

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, May 12, 2020 at 6 p.m.**

Due to health concerns related to COVID-19, the Board has suspended public group access to conference rooms located at Cochise College Campuses and Centers. Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/98559979676>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time.

Due to the health emergency, the CALL TO THE PUBLIC will be suspended.

To comment on an agenda item, email the Clerk of the Board at wheelerc@cochise.edu by 9:00 a.m. the day of the meeting. Please include the date of the meeting, the agenda item number, and your name. All comments will be read into the record.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Adoption of Agenda

1.03 Standing Reports

INFORMATION

1.03.1 Representative to the Arizona Association of Community College Trustees (AACCT)
No AACCT update report.

1.03.2 Senate
The Governing Board will review the Senate report provided within the packet.

1.03.3 Student Government Association (SGA)
The Governing Board will review the Douglas Campus Student Government Association report provided within the packet.

- 1.03.4 College President
The President will provide:
- *Legislative Update*
 - *COVID-19 Updates*
 - *General Comments*
- 1.03.5 Monthly Financial Report – April 2020
The Governing Board will review the Financial Report for April 2020.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (*Tinesha Smith, Financial Aid Technician II, Sierra Vista Campus*)
- 2.01.2 * Administrative Support; Appointment (*Dr. Wendy Ashby, Instructional Designer, Downtown Center*)
- 2.01.3 * Administrative Support; Appointment (*Ana Villalvazo, Academic Career Advisor – Transfer, Sierra Vista Campus*)
- 2.01.4 * Administrative Staff; Appointment (*Debra Craig, Director of Finance/Controller, District-wide based on the Sierra Vista Campus (telework agreement)*)
- 2.01.5 * Faculty; Appointment (*Dr. Megan Cleary, Instructor of Anthropology, District-wide*)
- 2.01.6 * Faculty; Appointment (*Mary King Power, Instructor of English, District-wide*)
- 2.01.7 * Faculty; Appointment (*Shelby Litwicki, Instructor of English, District-wide, based on the Sierra Vista Campus*)
- 2.01.8 * Faculty; Appointment (*Angela Lucero, Instructor of Cyber Security, District-wide, based at the Downtown Center*)
- 2.01.9 * Coach; Appointment (*Misty Opat, Women’s Basketball Coach, Douglas Campus*)
- 2.01.10 * Administrative Support; Transfer (*Denise Mazanek, Academic Career Advisor, Sierra Vista Campus*)
- 2.01.11 * Classified Staff; Resignation (*Victoria Williams, Academic Career Advisor, Douglas Campus*)
- 2.01.12 * Administrative Support; Resignation (*Rita Miller, Center Coordinator, Benson Center*)
- 2.01.13 * Coach; Resignation (*Shareka Maner, Assistant Coach – Women’s Basketball, Douglas Campus*)
- 2.01.14 * Classified Staff; Retirement (*Armando Arevalo, Facility Services Technician I, Douglas Campus*)
- 2.01.15 * Curriculum Changes
- 2.01.16 * Acceptance of Minutes for April 14, 2020 – Regular Meeting

2.02 2019-2020 and 2020-2021 Revised College Calendar

The administration is requesting the Board adopt a motion to approve the revised college calendars for 2019-2020 and 2020-2021, suspending Summer Hours, adding one additional holiday for 2020-2021, and providing additional Personal Leave for non-faculty contracts.

2.03 Appointment of Chief Fiscal Officer

Administration is requesting the Board adopt a motion to designate Dr. Wendy Davis, Vice President for Administration, as the Cochise County Community College District's Chief Fiscal Officer as required per Arizona Revised Statutes §41-1279.07 Section E.

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

The college received the following communications:

- *Dr. Rottweiler received an email from Tara Lawley, Program Director Integrated Postsecondary Education Data System (IPEDS) for National Center for Education Statistics, extending her appreciation to Cochise College, and especially to the college's IPEDS Key holder, Travis Ambrose for submitting the spring data collection three weeks prior to the close date. Ms. Lawley also noted IPEDS is a very large data collection involving a large number of institutions, completing the surveys and locking them early during the collection period is extremely helpful.*
- *Dr. Rottweiler received a letter from the Higher Learning Commission notifying him that in light of COVID-19, Cochise College is approved at the highest level of distance education approval, "Approved for distance education courses and programs," and does not require any waiver or approval to change its offerings.*

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Hudgins will turn the time over to Governing Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 8th day of May, 2020, by 5:00 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President