

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, October 5, 2021, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave.

Members of the public who wish to attend the meeting via video conference can join at <https://cochise.zoom.us/j/96660686635>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting, and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

## AGENDA

### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

### INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

*Mr. Quinn, representative to the AACCT, will provide an update.*

1.05.2 Senate

*No Senate report will be provided as there was no meeting in September.*

1.05.3 Student Government Association (SGA)

*The Cochise College Student Government Association will present an update to the Governing Board.*

1.05.4 College President

*The President will provide:*

- *Legislative Update*
- *COVID-19 Updates*
- *Facilities*
- *General Comments*

1.05.5 Monthly Academic Progress Report – September 2021

*The Governing Board will review the Academic Progress Report for September 2021.*

**2. NEW BUSINESS \***

**ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

2.01 Consent Agenda \*

- 2.01.1 \* Classified Staff; Appointment (*Denise Grandon-Keane, User Support Technician II, Sierra Vista Campus*)
- 2.01.2 \* Classified Staff; Appointment (*Arian Lee, Administrative Assistant Student Services, Sierra Vista Campus*)
- 2.01.3 \* Classified Staff; Appointment (*Tristan Schurman, Senior Support Technician, Sierra Vista Campus*)
- 2.01.4 \* Professional Staff; Appointment (*Colette Andrews, Events Management Specialist, Sierra Vista Campus*)
- 2.01.5 \* Administrative Support; Appointment (*Alexandra Cañez, English Tutor/Instructor, Douglas Campus*)
- 2.01.6 \* Administrative Staff; Appointment (*Rebecca (Becky) Westby, Director of Testing Services, District-wide based at the Sierra Vista Campus*)
- 2.01.7 \* Administrative Support; Resignation (*Mollie Blanchard, Talent Management Coordinator, District-wide based online remote*)
- 2.01.8 \* Curriculum Changes
- 2.01.9 \* Acceptance of Minutes for September 14, 2021 – Regular Meeting

**\*\*\* Introduction of New Employees \*\*\***

- 2.02 Placeholder – Administrative Staff Appointment – Assistant Director of Facilities  
*The administration is requesting the Governing Board adopt a motion to approve the hiring of the administration's recommended candidate.*
- 2.03 2022 Proposed Governing Board Meeting Schedule  
*The administration is requesting the Governing Board adopt a motion to approve the proposed 2022 Governing Board Meeting Schedule.*
- 2.04 Policy 627 Holidays – Second Reading  
*The administration is presenting Policy 627 – Holidays, as a second read. The policy has been revised to include Juneteenth as an official college holiday as a result of the date being added to approved federal holidays earlier this year. Revisions have been presented to the college community for feedback, approved by the Employee Senate, and presented to the board for first read on September 14, 2021.*

- 2.05 Airport Engineering Services Contract  
*The administration is requesting the Governing Board adopt a motion authorizing the College President to enter into a contract with Armstrong Consultants Inc. for Airport Engineering Services.*

**3. INFORMATION ITEMS**

**INFORMATION**

3.01 Communications

*The college received the following communications:*

- *Beth Hill, Dean of Nursing and Allied Health, received an email notification from Christopher McMillen with Nursing Schools Almanac informing her that the Cochise College LPN program ranked #6 in the state of Arizona. The ranking is based on several years of data to calculate each school's NCLEX pass rate among first-time test-takers.*

3.02 Liberal Arts Report

*Dr. Eric Brooks, Dean of Liberal Arts, will provide an update on the Liberal Arts Division.*

3.03 TRiO Report

*Gabriela Amavizca, Director of TRiO, will provide an update on the TRiO Summer Bridge Program.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*The Chair will turn the time over to Board members to provide comments/share information.*

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

**GOVERNING BOARD OF COCHISE COLLEGE**

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 1<sup>st</sup> day of October, 2021, by 5:00 p.m. o'clock.

*Crystal Wheeler*

Crystal Wheeler, Executive Assistant  
Office of the President