

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, June 13, 2023, immediately following the Public Hearing and Special Budget Adoption meeting, which begins at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/91874204847>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mr. Quinn will not have an AACCT update; no new updates since the last meeting.

1.05.2 Senate

No Senate report will be presented as there was no May meeting.

- 1.05.3 Student Government Association (SGA)
No Student Government Association Report; students on summer leave.
- 1.05.4 College President's Report
The President will provide:
- *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *General Comments*
- 1.05.5 Monthly Financial Report – May 2023
The Governing Board will review the Financial Report for May 2023.
- 1.05.6 Monthly Academic Progress Report
The Governing Board will review the written Academic Progress Report regarding grants.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (*Georgeaniel Ceron-Cano, Facility Services Technician, Sierra Vista Campus*)
- 2.01.2 * Classified Staff; Appointment (*Caitlyn Fuller, Human Resources Building Assistant, Sierra Vista Campus*)
- 2.01.3 * Classified Staff; Appointment (*Heather James, Registration Technician, Sierra Vista Campus*)
- 2.01.4 * Administrative Staff; Appointment (*Cara Elkins, Assistant Director of Nursing, Downtown Center*)
- 2.01.5 * Administrative Staff; Appointment (*Dan Guilmette, Director of Computer Information Systems/Cybersecurity, District-wide based at the Downtown Center*)
- 2.01.6 * Administrative Staff; Appointment (*Jeff Lalowski, Systems Administrator, District-wide based on the Sierra Vista Campus*)
- 2.01.7 * Coach; Appointment (*Derek Lane, Assistant Coach Men's Basketball, Douglas Campus*)
- 2.01.8 * Adult Education Instructor; Appointment (*David Natko, Adult Education Instructor, Douglas Campus*)
- 2.01.9 * Faculty; Appointment (*Michael Bogner, Instructor of Computer Information Systems, District-wide based on the Sierra Vista Campus*)
- 2.01.10 * Faculty; Appointment (*James Love, Instructor of Sociology, District-wide based on the Sierra Vista Campus*)
- 2.01.11 * Faculty; Appointment (*Erica Reed, Instructor of English, District-wide based on the Sierra Vista Campus*)
- 2.01.12 * Faculty; Appointment (*Daniel Vertrees, Instructor of Business, District-wide based on the Douglas Campus*)

- 2.01.13 * Classified Staff; Separation from Probation (*Trinity Ribbing, Human Resources Building Assistant, Sierra Vista Campus*)
- 2.01.14 * Faculty; Separation from Probation (*Brenda Brooks, Instructor Medical Billing & Coding, Downtown Center*)
- 2.01.15 * Professional Staff; Resignation (*Ali Hasanzada, User Support Supervisor, Sierra Vista Campus*)
- 2.01.16 * Administrative Support; Resignation (*Mary Robertson, Art Studio Coordinator, Sierra Vista Campus*)
- 2.01.17 * Administrative Staff; Resignation (*Jeffrey Mountjoy, Director of Procurement Services, District-wide based on the Sierra Vista Campus*)
- 2.01.18 * Coach; Resignation (*Jason Hopkins, Assistant Coach Men's Basketball, Douglas Campus*)
- 2.01.19 * Faculty; Resignation (*Naomi James, Instructor of Nursing/Clinical Coordinator, Downtown Center*)
- 2.01.20 * Administrative Support; Retirement (*Arturo Chacon, College Success Navigator, Douglas Campus*)
- 2.01.21 * Administrative Staff; Retirement (*Rosalia Acuna, Systems Analyst, Sierra Vista Campus*)
- 2.01.22 * IGA Renewal – Cochise County Charter & School Districts for Dual Enrollment Courses
- 2.01.23 * IGA Addendum – Cochise Technology District to provide college level credit classes.
- 2.01.24 * Acceptance of Minutes for May 9, 2023 – Truth in Taxation Public Hearing and Special Meeting
- 2.01.25 * Acceptance of Minutes for May 9, 2023 – Regular Meeting
- 2.01.26 * Acceptance of Minutes for May 17, 2023 – Special Meeting

***** Introduction of New Employees *****

- 2.02 Appointment of Chief Fiscal Officer
Administration is requesting the Governing Board adopt a motion to designate Dr. Wendy Davis, Vice President for Administration, as the Cochise County Community College District's chief fiscal officer.
- 2.03 Request for Proposal – Enterprise Resource Planning (ERP) – Intent to Award
Administration is requesting the Governing Board adopt a motion to issue an intent to award notice to Anthology, Inc., and authorize the President to sign a contract not to exceed \$10,307,756 for a ten-year contract term.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
 - *Dr. Rottweiler received an email from Lynn Tincher-Ladner, President and CEO of Phi Theta Kappa, expressing their tremendous debt of gratitude to college chapter advisors whose dedicated service is responsible for the success of the local chapters, in honor of Bryan Homrighausen's five years of service as an advisor of the Alpha Mu Zeta Chapter.*
- 3.02 Fiscal Year 2021-2022 Audit Report
Victoria Fisher, CPA, Financial Audit Manager, and Nic Foster, Financial Audit Senior, from the Arizona Auditor General's Office are scheduled to present the FY2021-2022 Audit Report.

- 3.03 Academic Affairs Division Report
Dr. Sheena Brown, Dean of Academic Affairs, will provide a presentation to the Governing Board on the Academic Affairs Division.
- 3.04 Firearms Training Complex and Housing Projects
Dr. Rottweiler, College President, will provide an update on the Firearms Training Complex and Housing Projects.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Board Chair will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 8th day of June 2023, by 5 p.m. o'clock.

Crystal Wheeler
Crystal Wheeler, Executive Assistant
Office of the President