

APPROVED MINUTES

COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, January 17, 2023
Sierra Vista Campus
Governing Board Room – 301
6:00 p.m.

Members of the public who wished to attend the meeting via video conference joined at <https://cochise.zoom.us/j/93084843852>.

1. GENERAL FUNCTIONS

1.01 Call to Order

Mr. DiPeso called the meeting to order at 6:00 p.m.

Board Members Present:

Mr. David DiPeso
Mr. Don Hudgins
Mr. Dennis Nelson
Mr. Tim Quinn
Mrs. Jane Strain

1.02 Pledge of Allegiance

Mrs. Strain led the Pledge of Allegiance.

1.03 Adoption of Agenda

The agenda was adopted as published with the only adjustments being the change from 2022 to 2023 in Item 1.04.

1.04 Governing Board Organization/Orientation for 2023

1.04.1 Oath of Office – Mr. Don Hudgins

Mr. DiPeso, Board Chair, delivered the Oath of Office to Don Hudgins.

1.04.2 Oath of Office – Mr. Tim Quinn

Mr. DiPeso, Board Chair, delivered the Oath of Office to Tim Quinn.

1.04.3 Election of Board Chair

Mr. DiPeso opened the floor for nominations for Governing Board Chair. Mr. Quinn nominated and Mr. Hudgins seconded a motion to elect Mrs. Jane Strain as Board Chair for 2023. No other nominations were made, and there was no further discussion. The Board approved with members, David DiPeso, Don Hudgins, Dennis Nelson, and Tim Quinn all voting aye. **MOTION CARRIED.**

1.04.4 Election of Board Secretary

Mr. DiPeso opened the floor for nominations for Governing Board Secretary. Mr. Quinn nominated and Mrs. Strain seconded a motion to elect Mr. Don Hudgins as Board Secretary for 2023. No other nominations were made, and there was no further discussion. The Board approved with members, David DiPeso, Dennis Nelson, Tim Quinn, and Jane Strain, all voting aye. **MOTION CARRIED.**

1.04.5 Appointment of Governing Board Representatives and Alternate Representatives to Board Committees and Associations.

Mr. DiPeso appointed Mr. Tim Quinn as the representative to the Arizona Association of Community College Trustees and appointed Don Hudgins as the alternate representative.

Mr. DiPeso also reappointed Mr. Dennis Nelson and himself as representatives on the Investment Committee.

1.05 Citizen's In-person Interim

Mr. DiPeso opened the floor for any member of the audience who wished to address the board. There were no requests to address the board.

1.06 Standing Reports

1.06.1 Representative to the Arizona Association of Community College Trustees (AACCT)

No Arizona Association of Community College Trustees report was given, as there were no updates since the last meeting.

1.06.2 Senate

A written December Senate report was provided for board review and acceptance.

1.06.3 Student Government Association

No Student Government Association report was provided as students were on winter break.

1.06.4 College President

Dr. James Perey, Executive Vice President for Academics, provided the college president's report on behalf of Dr. Rottweiler who was on leave; highlights included:

Legislative Update:

- January 11, Arizona Community College Coordinating Council (AC4) presented to the Senate Education Committee. The presentation was an overview of the work happening at the community colleges and priorities, including expenditure limitations, early college, and workforce development.
- January 17, AC4 presented before the Senate Appropriations Committee.
- The House has not yet indicated when they will hold hearings providing the community colleges an opportunity to present.

- On January 13, the governor released her FY2024 Budget recommendations. The recommended budget summary for Higher Education and the budget for Community Colleges include:
 - \$20.5M for Dual Enrollment Program. Offering low-income students a \$50 reimbursement per credit hour, up to 6 credit hours for students in grades 9 and 10, and up to 12 credit hours for students in grades 11 and 12
 - \$40.0M to expand the Arizona Promise Program
 - Projected to fund 15,600 students
 - Builds upon \$20.0M in base funding for the Promise Program
 - Administered by the Arizona Board of Regents
 - Fills the tuition gap for students that are fully Pell-eligible
 - \$40.0M to create the Promise for Dreamers Program
 - Projected to fund 3,113 students
 - Builds off voter-approved Proposition 308 in line with the will of Arizona voters
 - \$46.0M to support the Universities' New Economy Workforce Initiatives
 - \$15.0M to address the operating shortfall at the Arizona Teacher's Academy
 - \$14.0M in aid to the ten rural Community Colleges (one-time monies)
 - \$10.3M to continue restored STEM and Workforce funding for Maricopa, Pima, and Pinal Community Colleges in order to match STEM and Workforce funding for rural counties
- January 25, the Day at the Capitol will allow colleges in attendance to showcase workforce programs. Cochise College will be showcasing programs in the First Responders Academy. Faculty, staff, and students will be attending. Arizona Association for Community College Trustees (AACCT) is holding a breakfast session on Advocacy on the same day.
- January 31, a Rural Caucus meeting from Noon to 1:00 pm
 - An opportunity for the Community Colleges to discuss workforce programs, meeting local needs, upskilling and reskilling, early college, and the need for funding.

Facilities Update:

- Douglas Campus
 - Baseball In-Field Synthetic Turf Installation
 - Turf installed
 - Dugout flooring and barrier padding are planned for installation the week of January 16
 - Final close-out walkthrough rescheduled after dugout work is completed
 - Chiricahua Hall Demolition
 - Structure demolished
 - Site leveling and additional debris removal are scheduled for the week of January 16
 - ECD: week of January 16
 - Library Flat Roof Replacement
 - In-Progress
 - Abatement completed
 - Overlay planned for the week of January 16, weather dependent
 - ECD: TBD
 - Aviation Roof Replacement

- In-Progress
- ECD: March 2023, dependent on weather and workforce availability
- Welcome Center
 - Architectural drawings received
 - State Fire Marshal approval to construct permitting submitted; 30-day process
 - Material shortage delays have pushed back the manufacturing of underground electrical/fiber junction boxes
 - ESD: Last week January/First week February
 - ECD: Last week of March
- Primary Well System
 - Primary Well Motor/Pipe/Pump
 - Installed
 - Back-up water source to be the secondary well
 - Return to service planned for the week of January 23
- Primary Well Booster System
 - Material procurement delays have pushed back the start date
 - ESD: Spring Break (week of March 13)
- Primary Well System Back-up Generator
 - Equipment procurement and delivery delay until mid-June
 - ESD: Last week in June
- Sierra Vista Campus
 - Law Enforcement Building (#600) Office and Classroom
 - Office furniture installed
 - Classroom preparation efforts continue
 - ECD: week of January 23rd
 - Firearms Training Complex and Student Housing
 - Schematic Design drawings completed
 - Cost estimates provided by Contractors and cost savings reviews in-progress
 - Design Drawings and Guaranteed Maximum Price (GMP) for the first portion is scheduled for March/April timeframe and the second portion is scheduled for September/October timeframe.
 - Driving Track
 - In-progress
 - ECD: June
 - Time-lapse camera setup to be completed by Tech Services
- Downtown Center
 - Ambulance Simulator Room Preparation
 - In progress; additional electrical service is being installed
 - ECD: TBD
 - Ambulance Simulator Build/Delivery/Installation
 - Est. Delivery: last week of January/first week of February, dependent on Ambulance Simulator equipment procurement and build out
 - Installation is planned a week after the Simulator is shipped,

Initiatives:

- Baccalaureate Process Update

- Spring 2023-Attend Community College Baccalaureate conference, build curriculum and submit for college approval
- Summer 2023-Develop proposals for accreditation and site visits for HLC and Arizona State Board of Nursing to continue developing programs
- Fall 2023- Anticipated accreditation site visits
- Spring 2024 -Marketing and advertising of Programs
- Fall 2024-Launch programs
- Communications Officer Training (Dispatchers Academy)
 - Training began with thirteen recruits from Sierra Vista and one from the City of Douglas. The course will run Monday-Friday from 8:30 am-5:00 pm for 6 weeks.
 - The training is in partnership with Sheriff Dannels, the Sheriff's Department, and Southeast Arizona Law Enforcement Training Academy
- Law Enforcement Academy
 - The police academy started the second week in January with twenty-four recruits (thirteen in-county and eleven out-of-county) making it one of the largest classes yet.

General Comments:

- Higher Learning Commission (HLC) has approved a request to offer a Phlebotomy Technician Training certificate and an EKG Technician certificate. Mr. Quinn asked when those programs will start. Dean Beth Hill stated Phlebotomy Technician program will begin the second eight weeks of the spring 2023 semester and the EKG Technician course will begin during the summer of 2023.

Upcoming Events:

- January 19-20 – Fort Huachuca's Strategic Planning Conference (Dr. Perey attending)
- January 25 – Community College Workforce Day at the Capitol (First Responders Academy)
- February 2-3 – Cochise Combined Trust Renewal Meeting in Tubac
- February 3 – Big Horn Leadership Academy presentation
- February 5-8 – ACCT Legislative Summit (Mrs. Strain, Mr. Hudgins, and Dr. Rottweiler attending)
- February 14-17 – Community College Baccalaureate Association Conference (Dr. Perey and several deans attending)
- February 22 – All Arizona Academic Luncheon Celebration in Tempe (Dr. Perey invited board members to attend)

1.06.5 Monthly Financial Report – December 2022

The Financial Report for December 2022 was presented and accepted as submitted.

1.06.6 Monthly Academic Progress Report

No monthly academic report was provided for the January meeting.

2. NEW BUSINESS *

2.01 Consent Agenda *

The following items were approved:

- 2.01.1 * Classified Staff; Appointment (*Sergio Batista, Facility Services Technician, Douglas Campus*)
- 2.01.2 * Classified Staff; Appointment (*Janet Cramer, Buyer, District-wide based on the Sierra Vista Campus*)
- 2.01.3 * Classified Staff; Appointment (*Lisa Friel, Learning Management System Technician, District-wide based at the Downtown Center*)
- 2.01.4 * Classified Staff; Appointment (*Trinity Ribbing, Human Resources Building Assistant, Sierra Vista Campus*)
- 2.01.5 * Administrative Support; Appointment (*Katja Biggs, Academic Advisor Military Programs, Fort Huachuca Education Center*)
- 2.01.6 * Administrative Staff; Temporary Appointment (*Rene Gonzalez, Recruit Training Officer, Douglas Campus*)
- 2.01.7 * Administrative Staff; Appointment (*Janelle Simpson, Executive Director of Institutional Research, District-wide based at the Downtown Center*)
- 2.01.8 * Faculty; Temporary Appointment (*Dan Guilmette, Instructor of Computer Information Systems - District-wide based on the Sierra Vista Campus*)
- 2.01.9 * Faculty; Appointment (*Jeremiah Russel, Instructor HVAC Technology, District-wide based on Sierra Vista Campus*)
- 2.01.10 * Faculty; Appointment (*Bridget Schuldies, Instructor Nursing, Downtown Center*)
- 2.01.11 * Professional Staff; Resignation (*Duane Dugie, Electrician Supervisor, Sierra Vista Campus*)
- 2.01.12 * Administrative Support; Resignation (*Devon Hannah, Benson Center Coordinator, Benson Center*)
- 2.01.13 * Administrative Staff; Resignation (*Troy Lopes, Building Maintenance Manager, District-wide based on the Douglas Campus*)
- 2.01.14 * Faculty; Probation Separation (*Carlos Zeisel, Instructor of Sociology, District-wide based on the Douglas Campus*)
- 2.01.15 * Faculty; Resignation (*Patrick Farmer, Instructor of Computer Information Systems, Sierra Vista Campus*)
- 2.01.16 * Faculty; Resignation (*Jennifer Powlette, Instructor English, Sierra Vista Campus*)
- 2.01.17 * Faculty; Retirement (*Mary Coyle, Instructor Humanities, District-wide based on the Sierra Vista Campus*) **Pulled per Mrs. Strain for further discussion**
- 2.01.18 * Faculty; Retirement (*Rebecca (Becky) Richardson, Instructor Biology, District-wide based on the Sierra Vista Campus*)
- 2.01.19 * Curriculum Changes
- 2.01.20 * Acceptance of Minutes for December 13, 2022 – Work Session
- 2.01.21 * Acceptance of Minutes for December 13, 2022 – Regular Meeting

Mr. Quinn moved, and Mr. Nelson seconded a motion to approve the Consent Agenda pulling item 2.01.17 retirement for Mary Coyle, for further discussion. The Governing Board unanimously approved with members, David DiPeso, Don Hudgins, Dennis Nelson, Jane Strain, and Tim Quinn all voting aye. **MOTION CARRIED.**

Mrs. Strain expressed her gratitude and appreciation for Mary Coyle and her Renaissance participation. Mr. Quinn thanked Mary for being a great mentor and instructor.

Mr. Quinn moved and Mrs. Strain seconded a motion approving item 2.01.17, the retirement of Mary Coyle. There was no further discussion. The Governing Board unanimously approved with

members, David DiPeso, Don Hudgins, Dennis Nelson, Jane Strain, and Tim Quinn all voting aye. **MOTION CARRIED.**

***** Introduction of New Employees *****

Mr. Wick Lewis, Executive Director of Human Resources, introduced Sofia Chesney, Instructor of English Second Language (ESL); Rene (Gonzo) Gonzalez, Recruit Training Officer; and Carol Holden, Director of Finance/Controller.

2.02 Adjust FY2021-22 Budget to Reflect Actual Expenditures

The administration requested the Governing Board adopt a motion approving the adjustments to the Fiscal Year 2021-22 adopted budget.

Mr. Quinn moved, and Mr. Nelson seconded a motion approving the adjustments to the Fiscal Year 2021-22 adopted budget. There was no further discussion. The Governing Board unanimously approved with members, David DiPeso, Don Hudgins, Dennis Nelson, Jane Strain, and Tim Quinn all voting aye. **MOTION CARRIED.**

2.03 Policies 626 – Annual Leave - Second Read

The administration requested the Governing Board adopt a motion to approve the recommended revisions to Board Policies 626 – Annual Leave.

Mr. Quinn moved, and Mr. Nelson seconded a motion approving the recommended revisions to Board Policies 626 – Annual Leave. There was no further discussion. The Governing Board unanimously approved with members, David DiPeso, Don Hudgins, Dennis Nelson, Jane Strain, and Tim Quinn all voting aye. **MOTION CARRIED.**

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

- Dr. Rottweiler received a letter from the City of Douglas Mayor Donald Huish, sent on behalf of the Douglas Mayor and Council, expressing their gratitude for the college president being a vital part of the Douglas community and for attending the 2022 Christmas Tree Lighting ceremony honoring Douglas Community Churches and Douglas Williams Home Museum.

3.02 Community Engagement Report

Dr. Jennifer Wantz, Executive Dean of Community Engagement, provided an update on the department organization and Cochise Cares; highlights include:

Restructure of the division following revisions of the College's Guiding Statements focusing more on community:

- Douglas Campus Dean
- Marketing, Communications, and Advancement
- Libraries
- Student Leadership and Activities
- Events Management and Scheduling
- Bookstore and Food Service (third-party vendors)

Cochise Cares:

- Seven volunteers with Presidential Service Awards in 2021
 - Eva Dickerson, Anna Smith, and Jennifer Wantz received the silver award
 - Patrick Johnson, Sharron Nason, Juan Rodriguez, and Abe Villarreal received bronze certificates
- 12,800 community service hours have been recorded from 2018 - 2021
- 142 community organizations recorded in Cochise Cares since 2018
- Increased users from 298 to 404 since July 2022
- Student and staff volunteer of the year will be announced in April

Events (External usage):

- Still recovering from COVID-19
 - In 2019, 860 external events
 - In 2020, 463 external events
 - In 2021, 141 external events
 - In 2022, 560 external events
- Currently, there are over 440 events booked through January

Civic Engagement Committee:

- Co-chaired with Student Government Association Advisor, Andy Espinosa
 - Eleven members across the district
 - Continuing Presidential Commitment recognition with the All in Campus Democracy Challenge
 - Bronze Campus recognition in 2018
 - 2022 All in Most Engaged Campus for College Student Voting
 - Campus Vote Project sponsored two student fellows last semester
 - Conversations in Civility
 - Book Club for Spring 2023 semester “You’re More Powerful than You Think” by Eric Liu

3.03 Student Success Report

Mr. Abe Villarreal, Dean of Douglas Campus, provided an update on student success; highlights include:

2023 and Beyond:

- In 2021 the Student Success Division was reorganized, creating a new Student Wellness Manager position.
 - Student Success Committee reorganized discussing what Student Success means at Cochise College.
- Student success in areas of academic outcomes, retention, wellness, and supporting the student experience online (Moodle, technology support) with additional focus on the college’s designation as a Hispanic Serving Institution (HSI).

Persistence, Retention, and Completion:

- Fall 2016 - Fall 2020 student cohorts:
 - In five of the five years, female Latinas were retained at a higher rate than their white counterparts.
 - In four of the five years, female whites graduated at lower rates than female Latinas.
 - In four of the five years, male Latinos were retained at a higher rate than their white counterparts.

- In three of the five years, male Latinos graduated at lower rates than their white counterparts.

Persistence by Registration Status:

- Compared persistence of students who registered on-time to those who registered late from Fall 2016 - Fall 2021:
 - Before fall 2020, an average of 23 students registered late.
 - From fall 2020 to fall 2021, an average of 50 students registered late.
 - In five of the six years, late registered students persisted at a higher percentage than on-time registered students.
 - In three of the five years, late registered students retained at a higher percentage than on-time registered students.

CPD 150 Persistence & Retention:

- Students enrolled in CPD are mostly developmental-level students.
- Fall 2014 to Fall 2019 cohorts:
 - In six of six years, students enrolled in CPD persisted at a higher rate than those not enrolled in CPD.
 - CPD students persisted at an average of 84.2%
 - Non-CPD students persisted at an average of 6.2%
 - In six of six years, students in CPD were retained at a higher rate than non-CPD students.
 - CPD students retained at an average of 64%
 - Non-CPD students retained at an average of 4.6%

Questions/comments:

Mr. Quinn, in regard to the data presented, asked what stands out to Dean Villarreal. Mr. Villarreal would like to conduct research regarding the reasoning for outcomes (age, demographics, etc.).

Additionally, Mr. Quinn asked when looking at student wellness programs such as food insecurity, does the college look for funding from agencies like the Legacy Foundation. Mr. Villarreal responded that the college has received two grants so far, (one in the amount of \$5K, and the other in the amount of \$7,500) as well as receiving donations through the Cochise College Foundation.

Mrs. Strain asked if the college is seeing a deeper need amongst students, specifically veterans seeking aid. Dr. Horne responded that needs are being tracked, but not specifically to veterans.

Responding to Mr. Quinn regarding retention/graduation rates compared by gender, Mr. Villarreal noted there were no significant differences.

3.04 Marketing Report

Robyn Martin, Assistant Dean, Marketing, Communications & Advancement, provided an update on the department and digital marketing; highlights include:

Celebrating Staff Success:

- NCMPR – National Council for Marketing & Public Relations (completing amongst other states)
 - Silver – Happy New Year Postcard to Students
 - Bronze – Discover You Recruiting Gatefold

Marketing Channels:

- Social Media: 26.7%
- Internal: 18.8%
- Digital Ad: 11.9%
- Outdoor Media 7.9%
- Direct Email: 5%

Digital Advertising (August 2022 – December 31, 2022):

- 813,254 Impressions (total number of times an ad is visible)

Digital Social Media (October 2022 – December 31, 2022):

- Facebook – 7,178 Followers; 18,255 Engagement; top post: CNA Recognition
- Instagram – 2,090 Followers; 44,688 Engagement; top post: Sign up for graduation
- Twitter – 1,605 Followers; 6,700 Impressions; top post: Pit Fire Pottery Festival
- LinkedIn – 21,000 Followers; 6,700 Impressions; top post: NSA Recognition
- YouTube – 236 Subscribers; 3605 Views; Top Video: Fall 2022 Registration

Outdoor Media Includes:

- Buses
- Shopping carts
- Light pole banners around campus and throughout the City of Sierra Vista and Douglas

Public Relations – News Media:

- Since July, 45 news stories have been featured in:
 - Herald Review
 - KGUN 9
 - AZ Public Media
 - Global Newswire
 - Yahoo News
 - AZ Central

External Audiences:

- Cochise Expo – Friday, April 21, 2023
- 112 Community Events Supported

Internal Audiences:

- Cochise College Student Survey 2022
 - 330 surveys were completed; the results will be shared in a future meeting.

New Initiatives:

- Level Up Campaign: Promoting one-year or less training and certificates
- New Website-coming Winter 2024
- Promoting Baccalaureate Degrees
- Enhancing Advancement:
 - Engaging faculty & staff alumni
 - Tracking Corporate Relations & Partnerships
 - Finding new ways to engage with the community

Questions/comments:

Responding to Mr. Quinn, Mrs. Martin stated that marketing will work with Cullen Scarborough, Assistant Dean of Military Programs, to promote baccalaureate degrees to current soldiers. Additionally, the department will work with advertising on Fort Huachuca.

Responding to Mr. Quinn, Mrs. Martin confirmed that Arizona State University advertises a pathway to Cochise College; they also reach out to Cochise students. Dr. Jennifer Wantz noted that Cochise College is a member of the Arizona Attainment Alliance with automatic admissions for Northern Arizona University. Together, the progression of an advising initiative continues, connecting Cochise students with NAU.

Mr. Quinn inquired about marketing’s oversight for aviation program advertising; Mrs. Martin noted that both, the department and marketing work together to promote the program to the appropriate audience.

3.05 Cochise College Foundation Report

Denise Hoyos, Executive Director of the Cochise College Foundation, provided an update on recent activity outcomes; highlights include:

Then and Now Comparison - Assets and Awards:

	FY13	FY22
Assets	\$7,371,564	\$15,196,362
Money Awarded in Scholarships	\$363,000	\$720,187
Number of Scholarships Awarded	600+	1,232
Number of Scholarship Recipients	N/A	883
Average Scholarship Award	N/A	\$692

- Assets, scholarship dollars distributed, and the number of scholarship awards have all doubled over a ten-year period.

Then and Now Comparison - Donor and Income:

	FY13	FY22	FY23 (so far)
Number of Donors	399	419	292
Number of Gifts	3,316	3,457	1,601
Money Donated	\$422,079	\$628,864	\$327,126
Average Gift	\$127	\$182	\$204
Gifts of \$25,000+	5	7	2
Gifts of \$10,000 - \$24,999	5	9	3
Gifts of \$5,000 - \$9,999	10	16	14
Donors Giving 3 Years in a row	95	157	145
Money Donors gave during that period	\$901,973	\$1,164,416	\$1,069,937

- Key takeaways from the data include:
 - Fewer donors making larger gifts
 - An increase in donors giving for three consecutive year

Fundraising Priorities FY13 – FY22:

- Two Major fundraising initiatives implemented in the last ten years:

	Year Established	Recipients	Awarded
Senior Scholarship	2018 – 2019	1,505	\$712,619
Non-Traditional Student Scholarship	2020 – 2021	291	\$100,000 (Foundation) \$68,940 (College)

Activities Include:

- Bo Hall field dedication and fundraising for Bo and Joyce Hall Baseball Scholarship
- Donor Retention efforts continue:
 - New-donor packets
 - information about college resources and programs
 - Rolling donor retention, exceeded 60% more than once since last year.
 - Calendar year retention at 59%

Unfinished Initiatives:

- Finalization of the Legacy Society
 - Appropriate endowment discussions
- Tours for Potential Donors and Alumni engagement through service

Unexpected Initiatives:

- Inheritance and management of assets totaling \$5.9M
 - The request is intended to fund capital improvements at the Sierra Vista Campus.
 - The Foundation inherited donor’s house; after removing the possessions, the house was put on the market.
- Administration of all athletics donations

Other Accomplishments:

- FY22 was the first year the foundation funded the fuel assistance portion of the CTEPS program, which offers advising services to students in technology programs.
 - About \$20,000 was provided in fuel vouchers to 89 students.
- Project Houses
 - Sold the fourth project house and began building the fifth house
 - Pioneer Title donated parcels of property for the fourth, fifth, and sixth houses

Upcoming Priorities:

- Subscribe to DonorSearch
 - A data tool to help identify potential contributors
 - Target audience will be individuals in Cochise County and alumni
- Focus on donor retention
- Recruitment for foundation board members
 - Currently, two seats are open on the board.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. DiPeso turned the time over to Governing Board members to provide comments/share information.

- Mr. Quinn
 - Thanks were given to Mr. DiPeso for his service as board chair
 - Safe travels to Jane and Don as they head off to Washington, DC
 - Good job was given to Dr. Perey for covering the board meeting on behalf of Dr. Rottweiler.
 - Thanks were given to instructors for their hard work and dedication. He also expressed his appreciation for an advertisement stating “You come to Cochise and you have direct access to instructors.”
- Mrs. Strain
 - Thanks were given to the trustees for their confidence in allowing her to serve as chair.
 - Thanks were given to the staff, faculty, and students for making Cochise College the place it is today.
- Mr. Nelson
 - Stated that he received a call from a constituent asking questions about how to address the board during the call to the public. He expressed concerns that people do not know how to sign up for the call to the public and suggested either announcing it or adding the instructions to the agenda.
- Mr. DiPeso
 - Thanks were given to everyone for their support during his time as the board chair.
 - Expressed thanks to Dr. Perey for a great job covering the meeting.

5. ADJOURNMENT

Mr. DiPeso adjourned the meeting at 7:21p.m.

Respectfully Submitted:

Crystal Wheeler, Executive Assistant, Office of the President

Mr. Don Hudgins, Secretary of the Governing Board