

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, April 11, 2023, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/98735393054>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)
No AACCT update will be provided as there are no new updates since the last meeting.

1.05.2 Senate

The Governing Board will review the written March Senate Report, submitted in the board packet.

- 1.05.3 Student Government Association (SGA)
The Governing Board will review the written Student Government Association Report, submitted in the board packet.
- 1.05.4 College President's Report
The President will provide:
- *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *General Comments*
- 1.05.5 Monthly Financial Report – March 2023
The Governing Board will review the Financial Report for March 2023.
- 1.05.6 Monthly Academic Progress Report
No April Academic Progress Report is provided.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (*Shelby Gonzales, Registration Technician - Military Programs, Fort Huachuca Education Center*)
- 2.01.2 * Classified Staff; Appointment (*Krystal Green, Registration Transcript Technician, Sierra Vista Campus*)
- 2.01.3 * Professional Staff; Appointment (*Devin Bohr, Audio-Visual (AV) Support Specialist, District-wide based on the Sierra Vista Campus*)
- 2.01.4 * Professional Staff; Appointment (*Ali Hasanzada, User Support Supervisor, District-wide based on the Sierra Vista Campus*)
- 2.01.5 * Administrative Support; Appointment (*Icela Faber, Financial Aid Advisor, District-wide based on the Sierra Vista Campus*)
- 2.01.6 * Administrative Staff; Appointment (*Lauren Gaub, Learning Management System Manager, Downtown Center*)
- 2.01.7 * Faculty; Appointment (*Brandy Arellano, LPN Coordinator/Instructor Nursing, District-wide based at the Downtown Center*)
- 2.01.8 * Faculty; Appointment (*Daria Rike, Instructor Paramedicine, District-wide based at the Downtown Center*)
- 2.01.9 * Professional Staff; Resignation (*Jose Negrete, Plumber/Building Maintenance Specialist, Douglas Campus*)
- 2.01.10 * Administrative Support; Resignation (*Aleeya Hess, Marketing Coordinator, Sierra Vista Campus*)
- 2.01.11 * Administrative Staff; Resignation (*Luis Grijalva, Systems Analyst, Sierra Vista Campus*)
- 2.01.12 * Adult Education Instructor; Resignation (*Andy Edgington, Adult Education Instructor / IET Coordinator, Sierra Vista Campus*)
- 2.01.13 * Faculty; Resignation (*Seth Colwell, Instructor of Business Accounting, District-wide based on the Sierra Vista Campus*)

- 2.01.14 * Classified Staff; Retirement (*Martin Fuentes, Facility Services Technician, Douglas Campus*)
- 2.01.15 * Classified Staff; Retirement (*Ryan Richardson, Facility Services Technician, Sierra Vista Campus*)
- 2.01.16 * Faculty; Retirement (*Teresa Vernon, Instructor / Program Coordinator - Certified Nursing Assistant, District-wide based at the Downtown Center*)
- 2.01.17 * Faculty; Retirement (*Cindy Ziegler, Instructor Nursing, Downtown Center*)
- 2.01.18 * Acceptance of Minutes for March 14, 2023 – Work Session
- 2.01.19 * Acceptance of Minutes for March 14, 2023 – Regular Meeting

***** Introduction of New Employees *****

- 2.02 Fiscal Year 2023-2024 Personnel Listing
Administration is requesting the Board adopt a motion approve the 2023-2024 personnel listing containing the names of employees to be issued employment contracts for the ensuing fiscal year, pending other board actions.

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

- *Dr. Jennifer Wantz received an email from Campus Vote Project, informing the college that Cochise College, was named a Voter Friendly Campus, one of 258 campuses in 38 states and the District of Columbia by Fair Elections Center's Campus Vote Project and NASPA – Student Affairs Administrators in Higher Education. The initiative recognizes institutions that have planned and implemented practices that encourage their students to register and vote in the 2022 elections and in coming years. The mission of the 2023 Voter Friendly Campus designation is to bolster colleges and universities' efforts to help students overcome barriers to participating in the political process.*
- *Regional Convention - Alpha Mu Zeta (Sierra Vista Chapter)*
 - *REACH Award (At least 15% of eligible students accept membership)*
 - *Tetima Parnprome: Honorable Mention - Paragon Advisor*
 - *Megan Cleary Moungey: Honorable Mention - Paragon Advisor*
 - *Jennifer Wantz: Honorable Mention - Distinguished Advisor*
 - *Bryan Homrighausen: Winner - Distinguished Advisor*
 - *Nikko Ochoa - Winner - Distinguished Chapter Member*
 - *Honorable Mention - College Project*
 - *Honorable Mention - Honors in Action Project*
 - *Honorable Mention - Distinguished Chapter*
- *Regional Convention - Alpha Beta Zetter (Douglas Chapter)*
 - *Winner - Honors in Action Theme 1: Essence of Play*

3.02 NISOD Awards – 2023

Dr. James Perey, Executive Vice President for Academics, will announce and recognize the recipients of the National Institute for Staff and Organization Development (NISOD) Award.

3.03 Human Resources Annual Report

Mr. Wick Lewis, Executive Director of Human Resources, will present the annual Human Resources Staffing Profile and Report.

- 3.04 Annual Salary and Compensation Report
Dr. Wendy Davis, Vice President for Administration, will present the annual salary and compensation report for FY23.
- 3.05 FY24 Preliminary Budget Update
Dr. J.D. Rottweiler, College President, will update the Governing Board on the FY24 preliminary budget development preparing the board for future actions in May and June.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Board Chair will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 7th day of April 2023, by 5 p.m. o'clock.

Crystal Wheeler
Crystal Wheeler, Executive Assistant
Office of the President