

MINUTES

COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, February 4, 2020
Sierra Vista Campus
6:00 p.m.

1. GENERAL FUNCTIONS

1.01 Call to Order

Mr. Hudgins called the meeting to order at 6:00 p.m.

Board Members Present:

Mr. David DiPeso
Mr. Don Hudgins
Mr. Tim Quinn
Mrs. Jane Strain

Board Members Absent:

Mr. Dennis Nelson

1.02 Pledge of Allegiance

Mrs. Strain led the Pledge of Allegiance.

1.03 Adoption of Agenda

The agenda was adopted as published.

Mr. Quinn moved, and Mr. DiPeso seconded a motion to adopt the agenda. The board unanimously approved with members David DiPeso, Don Hudgins, Tim Quinn, and Mrs. Strain, all voting aye. MOTION CARRIED

1.04 Citizen's Interim

There were no requests to address the board.

1.05 Standing Reports

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mrs. Strain reported the Arizona Association of Community College Trustees would meet on March 19, with an agenda item to elect new executive members.

1.05.2 Senate

The Governing Board reviewed the submitted written Senate Report for January 2020 and accepted as presented.

1.05.3 Student Government Association (SGA)

Samantha Gonzales, Douglas Student Government Association (SGA) President, Luis Estrada, SGA Vice President, Maricarmen Breazeale, Programming Coordinator, Katie DeLong, Secretary, Evgenii Korliakov, Public Relations Coordinator, and Alicia Raber, Treasurer, provided an SGA Report; presentation highlights included:

Fall 2019 Events:

- Pit Fire
- Halloween Dance
- Alcohol/Marijuana and Texting Awareness – “Arrive Alive” Simulator
 - 90 percent of the students said they would think twice before driving impaired after trying the simulation
- Faculty and Staff Appreciation
 - Delivered over 150 cards
- Stress Less Week (Finals Week)
 - Ornament Making
 - Therapy Dogs
 - Cookie Decorating
- End of year potluck
- MLK Reading of a “Letter from Birmingham Jail” partnering with Cochise County

Food Pantry Initiatives – addressing food insecurities:

- Club Volunteers
- Fundraisers – over \$1,000 raised to support the pantry and Grab-N-Go stations
- Douglas Food Bank Partnership
- Food Pantry Distribution – 60 people use each month
- Grab-N-Go stations
- Impacts many students

Student Club Updates/Activities:

- Spring Club Fair 75-80 students
- Five new clubs
 - Dance Club
 - Flight Club (reinstated)
 - Q&A (Pride/LGBT) Club
 - Art Club
 - Multi-Business Club
- Winter Ball – formal dance organized by TRiO and SGA
- Yearbook Club – selling yearbooks for \$13

Spring 2020 Events:

- Earth Day Celebration – April 21, 10 a.m. – 2 p.m.
 - Vendors – US Forest Services, Fish and Game, Friends of San Pedro, and Borderlands Conservation Society
 - Greenhouse tours
 - Elementary students
- February - Black History Month Celebrations
- Valentine’s Day Dance
- Spring Fling

- Awareness Week – Mental health, poverty, and sexual assault
- Support Athletic Teams

Social Media Impact:

- Created social media accounts sharing information about the college

Arizona State Capitol Experience:

Samantha Gonzales – expressed the experience was a privilege to her, and she enjoyed talking and taking tours with the representatives. The experience was “one of the best I have had with Cochise College.”

Maricarmen Breazeale – expressed her amazement at how willing the representatives were to listen to them and how open they were to take them on the floors of House and Senate. Senator Gowan’s tour of the old capitol building was wonderful.

Estaban Jasso – stated how important it is to know what is happening at the state level, as it impacts Cochise College and the students; never realized how important until seeing the process in person.

Gabriel Lewis – liked how personable the representatives were with the students. He enjoyed Senator Gowan taking time out of his day to meet them and taking them on the tour of the old capital building.

Luis Estrada – Favorite time was taking the tour with Senator Gowan, and he enjoyed seeing the location of the Constitution signing.

Questions/Comments from the board:

Board members, Mr. Quinn, Mrs. Strain, and Mr. Hudgins, all thanked the students for their presentation, and for representing Cochise College at the state capitol.

1.05.4 College President

Dr. Rottweiler began his report recapping the trip to the State Capitol:

- Recognized trip advisors, Jennifer Wantz, and Crystal Wheeler
- Representative Nutt met with students asking questions and discussing Broadband opportunities, then took them on the floor of the House
- Senator Gowan had lunch with the students, gave a tour of the old Capitol building, and read the students' names and bios on the floor of the Senate.
- Senator Carter recessed the Higher Education and Workforce Development Committee meeting, following Dr. Rottweiler’s presentation, to take photos with the students and the Cochise College drones.
- Samantha Gonzales and Tobin VanGorder met with Senator Udall
- Message to legislators:
 - Thank them for FY20 one-time funding monies
 - Discuss emerging workforce initiatives that are possible with ongoing funding approval

Legislative Update:

- Governor’s 2021 Budget – Fully Fund STEM/Workforce Aid Formula
 - Maricopa and Pima, Pinal (\$11.1M)
- Rural community college Aid – One-time \$6.5M

- Cochise College – \$1.5M One-time
- Senate Majority Budget
 - Fully Fund STEM/Workforce Aid formula (\$11M)
 - Rural Community College Workforce Assistance (\$19M ongoing)
 - Cochise College – Approx. \$4.4M
- House Majority Budget
 - \$18M one-time additional funding for all community colleges
- Based on increased FTSE from last year, preliminary formula's show:
 - M&O - +\$67,200
 - STEM/Workforce - +\$18,300
 - Equalization - +\$831,900
 - Plus Additional funding \$1.5M to \$4.4M
 - Requires legislative and executive approval
 - 31 votes in the House; 16 votes in the Senate; and the Governor's signature
- Cochise College Day at the Legislature – February 3
 - Six students
 - Schedule, materials, and testimony provided to members of the board
- Rural Caucus presentation – February 11
- Arizona Community College Day – February 19 all Arizona community colleges
 - Cochise College - Aviation with simulator and Drones - UAV

New Initiatives:

- Automotive Building
 - Trenching for electrical and plumbing
 - A possible beam signing ceremony in March; if interested, inform Crystal
- Green House is progressing

Board Initiatives:

- Douglas Campus and Community Relations Manager
 - Selected five candidates for video interviews on Thursday, February 6. The team will bring back two or three for on-campus interviews.
- Solar Trough Repair
 - Maintenance staff contacted Peter Johnston, Clean Energy Consulting. Mr. Johnston forwarded concerns and questions to Ken May, who is knowledgeable on the solar trough system as he was part of the install in 2006. Mr. May requested the college pull a sample of the propylene glycol from the system for analysis. Mr. May has asked for remote access to access the system to help.

Board Retreat - Saturday, March 7, 9:00 a.m. - 2:00 p.m.

- initial budget discussions
- Board priorities
- student housing

General Comments:

- Participated in the Cochise Combined Trust Annual Retreat and Renewal Meeting on January 16 and 17 with Dr. Wendy Davis. The Trust is in good financial shape and only minor adjustments to rates and plans.

- Traveled with a team from Arizona to the Postsecondary Network regarding Jobs for the Future. It was an opportunity to learn from others around the country on best practice in student success; valuable time spent with colleagues.
- Completed the Utility Easement with SSVEC. The document went through legal review and authorization during the January board meeting. The board may consider an addition to Policy 301 — Delegation to the College President authorizing authority on Utility Easements.

Community Engagements:

- Governor's Budget Briefing, Wednesday, February 12, 8:00 a.m. at the Windermere Hotel
- President's Forum with SGA, February 25
- Governor Ducey's State of the State, February 26, at 8:00 a.m. in the Sierra Vista Campus Community Room
- AC4 and All-Arizona on February 26-27
- PTK Regional Conference hosted on Cochise College Sierra Vista Campus, March 6-7

1.05.5 Monthly Financial Report – January 2020

No January Financial Report was provided as the February Board meeting was held too early in the month to process the January 2020 Financial Report.

2. NEW BUSINESS

ACTION

2.01 Consent Agenda*

The following items were approved:

- 2.01.1 * Classified Staff; Appointment (*Patrick Adams, Grounds Technician II, Douglas Campus*)
- 2.01.2 * Classified Staff; Appointment (*Tizoc Anaya, User Support Technician II, Sierra Vista Campus*)
- 2.01.3 * Administrative Staff; Appointment (*David Shane Van Bibber, Director of Risk Management, District-wide, based on the Sierra Vista Campus*)
- 2.01.4 * Administrative Support; Transfer (*Brian O'Brien, Facility Services Manager, District-wide, based on the Sierra Vista Campus*)
- 2.01.5 * Administrative Staff; Resignation (*Elissa Williams, Science Lab Manager, Douglas Campus*)
- 2.01.6 * Curriculum Changes
- 2.01.7 * Acceptance of Minutes for January 14, 2020 – Regular Meeting

Mrs. Strain moved, and Mr. DiPeso seconded a motion to approve the Consent Agenda. There was no further discussion by the board. The Governing Board unanimously approved with members, David DiPeso, Don Hudgins, Tim Quinn, and Jane Strain all voting aye. MOTION CARRIED.

***** Introduction of New Employees *****

Wick Lewis, Executive Director of Human Resources, introduced Tonya Nelson, Director of Grants Management.

3. INFORMATION ITEMS

3.01 Communications

The college received the following communications:

- Dean Lakosil received a letter of appreciation for Cochise College, College of Nursing/Allied Health, from Gabriel Lavine, Director of Emergency Management. The Cochise County Office of Emergency Services formally recognized and thanked Cochise College's Department of Nursing and Allied Health for their support and assistance with the Cochise County Annual Full-Scale Exercise in Tombstone, Arizona on January 15, 2020. Mr. Lavine also noted the training aids and the staff's willingness to assist fellow healthcare workers in refining their craft, was noteworthy and deserving of gratitude. Their commitment and professionalism ensured that more than one hundred participants from no fewer than thirty-two participating agencies are better prepared for the next threat. The staff's dedication to duty is in keeping with the highest traditions of public service and the Cochise College Mission.

3.02 Math and Science Report

Angela Garcia, Interim Dean of Math and Science, led students Levi Moss and Kaitlyn Tyler, Members of Undergraduate Research, and faculty advisors, Kari Durham, Frank Emanuele, and Steve Merkley, of the Cochise College's Undergraduate Research team in a presentation of the undergraduate research program and how it positively affects student outcomes; presentation highlights included:

Community College Undergraduate Research Initiative (CCURI) Survey Results

- Seventy percent of the research students say the program has a positive effect on preparing them for the future.
- Seventy percent have positive personal gains in managing their time as a result of research experience
- Fifty-four percent of the students are more likely to complete a degree

Cochise College Partnership with CCURI:

- Seven years
- Four of the seven years, the college has had All Arizona Scholarship Award recipients
- Out of 32 students who have graduated, all but two have gone on to a four-year university.

Student Experiences:

Levi Moss, President of the college Undergraduate Research Club

- Pursuing a career in biology
- Worked on multiple projects and has presented at conferences across the nation
- Gained laboratory and use of lab equipment experience
- Learned key essential features in the research field, such as communication, problem-solving, teamwork, and networking.
- Pursuing further study in environmental science

Kaitlyn Tyler, new research member

- Fieldwork participation with aquatic insect sampling
- Mammal migratory monitoring; wildlife cameras along the San Pedro River

- Projects presentations at the Conference Center in California
 - Networking Workshop – how to connect with other researchers and professors from universities
- Pursuing Ecology and Environmental Science

Additional written student experiences provided:

- Tim Adkins, former Cochise College Undergraduate student currently in MD-PhD program at Marshall University
- Paulette Iniguez Erunez, recent Cochise graduate presently in the Biomedical Engineering Program at ASU
- Erica Lindemann, current Cochise Undergraduate Research student
- Ashlyn Farris, current Cochise Undergraduate Research student

The research team recently purchased Nano Sequencing equipment used for extracting DNA so students can use cutting-edge technology.

Questions/Comments:

Dr. Rottweiler acknowledged the staff for providing amazing opportunities for the students and congratulated the students. The undergraduate program is match-funded by the National Science Foundation and the college. The funds help provide students with the equipment necessary for the research projects.

Mr. DiPeso expressed his amazement in the program.

Mr. Quinn asked what piece of equipment the team had their eye on purchasing next; Ms. Garcia expressed she wants to send staff to training for more knowledge operating the new Nano sequencing equipment.

Mr. Hudgins noted the team has a very successful program, which contributes to student success at Cochise College.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

- David DiPeso
 - Students are amazing
- Tim Quinn
 - Refreshing to see the commitment of the students
- Jane Strain
 - Opportunity to listen to the reading of a "Letter from Birmingham Jail" by Martin Luther King Jr., an initiative by Cochise County with Cochise College, was a wonderful experience.
- Don Hudgins
 - Turned the floor to Jenn Wantz and Phi Theta Kappa (PTK) students who surprised and recognized Dr. Rottweiler, who received the PTK Shirley B. Gordon Award of Distinction, the most prestigious PTK award. Esteban Jasso, PTK Vice President, read the notification letter. Dr. Rottweiler will be honored at the Gaylord Texan Resort and Convention Center in Grapevine, Texas, on April 3. Dr. Rottweiler expressed his appreciation, noting he is "honored and touched beyond belief" for the recognition.

5. EXECUTIVE SESSION

5.01 Executive Session – President’s Annual Evaluation and Contract

Mr. Quinn moved, and Mr. DiPeso seconded a motion to move into Executive Session for discussion of the president’s annual evaluation and contract. There was no further discussion by the board. The board unanimously approved with members, David DiPeso, Don Hudgins, Tim Quinn, and Jane Strain all voting aye. MOTION CARRIED.

Mr. Hudgins recessed the regular meeting at 7:01 p.m., and after a brief break, the board moved into Executive Session at 7:08 p.m.

Mrs. Strain moved, and Mr. Quinn seconded a motion to close the Executive Session and resume the Regular Session. The board unanimously approved with members, David DiPeso, Don Hudgins, Tim Quinn, and Jane Strain all voting aye. MOTION CARRIED.

Mr. Hudgins adjourned the Executive Session at 7:26 p.m. and reconvened the regular meeting at 7:27 p.m.

5.02 Contract for the College President

Mr. Quinn moved, and Mr. DiPeso seconded a motion to extend President Rottweiler’s contract to a five-year contract beginning July 1, 2020, continuing to June 30, 2025. The contract will increase his salary annually by the same percentage granted for all college employees; add a 1.25 percent increase to deferred compensation, accrued annually; and add one additional day of executive leave, accrued annually to Dr. Rottweiler’s contract. There was no further discussion by the board. The Governing Board unanimously approved with members, David DiPeso, Don Hudgins, Tim Quinn, and Jane Strain all voting aye. MOTION CARRIED.

6. ADJOURNMENT

Mr. Hudgins adjourned the meeting at 7:30 p.m.

Respectfully Submitted:

Crystal Wheeler, Executive Assistant, Office of the President

Mr. Dennis Nelson, Secretary of the Governing Board