

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, January 11, 2022, beginning at 6 p.m.**

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/98141640834>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

### AGENDA

#### 1. GENERAL FUNCTIONS

- 1.01 Call to Order
- 1.02 Pledge of Allegiance
- 1.03 Adoption of Agenda
- 1.04 Governing Board Organization/Orientation for 2022
  - 1.04.1 Election of Board Chair **ACTION**
  - 1.04.2 Election of Board Secretary **ACTION**
  - 1.04.3 Appointment of Governing Board Representatives and Alternate Representatives to Board Committees and Associations. **INFORMATION**
- 1.05 Standing Reports **INFORMATION**
  - 1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)  
*No AACCT Report will be provided; no updates.*
  - 1.05.2 Senate  
*A written November Senate report is provided for board review and acceptance.*

- 1.05.3 Student Government Association (SGA)  
*A Student Government Association report is not provided as students are on winter break.*
- 1.05.4 College President  
*The President will provide:*
  - *Legislative Update*
  - *Facilities Update*
  - *COVID-19 Updates*
  - *General Comments*
- 1.05.5 Monthly Financial Report – December 2021  
*The Governing Board will review the Financial Report for December 2021.*
- 1.05.6 Monthly Academic Progress Report  
*The Governing Board will review the Academic Progress Report.*

**2. NEW BUSINESS \***

**ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

2.01 Consent Agenda \*

- 2.01.1 \* Classified Staff; Appointment (Erick Dorame, Grounds Technician III, Douglas Campus)
- 2.01.2 \* Professional Staff; Appointment (Tiani Anang Shimabukuro, Testing Services Specialist, Sierra Vista Campus)
- 2.01.3 \* Administrative Support; Appointment (Katja Biggs, Academic/Career Advisor, Sierra Vista Campus)
- 2.01.4 \* Administrative Support; Temporary Appointment (Patricia Williams, Student Engagement Events Coordinator – Temporary, District-wide based at the Sierra Vista Campus)
- 2.01.5 \* Faculty; Appointment (Cara Elkins, Instructor of Nursing, District-wide based at the Downtown Center)
- 2.01.6 \* Faculty; Appointment (Keesa Flake, Instructor of Nursing, District-wide based at the Downtown Center)
- 2.01.7 \* Classified Staff; Resignation (Javier Madero, Aviation Mechanic, Douglas Campus)
- 2.01.8 \* Administrative Staff; Separation (Michael Meixner, Assistant Director of Facilities, District-wide based on the Sierra Vista Campus)
- 2.01.9 \* Curriculum Changes
- 2.01.10 \* Acceptance of Minutes for December 14, 2021 – Regular Meeting

**\*\*\* Introduction of New Employees \*\*\***

- 2.02 Adjust FY2021-21 Budget to Reflect Actual Expenditures  
*Administration is requesting the Governing Board adopt a motion approving the adjustments to the Fiscal Year 2020-21 adopted budget.*

- 2.03 Policies 644 Performance Evaluations, 647 Faculty Salary Advancement, and 665 Tuition Reimbursement Second Reads  
*Administration is requesting the Governing Board adopt a motion to approve the recommended revisions to Board Policies 644 Performance Evaluations, 647 Faculty Salary Advancement, and 665 Tuition Reimbursement.*

**3. INFORMATION ITEMS**

**INFORMATION**

- 3.01 Communications
- *No communications received for the January Governing Board meeting.*
- 3.02 Vision for Liberal Arts  
*Angela Garcia, Dean of Liberal Arts, will provide the board with her vision for the Liberal Arts division as the new department dean.*
- 3.03 Enrollment Management/Digital Marketing Report  
*Robyn Martin, Assistant Dean of Enrollment Management and Marketing, will provide a marketing report.*
- 3.04 Aviation Restructure Update  
*Belinda Burnett, Director of Aviation, will provide an update on the Aviation program restructure.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*The Board Chair will turn the time over to Board members to provide comments/share information.*

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

**GOVERNING BOARD OF COCHISE COLLEGE**

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 7<sup>th</sup> day of January 2022, by 5 p.m. o'clock.

*Crystal Wheeler*

Crystal Wheeler, Executive Assistant  
Office of the President