

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, May 9, 2023, beginning immediately following the Special Truth in Taxation Meeting that starts at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/96952764647>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mr. Quinn will provide AACCT updates.

1.05.2 Senate

Ms. Kari Durham, Senate Representative, will provide the April report; a written report is included in the board packet.

- 1.05.3 Student Government Association (SGA)
The Governing Board will review the written Student Government Association Report, submitted in the board packet.
- 1.05.4 College President's Report
The President will provide:
- *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *General Comments*
- 1.05.5 Monthly Financial Report – April 2023
The Governing Board will review the Financial Report for April 2023.
- 1.05.6 Monthly Academic Progress Report
The Governing Board will review the written April Academic Progress Report regarding the Higher Learning Commission (HLC) Conference.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (Noble Dorre, Building Maintenance Technician II, Douglas Campus)
- 2.01.2 * Classified Staff; Appointment (Tracey Dugan, Office Assistant - Willcox Center, Willcox Center)
- 2.01.3 * Professional Staff; Appointment (Allison Ocanas, Office Assistant – Nursing, Downtown Center)
- 2.01.4 * Classified Staff; Appointment (Stephanie Owen, Office Assistant - Counseling & Advising, Douglas Campus)
- 2.01.5 * Classified Staff; Appointment (Kurtis Smith, Department Assistant Facilities & Maintenance, Sierra Vista Campus)
- 2.01.6 * Administrative Staff; Appointment (Kevin Richards, Systems Administrator, District-wide based on the Sierra Vista Campus)
- 2.01.7 * Administrative Staff; Appointment (Jacob Shaw, Assistant Director of Residential Life, Douglas Campus)
- 2.01.8 * Administrative Support; Resignation (Stacy Putz, Credentials Evaluator, Sierra Vista Campus)
- 2.01.9 * Administrative Staff; Resignation (Peter Hooper, Director Adult Education, District-wide based on the Sierra Vista Campus)
- 2.01.10 * Faculty; Resignation (Patricia Bigwood, Instructor Sociology, District-wide based on the Douglas Campus)
- 2.01.11 * Faculty; Resignation (Landon Brooks, Instructor Aviation Pathways, Douglas Campus)
- 2.01.12 * Faculty; Resignation (Hope Struse, Instructor Welding Technology, District-wide based on the Sierra Vista Campus)
- 2.01.13 * Professional Staff; Retirement (Martha Skinner, International Student Specialist/Administrative Assistant, Douglas Campus)

- 2.01.14 * Administrative Staff; Retirement (Tracey Neese, Director of Administrative Computing, Sierra Vista Campus)
- 2.01.15 * Faculty; Retirement (Chris McVean, Instructor Business, District-wide)
- 2.01.16 * IGA Extension – City of Douglas Bus Services
- 2.01.17 * IGA Renewal – Southeast Arizona Law Enforcement Academy
- 2.01.18 * IGA Renewal – Cochise Technology District for FY2023-24
- 2.01.19 * Curriculum Changes
- 2.01.20 * Acceptance of Minutes for April 11, 2023 – Regular Meeting

***** Introduction of New Employees *****

- 2.02 Fiscal Year 2023-24 Meal Plan Fees – Revision to prior Approved Fees
Administration is requesting the Governing Board adopt a motion to approve the revised meal plan fees, adjusting for increased food costs.
- 2.03 2023-2024 Course Fee Change
Administration is requesting the Governing Board adopt a motion to approve the course fee change, adding fees to a newly approved course.
- 2.04 Placeholder – Bachelor’s Degree Curriculum Proposal
Administration is requesting the Governing Board adopt a motion to approve the curriculum for the Leadership, Management, and Operations Bachelor’s Degree and the curriculum for Registered Nurse to Bachelor of Science in Nursing Degree.
- 2.05 Bachelor’s Degrees at Cochise College Report for Formal Authorization
Administration is requesting the Governing Board adopt a motion to approve final authorization of the Leadership, Management, and Operations Bachelor’s Degree and the Registered Nurse to Bachelor of Science in Nursing Degree.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
 - *The college received notification that Cochise College student, Cesar Erick Zazueta, received the ALL IN Campus Democracy Challenge (ALL IN). The ALL IN is a national award program recognizing colleges and universities for their commitment to increasing student voting rates.*
 - *Mark Schmitt, Director of Small Business Development Center, received an email notification from Robert Blaney, District Director of Arizona Small Business Association, informing him that he will receive an Arizona District Office Recognition Award for Marks’ hard work, great ideas, and dedication in leading the Cochise Community College Small Business Development Center.*
- 3.02 Achieved Excellence (AE) Awards – 2023
Kathy Carrillo, Division Assistant for Business and Technology, will introduce the four 2023 Achieved Excellence Award recipients; Janet Cramer, Harim Manzanares, Joe Mejia, and Terry Perez.
- 3.03 Higher Learning Commission (HLC) Criterion One
Dr. James Perey, Executive Vice President for Academics, will present an HLC update to the Governing Board.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Board Chair will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 5th day of May 2023, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President