

APPROVED MINUTES

COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, March 14, 2022
Sierra Vista Campus
Governing Board Room 301
6:00 p.m.

Members of the public who wished to attend the meeting via video conference joined at <https://cochise.zoom.us/j/94677832539>.

1. GENERAL FUNCTIONS

1.01 Call to Order

Mrs. Strain called the meeting to order at 6:00 p.m.

Board Members Present:

Mr. David DiPeso
Mr. Don Hudgins
Mr. Dennis Nelson
Mr. Tim Quinn
Mrs. Jane Strain

1.02 Pledge of Allegiance

Mr. Hudgins led the Pledge of Allegiance.

1.03 Adoption of Agenda

The agenda was adopted as published.

1.04 Citizen's In-person Interim

There were no requests to address the Governing Board.

1.05 Standing Reports

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

No AACCT update was provided as there were no new updates since the last meeting.

1.05.2 Senate

The Governing Board reviewed the written February Senate Report, provided in the board packet; and accepted it as submitted.

1.05.3 Student Government Association (SGA)

The Governing Board reviewed the written Student Government Association Report, provided in the board packet; and accepted it as submitted.

Mrs. Strain expressed how well prepared the written report was.

1.05.4 College President

In light of the Work Session held prior to the regular meeting, the college president did not present a monthly update; however, he was available to answer any questions.

Questions/Comments:

Mr. Hudgins inquired about the status of the installation of Fiber on the Douglas Campus; however, Mr. Luna was not available for an update. Dr. Rottweiler will have updates during the next board meeting.

Mr. Quinn asked about the Arizona budget process; Dr. Rottweiler expressed that he feels it will be a slow process, and possibly last-minute right before the July 1 deadline.

1.05.5 Monthly Financial Report – February 2023

The Financial Report for February 2023 was presented and accepted as submitted.

1.05.6 Monthly Academic Progress Report

The Governing Board reviewed the Academic Progress Report for March 2023, regarding Curriculum Development, and accepted as presented.

2. NEW BUSINESS *

2.01 Consent Agenda *

The following items were approved:

- 2.01.1 * Classified Staff; Appointment (*Amanda Foster, Office Assistant I - Benson Center, Benson Center*)
- 2.01.2 * Classified Staff; Appointment (*Margaret Reilly, Administrative Assistant - Nursing and Allied Health, Downtown Center*)
- 2.01.3 * Professional Staff; Appointment (*Jose Negrete, Plumber/Building Maintenance Specialist, District-wide, based on the Douglas Campus*)
- 2.01.4 * Administrative Support; Appointment (*Cesar Noriega, Academic/Career Advisor, Douglas Campus*)
- 2.01.5 * Administrative Support; Appointment (*Judith Sandstrom, Academic/Career Advisor, Sierra Vista Campus*)
- 2.01.6 * Administrative Staff; Appointment (*Stella Rees, Building and Grounds Manager, District-wide based on the Douglas Campus*)
- 2.01.7 * Faculty; Appointment (*Gabriela Zubiata, Instructor of Professional Flight/Assistant Chief Flight Instructor, Douglas Campus*)
- 2.01.8 * Classified Staff; Probation Separation (*Paula Terry, Administrative Assistant - Nursing and Allied Health, Downtown Center*)
- 2.01.9 * Curriculum Changes
- 2.01.10 * Acceptance of Minutes for February 21, 2023 – Regular Meeting

Mr. Quinn moved, and Mr. Nelson seconded a motion to approve the Consent Agenda. There was no further discussion and the Governing Board approved with David DiPeso, Don Hudgins, Tim Quinn, Jane Strain, and Dennis Nelson all voting aye. **MOTION CARRIED.**

2.02 Faculty Emeritus

The administration requested the Governing Board adopt a motion to confer Faculty Emeritus status upon Lori Keyne and Star Jermyn. Dr. Perey, Executive Vice President for Academics and Dr. Rottweiler, College President approve the committee's recommendation. Both Ms. Keyne and Ms. Jermyn accepted the status of faculty emeritus.

Mr. Quinn moved, and Mr. Nelson seconded a motion to confer Faculty Emeritus status upon Lori Keyne and Star Jermyn. There was no further discussion and the Governing Board approved with David DiPeso, Don Hudgins, Tim Quinn, Jane Strain, and Dennis Nelson all voting aye. **MOTION CARRIED.**

2.03 Cochise Combined Trust Membership Renewal

The administration requested the Governing Board adopt a motion to adopt the resolution to renew membership with the Cochise Combined Trust for the period of July 1, 2023, through June 30, 2026.

Dr. Rottweiler noted that the college was voted unanimously back into the Cochise Combined Trust.

Mr. Quinn moved, and Mr. DiPeso seconded a motion to adopt the resolution to renew membership with the Cochise Combined Trust for the period of July 1, 2023, through June 30, 2026. There was no further discussion and the Governing Board approved with David DiPeso, Don Hudgins, Tim Quinn, Dennis Nelson, and Jane Strain all voting aye. **MOTION CARRIED.**

2.04 Multi-Function Printer/Copier Leasing Services

The administration requested the Governing Board adopt a motion to authorize the College President or designee to sign an agreement for copier leasing services to Fruth Group for a period of five years at a cost of \$79,896 per year, or \$399,480 for five years. It includes 40 machines, and maintenance and supplies will be at the cost of the college. It is under the cost of the current contract.

Mr. Quinn moved, and Mr. Nelson seconded a motion authorizing the College President or designee to sign an agreement for copier leasing services to Fruth Group for a period of five years at a cost of \$79,896 per year, or \$399,480 for five years. There was no further discussion and the Governing Board approved with David DiPeso, Don Hudgins, Tim Quinn, Dennis Nelson, and Jane Strain all voting aye. **MOTION CARRIED.**

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

- Dr. Rottweiler received an email from Lynn Tincher-Ladner, Ph.D., President and CEO for Phi Theta Kappa, informing the college that the Sierra Vista Campus Phi Theta Kappa Chapter has been named a 2022 REACH Chapter. The Reach Rewards program recognizes and rewards Phi Theta Kappa chapters that excel in membership and development.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mrs. Strain turned the time over to Governing Board members to provide comments/share information.

- Mr. Hudgins
 - Expressed his thanks for the time and efforts on the work session.
- Mr. Nelson
 - Expressed his thanks for the short meeting following the long work session.
 - Appreciated the discussion and options for the future of the aviation program.
- Mr. Quinn
 - Congratulations to Men's and Women's Basketball programs
 - Enjoyed taking a Baking class with College's Center for Lifelong Learning.
 - Expressed that he is looking forward to attending the rodeo.
 - Stated that the college is doing an outstanding job in the community
 - College is doing a great deal of service for the community by offering educational credits for soldiers.
 - Looking forward to the ongoing construction projects for First Responders Academy
 - Passion for Purpose – provide the best for those students who show up
- Mrs. Strain
 - Is looking forward to attending the rodeo.

5. ADJOURNMENT

Mrs. Strain adjourned the meeting at 6:15 p.m.

Respectfully Submitted:

Crystal Wheeler, Executive Assistant, Office of the President

Mr. Don Hudgins, Secretary of the Governing Board