

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, September 12, 2023, at 6 p.m.** in the Governing Board Room - 303 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave.

Members of the public who wish to attend the meeting via video conference can join at <https://cochise.zoom.us/j/92403539926>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mr. Quinn, representative to the AACCT, will provide an update to the Governing Board.

1.05.2 Senate

The Governing Board will review the August 2023, Senate report.

1.05.3 Student Government Association (SGA)

Student Government Association will provide a report to the Governing Board.

1.05.4 College President

The President will provide:

- *Legislative Update*
- *Facilities Updates*
- *Initiatives*
- *General Comments*

1.05.5 Monthly Financial Report – August 2023

The Governing Board will review the Financial Report for August 2023.

1.05.6 Monthly Academic Progress Report – September 2023

The Governing Board will review the Academic Progress Report for September 2023, regarding Higher Learning Commission Criteria 2 Integrity: Ethical and Responsible Conduct.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (*Evan Dantzler, User Support Technician, Sierra Vista Campus*)
- 2.01.2 * Classified Staff; Appointment (*Delia Dorame, Administrative Assistant - Math and Sciences, Sierra Vista Campus*)
- 2.01.3 * Administrative Support; Appointment (*Catherine "Katy" Beveridge, Academic/Career Advisor, Sierra Vista Campus*)
- 2.01.4 * Administrative Support; Appointment (*Amy Wagner, Accountant, Sierra Vista Campus*)
- 2.01.5 * Administrative Staff; Appointment (*Michael "Cody" Hammack, Assessment and Program Review Manager, Downtown Center*)
- 2.01.6 * Coach; Appointment (*Scott Zacker, Assistant Coach - Women's Basketball, Douglas Campus*)
- 2.01.7 * Adult Education; Appointment (*Nancy Bhe, Adult Education Instructor, Sierra Vista Campus*)
- 2.01.8 * Classified Staff; Resignation (*Justin Waller, Facility Services Technician, Sierra Vista Campus*)
- 2.01.9 * Administrative Staff; Resignation (*Jesus Arrieta, Director User Support Services, Sierra Vista Campus*)
- 2.01.10 * Administrative Staff; Resignation (*Amber Watson, Librarian, Douglas Campus*)
- 2.01.11 * Faculty; Resignation (*Sophia Eyerman, Instructor of ESL, Douglas Campus*)
- 2.01.12 * Faculty; Resignation (*Reveca Owens, Instructor Student Success, Douglas Campus*)
- 2.01.13 * Classified Staff; Separation (*Shelby Gonzales, Registration Technician Military Programs, Fort Huachuca Center*)
- 2.01.14 * Innovation Launchpoint Course Tuition
- 2.01.15 * Curriculum
- 2.01.16 * Acceptance of Minutes for August 8, 2023 – Regular Meeting
- 2.01.17 * Acceptance of Minutes for August 28, 2023 – Virtual Special Meeting

***** Introduction of New Employees *****

- 2.02 Intergovernmental Agreement – Cochise College and the City of Sierra Vista Fire Service Training Academy
The administration is requesting the Governing Board approve a motion to authorize the President or designee to sign the Intergovernmental Agreement for the Cochise College and City of Sierra Vista Fire Service Training Academy.
- 2.03 Building Naming Request
The administration is requesting the Governing Board approve a motion authorizing the college president to name the new Student Housing Building on the Sierra Vista Campus, Bugen Hall, in honor of Mr. George Bugen.
- 2.04 Appoint a Voting Delegate for the Association of Community College Trustees (ACCT) Leadership Congress
The administration is requesting the Governing Board adopt a motion to appoint a voting delegate for the ACCT Leadership Congress.
- 2.05 Sierra Vista Campus Building 2600 Roof Project
The administration is requesting the Governing Board approve a motion to authorize the college president or designee to sign the quote for an amount not to exceed \$369,470.28 from Progressive Roofing

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
- *Ashley Dalke, Art Instructor, was appointed by Arizona Governor Katie Hobbs as the Bisbee representative on the Arizona Commission on the Arts.*
 - *Abe Villarreal, Douglas Campus Dean, was selected to receive the Capitol One Scholarship. The Scholarship will cover the cost of the program fee (\$10,000) to participate in the Hispanic Association of Colleges and Universities (HACU) La Academia de Liderazgo program.*
- 3.02 Nursing and Allied Health Report
Melesa Ashline, Director of Nursing, will lead a presentation to the Governing Board on Nursing, Medical Professions, Basic Behavioral Health, Emergency Medical Technician, and Paramedicine Programs.
- 3.03 Human Resources Onboarding Process Update
Wick Lewis, Executive Director of Human Resources, will present an onboarding and retention report.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Governing Board Chair will turn the time over to board members to provide comments/share information.

5. EXECUTIVE SESSION – Information Technology Security

- A. The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03 (A) (9) - Discussions or consultations with designated representatives of the public body in order to discuss security plans, procedures, assessments, measures or systems relating to, or having an impact on, the security or safety of buildings, facilities, operations, critical infrastructure information and information technology maintained by the public body. Records, documentation, notes, or other materials made by, or provided to, the representatives pursuant to this paragraph are confidential and exempt from public disclosure under this chapter and title 39, chapter 1.

- 5.01 Executive Session – Information Security Technology **ACTION**
Robert Gibbs, Chief Information Security Officer, will provide an update to the Governing Board on Cochise College Information Security.

NO BOARD ACTION WILL BE TAKEN DURING THE EXECUTIVE SESSION.

6. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 8th day of September, 2023, by 5 p.m. o'clock.

Crystal Wheeler
Crystal Wheeler, Executive Assistant
Office of the President