, beginning at 6 p.m., at the Cochise College Willcox Center, 470 N. Bisbee Avenue, Willcox, AZ 85643.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

### AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

**INFORMATION**

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

*Mrs. Jane Strain, representative to the AACCT, will provide a report to the Board.*

1.05.2 Senate

*The Governing Board will review the Senate Report for January 2020 submitted in the board packet.*

1.05.3 Student Government Association (SGA)

*A Student Government Association report will not be provided; students are on spring break.*

- 1.05.4 College President  
*The President will provide:*
- *Legislative Update*
  - *New Initiative Updates*
  - *General Comments*
- 1.05.5 Monthly Financial Report – January 2020 and February 2020  
*The Governing Board will review the Financial Report for January 2020 and February 2020.*

**2. NEW BUSINESS \***

**ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

2.01 Consent Agenda \*

- 2.01.1 \* Administrative Support; Appointment (*Reveca Owens, Academic Career Advisor, Sierra Vista Campus*)
- 2.01.2 \* Administrative Staff; Transfer (*Laura Hughes, Academic/Career Advisor Counselor, Douglas Campus*)
- 2.01.3 \* Administrative Staff; Transfer (*Morgan McClincy, Douglas Campus and Community Relations Manager, Douglas Campus*)
- 2.01.4 \* Classified Staff; Resignation (*Debbie Catten, Executive Assistant to the VPA, Sierra Vista Campus*)
- 2.01.5 \* Administrative Staff; Resignation (*Dr. Alan Biel, Executive Dean of Academics, District-wide, based on the Sierra Vista Campus*)
- 2.01.6 \* Administrative Staff; Resignation (*Debbie Craig, Director of Finance/Controller, Sierra Vista Campus*)
- 2.01.7 \* Administrative Staff; Resignation (*Richard Rhodes, Director of Emergency Medical Services Programs, Downtown Center*)
- 2.01.8 \* Administrative Staff; Retirement (*Mark Boggie, Dean of Student Success, Sierra Vista Campus*)
- 2.01.9 \* Faculty; Retirement (*Curtis Smith, Instructor of English, Sierra Vista Campus*)
- 2.01.10 \* Classified Staff; Separation (*Marcel Baker, Facility Services Technician III, Sierra Vista Campus*)
- 2.01.11 \* Acceptance of Minutes for February 4, 2020 – Regular Meeting

**\*\*\* Introduction of New Employees \*\*\***

- 2.02 Placeholder – Classified Staff Appointment – HVAC Technician II – District-wide, based on the Sierra Vista Campus  
*Administration is requesting the Board adopt a motion to approve the hiring of the administration's recommended candidate for a HVAC Technician II – District-wide, based on Sierra Vista Campus.*
- 2.03 Faculty Emeritus  
*Administration is requesting the Board adopt a motion to confer Faculty Emeritus status upon Ms. Elizabeth Bonfim (Lockwood) and Mr. Jeffrey Sturges.*

- 2.04 2020-2021 Student Tuition Schedule  
*Administration is requesting the Board adopt a motion to approve the tuition schedule for FY2021, as presented.*

### 3. INFORMATION ITEMS

### INFORMATION

#### 3.01 Communications

*The college received the following communications:*

- *Dr. Rottweiler received an email from Lynn Tincher-Ladner, President and CEO, Phi Theta Kappa Honor Society, announcing Cochise College student Erica Lindemann has been selected as a 2020 Coca-Cola Academic Team Bronze Scholar and will receive a \$1,000 scholarship. Erica will be recognized at the Annual Convention April 2-4.*
- *Jenea Sanchez, Instructor of Digital Arts, received a letter from Steven Tepper, Dean at ASU Herberger Institute for Design and the Arts, informing her that she had been selected for an inaugural Herberger Institute Distinguished Alumni Award. The award recognizes Ms. Sanchez's inspiring life and career contributions through her leadership of the Border Arts Corridor and her commitment to equity and giving back to the community. Ms. Sanchez will be recognized at a dinner with Herberger Institute Leadership on May 12, 2020, at 6 p.m.*
- *SOCO 2020 Articles: Cochise College positioned for success; A place for Art; Cochise College Athletics; and Education for everyone.*
- *Cochise College Chili Challenge – March 28, 2020, public sampling and judging begins at 1 p.m. in the Downtown Center parking lot. Proceeds benefit the college culinary arts program.*
- *Cochise College Empty Bowls – May 2, 2020, 3 p.m. to 7 p.m. in the Student Union Community Room on the Sierra Vista Campus. Proceeds benefit the student food pantries.*

#### 3.02 Willcox Center Report

*Barbara Richardson, Assistant Dean of Outreach, will provide a brief welcome and Outreach Report highlighting dual enrollment students and programs.*

#### 3.03 Development of the FY21 Preliminary Budget Update

*Administration will update the Governing Board on the FY21 preliminary budget development.*

### 4. COMMENTS FROM GOVERNING BOARD MEMBERS

*The Board Chair will turn the time over to Board members to provide comments/share information.*

### 5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 6<sup>th</sup> day of March, 2020, by 5 p.m. o'clock.

*Crystal Wheeler*

Crystal Wheeler, Executive Assistant  
Office of the President