

APPROVED MINUTES

COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, October 11, 2022
Douglas Campus
Governing Board Room – Administration 100 Building
6:00 p.m.

Members of the public who wished to attend the meeting via video conference joined at <https://cochise.zoom.us/j/97504357494>.

1. GENERAL FUNCTIONS

1.01 Call to Order

Mr. DiPeso called the meeting to order at 6:00 p.m.

Board Members Present:

Mr. David DiPeso
Mr. Don Hudgins
Mr. Dennis Nelson
Mr. Tim Quinn
Mrs. Jane Strain

1.02 Pledge of Allegiance

Mrs. Strain led the Pledge of Allegiance.

1.03 Adoption of Agenda

Action Item 2.02 - The placeholder for Grounds Tech III was replaced with an action item to hire Jose Gutierrez. The agenda was adopted as published with no further adjustments.

1.04 Citizen's In-person Interim

There were no requests to address the board.

1.05 Standing Reports

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mr. Quinn, Arizona Association of Community College Trustees Representative, had no updates to report.

1.05.2 Senate

The Governing Board reviewed a written Senate Report and accepted it as submitted.

1.05.3 Student Government Association

Victor Marrujo, Student Government Association (SGA) Vice President of Douglas Campus, introduced the SGA Activities Board members and presented fall semester updates to the board; highlights include:

Activities Board:

- Stephanie Amaya, Coordinator of Operations for Douglas Campus
 - Major: Biology
 - Favorite Quote: "You should always just enjoy the moment; things happen for a reason." – Unknown Author
- Nikko Ochoa, Coordinator of Operations for Sierra Vista Campus
 - Major: Fine Arts
 - Favorite Quote: "I can be who I need to be tomorrow because the person I am today is not the same person as I was yesterday." – Nikko Ochoa
- Mayra Frasquillo, Coordinator of Outreach
 - Major: Elementary Education
 - Favorite Quote: "Do the best you can until you know better. Then when you know better, do better." - Maya Angelou
- Hae Jung, Coordinator of Records
 - Major: Computer Information Systems
 - Favorite Quote: "Practice makes perfect." - Unknown author
- Ivanetza Molina, Coordinator of Residential Life
 - Major: Fine Arts
 - Favorite Quote: "Create a future you can't wait to wake up to." - Unknown Author

Fall 2022 Events:

- September
 - Constitution Day
 - Hispanic Heritage Celebration
 - County Fair Booth
 - Blood Drive
- October
 - Mariachi & Churros – October 5
 - Douglas Campus Voter Registration Drive – October 5
 - Sierra Vista Campus Art Club – Sidewalk Chalk Art Contest – October 6
 - Sierra Vista Campus Voter Registration Drive – October 6
 - Pit Fire – October 7

Upcoming Fall Events:

- Club TRiO Karaoke Night – October 20
- Sierra Vista Campus Haunted Union – October 28
- Veterans Appreciation Day – November 9-10
- Holiday Drives Kick-off – November 14
- Operation Gratitude – November 16-17
- Blood Drive – November 21

October "Can Chat" Highlights:

- Domestic Violence Awareness Month
 - About 1 in 5 women and about 1 in 7 men report having experienced severe physical violence from an intimate partner in their lifetime.

- About 1 in 5 women and 1 in 12 men have experienced contact with sexual violence, physical violence, and/or stalking by an intimate partner.
- 29% of full-time college students (ages 18-22) engaged in binge drinking and 8% engaged in heavy alcohol use in 2020
- 26% of young adults (ages 18-22) not enrolled in college full-time engage in binge drinking, and 7% engaged in heavy alcohol use in 2020.

Questions/Comments:

Mr. Nelson commended SGA leaders for bringing awareness on topics such as domestic violence, substance abuse, and constitution day.

1.05.4 College President

Dr. Rottweiler began his report by recognizing the SGA students. He then provided the board with updates; highlights included:

Legislative Update:

- FY24 Funding request submitted on September 1, 2022
- The president is hopeful with key returning legislators in key positions, and the college will be able to keep the momentum moving forward.
- As reported, the Governor announced an additional \$30 million for Workforce Accelerators in his State of the State. Cochise College hosted Arizona Commerce Authority (ACA) leadership on Fort Huachuca in a bid for one of the accelerators. After several surveys and back and forth with the ACA, no action has been forthcoming. The Governor's Office has not yet released the dollars to the ACA.
 - Dr. Rottweiler took the opportunity to see if the college could get those dollars released. Dr. Rottweiler met with Senator David Gowan and Sheriff Mark Dannels, who collectively reached out to Mr. Matt Gress, Budget Officer for the Governor.
 - Mr. Gress informed them the Governor is waiting for the right proposal to be submitted from the ACA, but the Governor will release all COVID dollars before December 31.

Facilities Update:

- Chiricahua Hall Demolition and Solar Trough Array Demolition
 - end of October/first week of November
- Baseball Turf
 - begins October 24
- Winter Break Projects
 - Library Air Handlers
 - Primary Well System
- Downtown Center
 - Memory wall shade structure installation
 - Request from Mr. George Bugen
- Security Camera Project
 - All new cameras have been installed; four of them are solar-powered.
- Gymnasium
 - Both HVAC units were installed and are now operational.
- Roof Replacements
 - Work will begin on the DiPeso Library and the Aviation building in late October and will continue into November and December.

- Welcome Center
 - Waiting on architectural drawings and fire panels.

Initiatives:

First Responder's Academy Project:

- The initial proposal for the FRAP on the Douglas Campus has met with some challenges. First, Chiricahua Hall was deemed not feasible for remodeling based on the settling of the foundation. Also, the costs for the FRAP, as initially proposed, exceeded budgeted dollars.
 - Driving Range and Access Road, estimated \$6 to \$8 million due to location, prep work, infrastructure, and supply chain issues
 - The approximately 20,000sq/ft Classroom Building was estimated at \$10M.
 - Housing is full, and Police Academy needs to be moved off-site if the college is expanding athletics.
 - An indoor shooting range and burn tower are included in this year's budget.
- Under the board's direction, the administration began looking for alternative options to accomplish the goals of the FRAP.
 - Repurpose facilities to be used without new construction
 - Stretch budget to accomplish all intended outcomes
 - Driving Range – need to find a new location
 - Police Academy Classroom
 - Expanded EMT and Fire Science
 - Shooting Range/Burn Tower
 - Housing
- The board meeting agenda includes an action item with a plan that will meet the intended outcomes of the FRAP within budget by utilizing existing facilities, partnerships, and the potential for private dollars for housing.
 - Existing Facilities:
 - Repurpose Building 600 to become the Law Enforcement Building (SEALETA), Saving \$10M
 - Expand the current EMT/Paramedic Classroom in the DTC to include more simulation and VR/XR; this also provides for full integration with other Allied Health Programs at the DTC in partnership with SimLeader
 - Partner with the City of Sierra Vista to establish a Driving Range that can be utilized regularly (action item, tonight) to build 4.7 acres behind station # 3 behind Julio Czar.
 - Partner with Sierra Vista Fire for a multi-use Burn Tower adjacent to the Driving Range
 - Build a Firearms Training Complex that multiple agencies can use with limited infrastructure impacts
 - Allowing various agencies to utilize the complex will help offset some of the cost of operation.
- Potential Housing options with both short and long-term possibilities
 - PROS:
 - stretches budget dollars significantly
 - utilizes existing facilities
 - can accomplish more on a faster timeline, allowing for other initiatives to take place
 - brings additional potential dollars to the table

- provides housing options beyond just college housing for Police Academy
- allows for more time for a Douglas Campus Master Plan, including infrastructure, rainwater retention, and campus flow.
- Proposed Port of Entry
- CONS:
 - lose the one location for all programs
 - lose access to the Cochise College Airport
 - not as much space for further program growth

Questions/Comments:

Dr. Rottweiler noted the rooms would have a three-room to a pod layout with four pods; meals will be cafeteria style in Sierra Vista Student Union.

For cost-effectiveness, Mr. DiPeso inquired about changing the room layout to back-to-back restrooms.

Mr. Nelson asked for a cost spreadsheet and notations for the administration's priority. Dr. Rottweiler assured Mr. Nelson all projects would be brought before the board for review and action. Priority will be the driving range and the indoor firearms complex, and then the classroom dollars will be allocated to the housing project. Mr. Nelson noted he has no concerns about moving the FRAP location to the Sierra Vista Campus, considering the costs and the economic decisions.

Dr. Rottweiler also noted that the location change frees up space on the Douglas Campus to add additional housing and allows more time for the college infrastructure to get in place.

Mr. Quinn inquired about significant projects as the Douglas Campus is prepped for the future. Dr. Rottweiler noted the following projects: refurbishment of the sewer ponds, fire panels are in the works, and the college continues to lay out planning for electrical use and transformers across the campus. Additionally, the refurbishment of the central plant for heating and cooling across campus will continue in the next year or two. Furthermore, the demolition of Chiricahua Hall will open up space for added housing using the same plans as the Sierra Vista Campus. Lastly, the president discussed making the old lecture hall a flat open classroom as the need for classrooms increases.

Ms. Strain would like clarification if the Firearms Training Complex would be just for students or open to the public. Dr. Rottweiler responded, noting the plan is to lease out the building to other agencies for training/qualifying purposes and continuing education in hunter safety, etc., which creates revenue that would offset the building cost.

Dr. Wendy Davis mentioned that the plans to remodel the 100 building on the Douglas Campus is set for the spring/summer of 2023. Dr. Davis also states looking at building 400 for a potential remodel in fiscal year 2024.

General Comments

- The board will receive an email from David Borofsky with a link to a Trustees Survey from the Center for the Study of Community Colleges.
 - This survey replicates George Vaughan and Iris Weissman's 1997 study of community college trustees and board chairs. All responses will be anonymous and de-identified.

- Analyses of survey data will be done in the aggregate at the national level and (perhaps) at the regional level if patterns emerge that warrant such analyses, but they will NOT disaggregate or report data by state.
- Final results will be shared with trustees
- The US Department of Labor announced \$199M in quality jobs, equity, strategy, and training disaster recovery grants.
 - Arizona awarded \$15M
 - \$3.1m to Cochise College infrastructure and care industries, such as nursing, welding, HVAC, allied health, etc. With these dollars, Cochise College can provide equipment, tuition offsets, and paid internships.
- Last week Cochise College participated in the Arizona Community College Leadership Conference. The conference had sessions for CEOs (AC4), Academic Officers, Student Services Officers, Workforce Development, and Marketing/Communications.
 - Cochise was represented by: Dr. James Perey, Dr. Dana Horne, Dr. Kristy Ritter, Dr. Thomas Guetzloff, Ms. Angela Garcia, Ms. Beth Hill, Dr. Eric Brooks, Dr. Sheena Brown, Ms. Robyn Martin, and Dr. J.D. Rottweiler.

Community Engagements:

- Met with Clea McCaa - September 14
- Community Luncheon and Campus Tour with Allo Fiber - September 15
- The college hosted Arizona Town Hall on September 20 (the topic was Mental Health)
- Presented at SEADG - September 21
- Met with Senator Gowan - October 3
- Participated in SSVEC Community Leaders Luncheon - October 7
- Met with Police Academy partners, Sheriff Dannels and Chief Thrasher on the FRAP plans - October 7

Upcoming Events:

- October 22 – Foundation Social
- October 25-29 – ACCT Leadership Congress
- October 28 – Haunted Union
- November 2 – The college is hosting a Bring a Vet to Lunch on Fort Huachuca
- November 15 – Board Meeting in Sierra Vista. One week later, to accommodate the election and poll workers.

1.05.5 Monthly Financial Report – September 2022

The Financial Report for September 2022 was presented and accepted as submitted.

1.05.6 Monthly Academic Progress Report – Enrollment Report

The monthly Academic Progress Report regarding an enrollment analysis was presented and accepted as submitted.

2. NEW BUSINESS *

2.01 Consent Agenda *

The following items were approved:

- 2.01.1 * Classified Staff; Appointment (Nicholas Castellana, Registration Transcript Technician, Sierra Vista Campus)
- 2.01.2 * Professional Staff; Appointment (Amy O'Malley, Human Resources Specialist, Sierra Vista Campus)
- 2.01.3 * Administrative Support; Appointment (Mary Robertson, Art Studio Coordinator, District-wide, based on the Sierra Vista Campus)
- 2.01.4 * Administrative Staff; Appointment (Norma Brandenburg Academic/Career Counselor, Douglas Campus)
- 2.01.5 * Administrative Staff; Appointment (Jeff Falkner, Director of Athletics, Douglas Campus)
- 2.01.6 * Administrative Staff; Appointment (Ashlee Gray, Librarian - Archivist, Douglas Campus)
- 2.01.7 * Coach; Appointment (Ricardo Escalera, Head Coach Women's Soccer, Douglas Campus)
- 2.01.8 * Coach; Appointment (Santos Rangel, Assistant Coach Women's Soccer, Douglas Campus)
- 2.01.9 * Faculty; Appointment (Monica Wooldridge, Instructor of Nursing, Downtown Center)
- 2.01.10 * Classified Staff; Resignation (Haley Anderson, Registration Technician - Military Programs, Fort Huachuca Education Center)
- 2.01.11 * Classified Staff; Resignation (Morgan Smith, Facility Services Technician, Sierra Vista Campus)
- 2.01.12 * Administrative Staff; Resignation (Kelly Juvera, Program Director of Emergency Medical Services, Downtown Center)
- 2.01.13 * Administrative Staff; Resignation (Resha Watts Student Recruitment Manager, Sierra Vista Campus)
- 2.01.14 * Faculty; Retirement (Linda Vincent, Instructor Nursing - LPN Coordinator, Downtown Center)
- 2.01.15 * Curriculum Changes
- 2.01.16 * Addendum to Intergovernmental Agreements (IGAs) with Cochise County Charter and School Districts for Dual Enrollment
- 2.01.17 * Addendum to Intergovernmental Agreements (IGAs) with Cochise Technology District to Provide College-Level Credit Classes
- 2.01.18 * Change November Governing Board Meeting Date
- 2.01.19 * Acceptance of Minutes for September 13, 2022 – Regular Meeting
- 2.01.20 * Acceptance of Minutes for October 3, 2022 – Special Meeting

Mr. Quinn moved, and Mr. Nelson seconded a motion to approve the Consent Agenda. There was no further discussion. The Governing Board approved with members, David DiPeso, Don Hudgins, Dennis Nelson, Jane Strain, and Tim Quinn all voting aye. MOTION CARRIED.

***** Introduction of New Employees *****

Dr. Dana Horne, Vice President for Student Services, introduced Norma Bradenburg, Academic Career Counselor; Mr. Abe Villarreal, Dean of Douglas Campus, introduced Andrea Dorame, Welcome Center Receptionist, and Ashlee Gray, Librarian and Archivist.

2.02 Place Holder – Grounds III

The administration requested the Governing Board adopt a motion to approve the hiring of Mr. Jose Gutierrez.

Mr. Quinn moved, and Mr. Hudgins seconded a motion approving the hiring of Mr. Jose Gutierrez, Grounds Technician III, on the Douglas Campus. There was no further discussion. The Governing Board approved, with members David DiPeso, Don Hudgins, Dennis Nelson, Jane Strain, and Tim Quinn all voting aye. MOTION CARRIED.

2.03 2023-2024 College Calendar

The administration requested the Governing Board adopt a motion to approve the proposed 2023-2024 College Calendar.

Mr. Quinn moved, and Mr. Nelson seconded a motion approving the 2023-2024 College Calendar. There was no further discussion. The Governing Board approved, with members David DiPeso, Don Hudgins, Dennis Nelson, Jane Strain, and Tim Quinn all voting aye. MOTION CARRIED.

2.04 2023 Governing Board Meeting Schedule

The administration requested the Governing Board adopt a motion to approve the proposed 2023 Governing Board Meeting Schedule.

Mr. Quinn moved, and Mrs. Strain seconded a motion approving the 2023 Governing Board Meeting Schedule. Mr. Nelson inquired about hosting a meeting at the Willcox Center. Dr. Rottweiler noted that the administration would look at the best available month to hold a meeting at the center with a possible meeting time change. Due to discussions led by Mr. Nelson, no action was taken. The board tabled the action item allowing for the administration to explore options to meet at the Willcox Center. **NO ACTION WAS TAKEN.**

2.05 Appoint a Voting Delegate for the Association of Community College Trustees (ACCT) Leadership Congress

The administration requested the Governing Board adopt a motion to appoint a voting delegate. Mr. DiPeso appointed Mr. Nelson to be the ACCT Leadership Congress voting delegate.

2.06 Revised Governing Board Policy 301 – Delegation to the President

The administration requested the Governing Board adopt a motion approving revised Governing Board Policy 301 – Delegation to the President.

Mr. Quinn moved, and Mrs. Strain seconded a motion approving the revised Governing Board Policy 301 – Delegation to the President. There was no further discussion. The Governing Board approved, with members David DiPeso, Don Hudgins, Dennis Nelson, Jane Strain, and Tim Quinn all voting aye. MOTION CARRIED.

2.07 Contract for Course and Room Scheduling

The administration requested the Governing Board adopt a motion to approve the contract for a course and room scheduling and hosting services to CourseDog. The contract is for five years, with the first year costing over \$87,000 and subsequent years increasing by 3% per year for a total contract cost of \$462,434 over the five years.

Mr. Quinn moved, and Mr. Nelson seconded a motion approving the college president or designee to sign a contract for a course and room scheduling and hosting services to CourseDog. Mr. Nelson inquired what CourseDog does. Dr. Rottweiler states it allows the

college to schedule more efficiently. There was no further discussion. The Governing Board approved, with members David DiPeso, Don Hudgins, Dennis Nelson, Jane Strain, and Tim Quinn all voting aye. MOTION CARRIED.

2.08 Intergovernmental Agreement with the City of Sierra Vista

The administration requested the Governing Board adopt a motion to approve the Intergovernmental Agreement with the City of Sierra Vista. Development of driving track for Southeastern Arizona Law Enforcement Training Academy and other programmatic uses.

Mr. Quinn moved, and Mr. Nelson seconded a motion approving an Intergovernmental Agreement with the City of Sierra Vista for a driving range. There was no further discussion. The Governing Board approved, with members David DiPeso, Don Hudgins, Dennis Nelson, Jane Strain, and Tim Quinn all voting aye. MOTION CARRIED.

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

- Ms. Michelle Higgs, Director of Cybersecurity, received a letter from Karen Leuschner with the National Security Agency regarding the National Centers of Academic Excellence in Cyber Defense Program of Study Validation. Ms. Leuschner informed Ms. Higgins that the NSA and a committee of academic peers had validated the Cybersecurity – Associate of Applied Science through the academic year 2027.
- The recent Current Magazine highlighted several Cochise College articles: page 8 – Behavioral Health Program; pages 10-11 – Pit Fire Festival; and pages 22-23 – Geology Program. A digital copy of the full magazine is provided in the board meeting packet.

3.02 Liberal Arts Division Report

Angela Garcia, Dean of Liberal Arts, lead a presentation on the Liberal Arts Division; highlights include:

Mural Project

- Art project at the Sierra Vista Police
 - Nikko Ochoa, an Art student participating in the Mural project, highlighted the importance of group development and research on projects. With help from Mr. Patterson from the Sierra Vista Police Department, the department developed a style for the mural that suited everyone.

Pit Fire Update

- Hunter Shojinaga crafted 1,004 bowls which sold out by 7:00 p.m.
- Thanks to BJ Jackson and the maintenance crew for putting together the pit because of their work, the college was able to fire an estimated 400 or more pieces from both campuses along with various locations.
- There were 35 vendors scheduled; however, a few were canceled because of the rain.
- Roughly ten scholarships of approximately \$10k were given out.
- Thanks were given to the culinary department for providing three different soups.
- Blue Wizard, Douglas College Choir, and Desert Fever were among the few to provide live entertainment during the event.

Paraeducator Certificate

- The objective of the certificate is to be able to assist teachers with the instruction of small groups and classroom management
- The department's goal is to work with districts across the county to determine the value of the certificate and what skills are the most important to teach.
- As of September, there were 31 open paraeducator positions in Sierra Vista. Offering this certificate can alleviate the stress on public school systems.

Sister Cities

- Partnered with Spanish Department to take a trip to Cananea Trip. The trip included tours, lunch, and shopping.
- The students felt as though the trip was culturally emersion. One student stated it was their first trip to Mexico and appreciated the opportunity to meet and learn more about the culture.

3.03 Aviation Division Report

Kristy Ritter, Dean of Business and Technology, and Belinda Burnett, Director of Aviation, provided an Aviation Division update; highlights include:

FY 21-22 Enrollment and Recruitment Activity:

- Fall 2021 – 36 students
- Spring 2022 – 34 students
- Recruitment Activities
 - Engaging Alumni
 - Friends and Family time to Soar
 - Open Houses in Fall and Spring
 - Women in Aviation Conference and Girls Day in Aviation

FY 22-23 Projected Enrollment and Recruitment Efforts:

- Fall 2022 – 34 students enrolled
- Spring 2023 – projected enrollment of 40+ students
- Recruitment efforts
 - Engaging Alumni
 - Industry support- pilot shortage in the news is increasing interest in pilot programs.
 - New applications are coming in daily. As of right now, over 51 applications are being processed for enrollment.

Program Updates

- Since the summer of 2021, the program has significantly changed the fleet by selling old and leasing new aircraft.
- Updated simulators
- Older equipment not sold is going through a refurbishment and restoration process.
- Recent industry updates have aided in driving the program and increasing students' interest. According to the Boeing Report, in 2021, new pilot records were at record levels; by 2022, they are forecasted to exceed 13,000.
- The industry is focusing its efforts on direct entry hiring for captains, increased hourly pay, and hiring bonuses as methods of recruitment and retention.

Questions/Comments:

Mr. Nelson asks if the department is within the budget. Ms. Burnett responded, stating it was very close. There have been some challenges due to it being a transition year. Some of those challenges include mid-year pay increases and insurance, but perhaps the most challenging was the rise in fuel cost. Fuel went from being below \$5.00 to over \$7.50 per gal. It did impact the department, especially with the commercial course, but the department is still very close to where they need to be. Dr. Rottweiler commented the college is in a good place. With aviation, there is no economy of scale; expansion comes with an incremental cost. All this ties back into the concerns with full-time instructors offering stability. The only long-term solution would be for airline companies to rethink their training method and recruit future pilots.

Mr. Quinn is curious if any other schools have partnered with an airline company to help offset the costs; private organizations have partnered with an airline. Ms. Burnett responded by stating that private organizations have partnered with airlines but as more of a recruitment tactic than the cost. In conversations with regional airlines, their biggest concern is the risk. How can they ensure the student will work for them after their schooling? As a result, the industry is looking at contractual agreements as a solution.

Mr. Nelson recalls one of the major airlines starting its own flight school. Ms. Burnett states yes, American Airlines has the American Airlines Academy. This school partners with private institutions, not colleges or universities.

3.04 Governing Board Policy 205 – Board Committees

Governing Board Policy 205 – Board Committees was presented as a review and first read. No changes were requested.

Mr. Quinn waived the second reading and moved to approve, and Mrs. Strain seconded a motion waiving the second read to unchanged Governing Board Policy 205 – Board Committees. There was no further discussion. The Governing Board approved, with members David DiPeso, Don Hudgins, Dennis Nelson, Jane Strain, and Tim Quinn all voting aye. MOTION CARRIED.

3.05 Governing Board Policy 209 – Administrative Policy and Creation

Governing Board Policy 209 – Administrative Policy and Creation is presented as a review and first read. No changes were requested.

Mr. Quinn waived the second reading and moved to approve, and Mr. Nelson seconded a motion waiving the second read to unchanged Governing Board Policy 209 – Administrative Policy and Creation. There was no further discussion. The Governing Board approved, with members David DiPeso, Don Hudgins, Dennis Nelson, Jane Strain, and Tim Quinn all voting aye. MOTION CARRIED.

3.06 Revised Policy 627 - Holidays

Revised Policy 627 - Holidays was presented as a review and first read. Revisions include adding "full-time, benefited" language to the employees' who are allowed holiday pay and "in advance of the required holiday worked" language for employees required to work and to receive equivalent hours for paid time off. No requested changes; the policy will be brought back for a second read and action during the November board meeting.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. DiPeso turned the time over to Governing Board members to provide comments/share information.

- Mrs. Strain
 - Asked to see a monitoring report on trades and allied health programs
 - Requested an update on early college initiative. Dr. Rottweiler noted an increase in the schools and expected a higher rate to come in January on the Sierra Vista Campus.
- Mr. Quinn
 - Expressed thanks for the tour of the aviation program
 - Congratulated Karl Griffor on the \$3.1M.
 - Congratulated the Women's Soccer Team on recent wins
 - Excited to see where the Douglas Campus is going to be positioned
 - Asked for an update on the 4-year programs
 - Would like to see what the college is seeing in male student enrollment
- Mr. Nelson
 - Commended Robyn Martin and the marketing team for increasing the social media presence, stating he learns a lot from Facebook postings and notifications.
- Mr. DiPeso
 - Expressed his appreciation for the tour of the aviation department. However, he was a little confused by a sign stating there was an online program for a Bachelor's degree. Ms. Burnett informed Mr. DiPeso that it is in partnership with Utah Valley Online, allowing students to take additional credits from the college.

5. ADJOURNMENT

Mr. DiPeso adjourned the meeting at 7:44 p.m.

Respectfully Submitted:

Crystal Wheeler, Executive Assistant, Office of the President

Mr. Dennis Nelson, Secretary of the Governing Board