

**Cochise College
Administrative Policy**

Category: Administration

Policy Number: 1004

Title: Community Use of College Facilities

Community groups are encouraged to use Cochise College facilities when such use is within legal guidelines and does not interfere with College programs and activities.

The College will assess a fee according to the approved fee schedule. The College reserves the right to revise the procedures and fees as necessary.

**Procedure 1004.1
Community Use of College Facilities**

Organizations/groups that use College facilities will:

- a. comply with Cochise College policies and procedures including the use of alcohol, tobacco, illegal drugs, and firearms and with all state, county, and city ordinances and fire regulations.
- b. comply with laws of the State of Arizona and the United States.
- c. comply with all directions issued by Cochise College officials.
- d. sign and comply with Cochise College facility use documents.
- e. insure that the activity does not in any way endanger life and property.
- f. provide written proof of liability insurance and/or sign a Cochise College liability release form.
- g. reimburse Cochise College for any damages to property or equipment used for the event.
- h. hire appropriate Cochise College personnel, i.e. security, technicians, custodians, and other necessary support staff to assist with the event if so determined by the appropriate Cochise College official.