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Owner Wendy Davis: VP  
for  
Administration  
Area 4000 Students  
Policy 4002  
Numbers

## 4002 Transfer of Credits

Cochise College collaborates with other higher learning institutions to maximize the transfer of student coursework.

### 1. Transfer to Cochise

Credits earned by a student at any higher education accredited institution, and from certain Institutional and Programmatic Accrediting Bodies (IPAB) that are listed in the latest edition of the Higher Education Directory, may be approved for transfer to Cochise College. The transcript evaluation staff will evaluate official student transcripts and determine the applicability of credit earned at other institutions of higher education. Applicable credits are posted to a student's program of study through the degree audit software. Advisors, and degree audit staff may adjust a student's audit when necessary. The transcript evaluation staff will record accepted student transfer credits on the student's transcript.

The following regulations govern the acceptance of academic credit from other institutions:

1. Courses accepted for transfer-in credit must have been completed with a grade of C or better.
2. Cochise College may grant academic probation to students who transfer in with an earned grade point average (GPA) below 2.0.
3. Students who have been academically dismissed from another higher education institution may not attend Cochise College for one full semester after dismissal.
4. Grade point averages earned at other institutions are not calculated with GPAs earned at Cochise College.
5. College transcripts must be mailed directly or sent electronically by the sending institution to the Registration Office. Official sealed transcripts carried by the applicant are acceptable.

## 2. In-State Transfer from Cochise

Students transferring from Cochise College to one of Arizona's public community or tribal colleges or public universities should consult with an academic advisor. Additional considerations include the following:

1. AZTransfer is a statewide collaboration among higher education professionals that is designed to help students navigate their higher education options in the State of Arizona. [AZTransfer.com](https://www.aztransfer.com) includes information and resources on course and exam equivalencies, general education curriculum, transfer admissions guidelines, degree options, and transfer pathways by desired majors.
2. Cochise College students who follow a transfer pathway and who complete an associate degree may transfer a maximum of 64 credits to complete a bachelor's degree at any Arizona public university. In collaboration with its university partners, the college has also developed some AAS to BAS transfer pathways in the career and technical areas.
3. Cochise College courses that carry a numerical designation of 0 through 99 do not transfer to other state institutions of higher education since they are considered developmental.
4. Transfer courses must be completed with a grade of C or better.
5. Grade point averages earned at Cochise College are generally not calculated with GPAs earned at receiving institutions.

## 3. Transfer of General Education Curriculum (AGEC) courses between Arizona Community and Tribal Colleges

1. Arizona public community and tribal colleges and universities have agreed upon a common structure for transfer of the Arizona General Education Curriculum (AGEC). General education course credits earned with a grade of C or better at any Arizona public community college will be accepted as equivalent general education credits at any other Arizona public community or tribal college.
2. Students completing the AGEC block at any Arizona public community or tribal college will be regarded as having completed the AGEC requirements of any other Arizona public community or tribal college. AGEC requirements will be accepted and applied as defined by the institution where the student completed the AGEC. The only exception is when the special requirements (intensive writing and awareness areas) are embedded in the AGEC coursework; in that case, acceptance of the completed AGEC is at the discretion of the receiving institution.

### Approval Signatures

Step Description

Approver

Date

Final Approval	Crystal Wheeler: Executive AdminiAssist President/ Governing Board	04/2024
Employee Senate (or assigned committee)	Wendy Davis: VP for Administration	04/2024
ADCAB	Wendy Davis: VP for Administration	04/2024
	Dana Horne: Executive Dean of Student Services	04/2024

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