

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, March 8, 2022, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave.

Members of the public who wish to attend the meeting via video conference can join at <https://cochise.zoom.us/j/97118765238>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting, and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mr. Tim Quinn, Representative to the Arizona Association of Community College Trustees, will provide an update.

1.05.2 Senate

The Senate submitted a written report in the Governing Board packet for board review and acceptance.

1.05.3 Student Government Association (SGA)

The Cochise College Student Government Association submitted a written report in the Governing Board packet for board review and acceptance.

- 1.05.4 College President
The President will provide:
 - *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *General Comments*
- 1.05.5 Monthly Financial Report
The Governing Board will review the Financial Report for March 2022.
- 1.05.6 Monthly Academic Progress Report – March 2022
There will be no report for the March 2022 meeting.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (Yvette House, Registration Transcript Technician, Sierra Vista Campus)
- 2.01.2 * Classified Staff; Appointment (Amy O'Malley, HR Building Assistant, Sierra Vista Campus)
- 2.01.3 * Classified Staff; Appointment (Paula Terry, Administrative Assistant Nursing & Allied Health, Downtown Center)
- 2.01.4 * Administrative Support; Appointment (Claire Jackson, Academic Career Advisor, Sierra Vista Campus)
- 2.01.5 * Administrative Support; Appointment (Erika Navarro, Credentials Evaluator, District-wide based on the Sierra Vista Campus)
- 2.01.6 * Administrative Staff; Appointment (Tamara Crawley, Assistant Registrar, District-wide based on the Sierra Vista Campus)
- 2.01.7 * Administrative Staff; Appointment (Andrew Kennedy, Executive Director of Institutional Research, District-wide based at the Downtown Center)
- 2.01.8 * Administrative Staff; Appointment (Cullen Scarborough, Assistant Dean of Military Programs, Fort Huachuca Education Center)
- 2.01.9 * Coach; Appointment (Ricardo "Ricky" Escalera, Assistant Coach Womens' Soccer, Douglas Campus)
- 2.01.10 * Faculty; Appointment (Dr. Rodney Alexander, Instructor of Computer Cybersecurity, District-wide based at the Downtown Center)
- 2.01.11 * Faculty; Appointment (Kevin Fein, Instructor of Computer Information Systems, District-wide based on the Sierra Vista Campus)
- 2.01.12 * Faculty; Appointment (Brenda Kurtz, Instructor of Mathematics, District-wide based on the Sierra Vista Campus)
- 2.01.13 * Classified Staff; Resignation (Mathew Gisting, Grounds Technician II, Sierra Vista Campus)
- 2.01.14 * Administrative Support; Resignation (Whitney Wilson, Assistant Athletic Trainer, Douglas Campus)
- 2.01.15 * Administrative Staff; Resignation (Dr. Karen Dale, Assistant Dean of Academic Support, District-wide based at the Downtown Center)

- 2.01.16 * Faculty; Retirement (Star Jermyn, Instructor of Pharmacology/Didactic Nursing, District-wide based at the Downtown Center)
- 2.01.17 * Curriculum Changes
- 2.01.18 * FY23 Presidential Compensation Clarification
- 2.01.19 * Acceptance of Minutes for January 28, 2022 - Retreat
- 2.01.20 * Acceptance of Minutes for February 8, 2022 – Work Session
- 2.01.21 * Acceptance of Minutes for February 8, 2022 – Regular Meeting

***** Introduction of New Employees *****

- 2.02 Faculty Emeritus
Administration is requesting the Governing Board adopt a motion to confer Faculty Emeritus status upon Dr. James “Bo” Hall, Tanya Biami, and Daniel Guilmette.
- 2.03 2022-2023 Student Tuition Schedule
Administration is requesting the Board adopt a motion to approve the tuition schedule for FY2023, as presented.
- 2.04 Security Camera Project – Douglas Campus
Administration is requesting the Governing Board adopt a motion to authorize the college president or his designee to approve the estimate to complete the security camera project on the Douglas Campus.
- 2.05 Website Content Management System
Administration is requesting the Governing Board adopt a motion to authorize the college president or his designee to sign the contract with Modern Campus for the website redesign and maintenance for three years in the amount of \$262,719.48.
- 2.06 Intergovernmental Agreement – Sierra Vista Unified School District for Clinical Practicum
Administration is requesting the Governing Board adopt a motion to approve the IGA between Cochise County Community College District and Sierra Vista Unified School District to provide clinical practicum and/or internship/externship experience opportunities.
- 2.07 Architectural and Engineering Services for First Responders Academy Project
Administration is requesting the Governing Board adopt a motion to award the architectural and engineering services for the First Responders Academy Project to BWS Architects and authorize the college president or his designee to sign the agreement.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
The college received the following communications:
 - *Bryan Homrighausen, PTK Advisor, received a notification email from Jennifer Stanford, Associate Vice President of Program Implementation-PTK, congratulating him as one of the recipients for the Phi Theta Kappa’s 2022 Paragon Award for New Advisors Award. Bryan will be honored during the PTK Catalyst annual convention in Denver, Colorado, April 7-9.*
 - *Dr. Rottweiler received an email from Lynn Tincher-Ladner, President and CEO of Phi Theta Kappa, notifying him that the Douglas Campus and Sierra Vista Campus PTK chapters have been named 2022 REACH Chapters and will receive special recognition in the form of PTK graduation stoles.*

- 3.02 Development of the FY23 Preliminary Budget Update
Administration will update the Governing Board on the FY23 preliminary budget development.
- 3.03 Policy 201 – Board Responsibility – First Reading
Policy 201 – Board Responsibility, is presented as a first read. The policy has been revised to include a Governing Board Self-Assessment tool. The revised policy has been shared with the Employee Senate as an information item.
- 3.04 Policy 202 – Board Chairperson’s Role – First Reading
Policy 202 – Board Chairperson’s Role, is presented as a first read. The policy has been revised to include a maximum term limit of two consecutive one-year terms. The revised policy has been shared with the Employee Senate as an information item.
- 3.05 Policy 203 – Board Secretary’s Role – First Reading
Policy 203 – Board Secretary’s Role, is presented as a first read. The policy has been revised to include a maximum term limit of two consecutive one-year terms. The revised policy has been shared with the Employee Senate as an information item.
- 3.06 Policy 204 – Board Code of Conduct – First Reading
Policy 204 – Board Code of Conduct, is presented as a first read. The policy replaces former Policy 204 – Code of Ethics. The revised policy has been shared with the Employee Senate as an information item.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Board Chair will turn the time over to board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 4th day of March, 2022, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President